



Erasmus+
Strategic Partnerships
Key Action 2
Sector: Adult Education
PROJECT NUMBER 2021-1-RO01-KA220-ADU-000035287
Green transitions involving EU Adults and authorities

CONTRACT BETWEEN THE PROJECT COORDINATOR AND THE PARTNER

This contract, drawn up under the Erasmus+ Programme Key Action 2 shall govern relations between:

Primăria municipiului Bistrița hereinafter referred to as "*the Coordinator*" of the aforementioned project, represented for the purposes of signature of this Agreement by Ioan TURC, Mayor, the legal representative as defined in the Grant Agreement,

on the one part,

and

Slovak Business Agency (SBA), Karadzicova 2, Twin City A, 81109 Bratislava, Slovakia, OVVS 467/1997-Ta (ICO: 30845301) hereinafter referred to as "*the Partner*", represented for the purposes of signature of this Agreement by Mgr. Martin Holák, PhD., Director General,

on the other part,

which have agreed as follows:

Article 1. Subject

1.1 The **Coordinator** and the Partner commit themselves to carrying out the work programme covered by this contract. This contract shall regulate relations between the parties, and their respective rights and obligations with regard to their participation in the project with Agreement number 2021-1-RO01-KA220-ADU-000035287, signed between the **National Agency** and the **Coordinator**.

This work programme comes under the Agreement number 2021-1-RO01-KA220-ADU-000035287, signed between **the Coordinator** and the **National Agency**.

The total cost of the project for the contractual period referred to by the Agreement number 2021-1-RO01-KA220-ADU-000035287, all financing combined, is estimated at 186.699 EUR.

1.2 The subject matter of this contract and the related work programme are detailed in its annexes A and B, and the Agreement with number 2021-1-RO01-KA220-ADU-000035287, and its annexes, which form an integral part of this contract and which each party declares to have read and approved.

1.3 The final financial contribution shall depend on the evaluation of the quality of the results of the project with Agreement number 2021-1-RO01-KA220-ADU-000035287, pursuant to the rules laid down at Community level, particularly in the Guidelines for Administrative and Financial Management and Reporting, but shall, under no circumstances, give rise to a profit.

Article 2. Duration

2.1 The project referred to in Article 1 has a duration of **24 months**. It starts on **01.02.2022** and ends on **31.01.2024**.

2.2 This contract enters into force on the date of signature by the last of both participating parties to the contract and terminates at the moment of payment of the balance of the contract, as mentioned in Article 7.1.

2.3 The period of eligibility of the costs starts on **01.02.2022** and finishes on **31.01.2024**.

Article 3: Obligations and responsibilities

3.1 General obligations and role of the beneficiaries (including the coordinator).

The beneficiaries shall:

- (a) be jointly and severally responsible for carrying out the action in accordance with the terms and conditions of the Grant Agreement and approved application, working to the best of their abilities to achieve the defined results and taking full responsibility for their work in accordance with accepted professional principles;
- (b) be responsible for complying with any legal obligations incumbent on them jointly or individually;
- (c) make appropriate internal arrangements for the proper implementation of the action, consistent with the provisions of the Grant Agreement and its Annexes; provisions of this Agreement, as well as with EU and national legislation;

(d) be responsible for the sound financial management and cost efficiency of the funds allocated to the project.

3.2 Specific obligations and role of the coordinator:

The coordinator shall:

(a) be responsible for the overall coordination, management and implementation of the project in accordance with the Grant Agreement;

(b) be the intermediary for all communication between the partners and the NA, and inform the partners of any relevant communication exchanged with the NA, except where provided otherwise in the Agreement;

(c) immediately provide the NA with the information related to any change in the name, address, legal representative as well as in the legal, financial, technical, organisational or ownership situation of the partner or of its affiliated entities or any event likely to affect or delay the implementation of the action, of which the coordinator is aware;

(d) bear responsibility for supplying all documents and information to the NA which may be required under the Grant Agreement, except where provided otherwise in the Grant Agreement; where information is required from the other beneficiaries, the coordinator shall bear responsibility for obtaining and verifying this information before passing it on to the NA;

(e) inform the partners of any changes connected to the project or to the Grant Agreement, or of any event likely to substantially affect the implementation of the action;

(f) as the sole recipient of payments on behalf of all partners, transfer funds to the beneficiaries in accordance with the dispositions for payments laid down in the Grant Agreement, subject to implementation of the project according to the project plan;

(g) manage and verify the appropriate spending of the funds in accordance with the dispositions of the Grant Agreement and this Agreement;

(h) comply with all reporting requirements vis-a-vis the NA, as per the dispositions of Articles 1.4.3, 1.4.4. of the Grant Agreement. The coordinator shall not delegate any part of this task to any party;

(i) establish payment requests on behalf of the partners, as per the dispositions of Article 1.4.8 of the Grant Agreement;

(j) provide the beneficiaries with official documents related to the project, such as the signed Grant Agreement and its annexes, the various reports templates and any other relevant document concerning the project.

