

Summary of the project partner obligations

ANNEX I. to Partnership agreement

between

Secondary vocational school of gastronomy and services
(Sídliisko duklianskych hrdinov 3 081 34 Prešov, PaedDr. Andrea Klačeková)
hereinafter referred to as „Project Promoter“

and

Polarsirkelen Videregående Skole
Murbakken1, Mo i Rana
Per Harry Steiro
hereinafter referred to as "Project Partner"

1. List of activities

Project Partner is responsible for the performance of the following activities and tasks:

1. Provide an online training sessions for teachers, instructors and educators from the project promoter institution aimed on knowledge and skills transfer in selected vocational courses - theoretical orientation and practical implementation of digital technologies - during the whole duration of the project from 10/2022 till 01/2024. Time and date of these training sessions shall be determined based on the schedule possibilities of both parties.
2. Receive a group of selected workers from the project promoter institution on the grounds of project partner institution and/ or in other suitable location in Norway.
3. Attend a final conference of the project, hosted by project promoter in chosen location in Slovakia.

2. Project budget

1. The total authorized expenses of the Project will not exceed EUR 198,472.20.
2. The total authorized expenses of the Recipient shall not exceed EUR 194,572.20.
3. The total authorized expenses of the Donor project partner will not exceed EUR 3,900.00.
4. The detailed project budget is presented in table no.1

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Table no.1 – project budget

No.	Budget item	Unit	Quantity	Cost of unit	Total cost	Activity	Implemented by
1	Stackable chair – 1 seater	Piece	30	234,00 €	7020,00 €	Public Procurement	Project promoter
2	Stackable chair	Piece	30	108,00 €	3240,00 €	Public Procurement	Project promoter
3	Cabinet for study materials	Piece	4	450,00 €	1800,00 €	Public Procurement	Project promoter
4	Ceramic board with movable stand (180x120cm)	Piece	2	465,50 €	931,00 €	Public Procurement	Project promoter
5	Videoconference system for online teaching	Piece	2	11 760,00 €	23 520,00 €	Public Procurement	Project promoter
6	SW for financial literacy	Piece	1	1 128,00 €	1 128,00 €	Public Procurement	Project promoter
7	SW set in HORECA segment	Piece	1	8 151,00 €	8 151,00 €	Public Procurement	Project promoter
8	Server	Piece	1	1 408,00 €	1 408,00 €	Public Procurement	Project promoter
9	Server backup source	Piece	1	124,00 €	124,00 €	Public Procurement	Project promoter
10	Notebook for teachers	Piece	2	866,50 €	1733,00 €	Public Procurement	Project promoter
11	Tablet computer	Piece	30	540,00 €	16 200,00 €	Public Procurement	Project promoter
12	Charging station for notebook and tablet computers	Piece	2	1 623,40 €	3 246,80 €	Public Procurement	Project promoter
13	Multifunction printer	Piece	2	435,80 €	871,60 €	Public Procurement	Project promoter
14	Virtual reality HW Kit	Piece	1	3 840,00 €	3 840,00 €	Public Procurement	Project promoter
15	Application software for virtual reality	Piece	1	4 902,00 €	4 902,00 €	Public Procurement	Project promoter
16	Nutrition program ALIMENTA	Piece	1	935,00 €	935,00 €	Public Procurement	Project promoter
17	Dig. Platform for interactive dig. Learning texts	Piece	1	6 000,00 €	6 000,00 €	Preparation of teaching texts	Project promoter
18	Robotic waiter – programmable machine	Piece	1	22 800,00 €	22 800,00 €	Public Procurement	Project promoter
19	Programmable kits	Set/Ensemble/Pack	1	3 171,50 €	3 171,50 €	Public Procurement	Project promoter
20	A set of tools on the topic of water ecology	Set/Ensemble/Pack	4	325,00 €	1 300,00 €	Public Procurement	Project promoter
21	Exp. Kit for investigating the greenhouse effect	Set/Ensemble/Pack	1	227,00 €	227,00 €	Public Procurement	Project promoter
22	A set of tools on the topic of soil ecology	Set/Ensemble/Pack	1	1 176,90 €	1 176,90 €	Public Procurement	Project promoter
23	A set of dig. Sensors for soil measuring	Set/Ensemble/Pack	1	3 026,70 €	3 026,70 €	Public Procurement	Project promoter
24	Kit for the environmental research of vegetable growth	Set/Ensemble/Pack	1	3 169,20 €	3 169,20 €	Public Procurement	Project promoter
25	Project Manager	Man-hour	700	25,00 €	17 500,00 €	Project management	Project promoter
26	Financial Manager	Man-hour	700	25,00 €	17 500,00 €	Project management	Project promoter
27	Administrative worker	Man-hour	700	20,00 €	14 000,00 €	Project management	Project promoter
28	Training course for teachers	Project	1	4 800,00 €	4 800,00 €	Course implementation	Project promoter
29	Opening conference – costs related to technical background	Project	1	500,00 €	500,00 €	Introductory conference	Project promoter

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30	Opening conference – refreshment	Project	1	2 000,00 €	2 000,00 €	Introductory conference	Project promoter
31	Opening conference – print and design of info brochures	Project	1	500,00 €	500,00 €	Introductory conference	Project promoter
32	Final conference – costs related to technical background	Project	1	500,00 €	500,00 €	Final conference	Project promoter
33	Final conference - refreshments	Project	1	2 000,00 €	2 000,00 €	Final conference	Project promoter
34	Final conference - print and design of info brochures	Project	1	500,00 €	500,00 €	Final conference	Project promoter
35	Publicity	Project	1	1000,00 €	1000,00 €	Exchange of experience	Project promoter
36	Advertising and dissemination	Project	1	1 500,00 €	1 500,00 €	Exchange of experience	Project promoter
37	Travel costs	Project	1	3 900,00 €	3 900,00 €	Final conference	Project partner
38	Travel costs	Project	1	5 000,00 €	5 000,00 €	Exchange of experience	Project promoter
39	Indirect costs	Project	1	7 350,00 €	7 350,00 €	Not applicable	Project promoter
Total				198 472,20 €			

3. Allocation of direct expenses

1. The allocation of direct expenses is presented in table no. 2

Table no.2 – allocation of expenses

Activity/ Subject	Project	Project	Total
Introductory conference	3000,00€	0,00€	3000,00€
Public Procurement	113 922,20€	0,00€	113 922,20€
Recruitment of teachers	0,00€	0,00€	0,00€
Course implementation	4 800,00€	0,00€	4 800,00€
Preparation of teaching texts	6000,00€	0,00€	6000,00€
Curriculum innovation	0,00€	0,00€	0,00€
Teaching implementation	0,00€	0,00€	0,00€
Exchange of experience	7 500,00€	0,00€	7 500,00€
Final conference	3 000,00€	3 900,00€	6 900,00€
Project conclusion	0,00€	0,00€	0,00€
Project management	49 000,00€	0,00€	49 000,00€
Total	187 222,20€	3 900,00€	191 122,20€

4. Indirect costs of the project partner

1. Indirect costs shall be claimed by the application of the following method: a flat rate of up to 15% of direct eligible staff costs without there being a requirement for the Programme Operator to perform a calculation to determine the applicable rate. Indirect costs of the project partner will not exceed 0,00 €.

5. Project milestones

1. Project milestones are presented in table no.3

Table no. 3 – Project milestones

Milestone	Start	End
Procurement of innovative materials and technologies	10/2022	01/2023
Provision of training courses for teachers	02/2023	03/2023
Creation and digitization of new teaching texts	04/2023	07/2023
Curriculum innovation and subsequent teaching	08/2023	12/2023
Exchange of experience with Norwegian partner	10/2022	01/2024

6. Advance payment

1. The maximum amount of advanced payment will not exceed EUR 2 730,00 This sum represents 70 percent of the total amount claimable by the partner.
2. The advance payment to the Project Partner shall be made no later than 30 working days of the crediting of the advance payment from the Programme to the Project Promoter's bank account.
3. Payment of the final balance shall be made no later than 30 working days after the final conference of the project.
4. All amounts shall be denominated in Euro.

7. Co-financing

1. Co-financing of the Project from own resources in monetary form will not exceed 0 euros.
2. Co-financing of the Project from own resources in the form of Contribution in kind will not exceed 0 euros.



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8. State aid

1. The authorized activities of the project will not have the nature of economic activity, i.e. j. do not consist of an offer goods and/or services on the given market and will not affect competition. In view of the above there will be no provision of state aid, which was confirmed by the Applicant and partner/partners by submitting the Declaration (Annex No. 6 and 7 to the call), in which he declares that the activity carried out within the project will not be taken into account due to its nature, it is considered an economic activity.