(1) Submit reports to the NA through the online participation portal, as well as copies of any feedback letters received from the NA following report assessment.

3.3 Specific obligations and role of each partner (excluding the coordinator).

Each partner shall:

(a) inform the coordinator immediately of any change likely to affect or delay the implementation of the action of which the beneficiary is aware;

(b) inform the coordinator immediately of any change in its legal, financial, technical, organisational or ownership situation or of its affiliated entities and of any change in its name, address or legal representative or of its affiliated entities;

(c) submit in due time to the coordinator:

i. the data needed to draw up the reports, financial statements and other documents provided for in the Agreement;

i i. all the necessary documents in the event of audits, checks or evaluation in accordance with Grant Agreement Article II.27;

i i i. any other information to be provided to the NA according to the Agreement, except where the Agreement requires that such information is submitted directly by the Partner to the NA.

(d) ensure adequate communication with the coordinator and with the other partners;

(e) provide the coordinator with any other information or documents it may require and which are necessary for the management of the project;

(f) be responsible for providing information, documents and supporting documents necessary for progress report and final report. Provide the additional documents in case of request by Partners.

(g) provide the coordinator with reports according to responsibilities for Results and deliverables.

(h) collect originals, keep the supporting documents and provide the coordinator with visible copies (translated into English) of supporting documents on request.

(i) participate at scheduled face to face and online meetings.

(j) avoid any situation that may lead to conflict of interest during implementation of the project and duration of the Grant Agreement.

Article 4. Financing

4.1 The maximum Erasmus+ grant contribution to the project for the contractual period covered by the Grant Agreement amounts to 186.699 EUR, amount referred to in Article 1.3.1 of the Grant Agreement, and shall take the form as stipulated in Annex III of the Grant Agreement.

4.2 The Erasmus + grant contribution is awarded to the partnership under the form of a "unit contribution", to the costs incurred for activities directly linked to the implementation of the project (per day/per category of staff/per group of country).

4.3 The Partner accepts the grant and undertakes to carry out the project's activities under its own responsibility.

4.4 The Partner guarantees the grant received is not to be transferred to any other body or third party or seized or sequestered in any way.

4.5 The total expenditure to be committed to the Partner for the period covered by this contract (including all taxes and duties), as well as the Community grant for the Partner and the Partner's financial contribution to the project are set out in the Project as cross-referenced by The Agreement.

4.6 The Partner expressly accepts its final financial contribution shall depend on the evaluation of the quality of the results of the project and in respect of the rules laid down at Community level, particularly in the Administrative and Financial Rules, and shall, under no circumstances, give rise to a profit.

4.7 The grant shall be a maximum amount of 23.538 EUR

Article 5. Co-financing

The Partner's financial contribution to the project amounts to **0.00 EUR**. (20% contribution only for exceptional costs approved).

Article 6. Payments

6.1 The coordinator will transfer the part of the Erasmus + grant contribution corresponding to each individual partner using the accounts stipulated in section 8.3. of this Agreement.

6.2 The transfer of the Erasmus + grant contribution to individual partner will be implemented in accordance with the following timetable and procedure:

Payment(s) in advance

6.3 Upon entry into force of the Agreement, a pre-financing payment of 80% of the maximum amount specified in Article 1.4.2 of the Grant Agreement shall be paid to the coordinator.

6.4 The Coordinator commits himself to carrying out payments relating to the subject matter of this contract to the Partner according to the achievement of the tasks and according to the following schedule:

*1st instalment: equal to 30% of the total funding allocated to The Partner, will be transferred, within 5 working days from the date of receipt by the Coordinator of the signed agreement by the Partner.

*2nd instalment: equal to 20% of the total funding allocated to The Partner, will be transferred after the submission by the Partner of the 1st Report.

*3rd instalment: equal to 20% of the total funding allocated to The Partner, will be transferred after the submission by The Partner of the Intermediary Report within 5 working days from the formal NA approval.

*4th instalment: equal to 10% of the total funding allocated to The Partner, will be transferred after the submission by the Partner of the 3rd Report.

*5th and final instalment: equal to the remaining total funding allocated to The Partner, will be transferred within 5 working days from the date of receipt by the Coordinator of the final balance of the funding from NA.

6.5 If the action is not implemented or is implemented poorly, partially or late the NA may reduce the grant initially provided for, in line with the actual implementation of the action according to the terms laid down in the Grant Agreement.

Article 7: Reporting

7.1 The coordinator is responsible for submitting in due time to the NA all reports and financial statements as required in the Grant Agreement. For this purpose and in a timely manner, the partners commit to provide the coordinator with all necessary information and, if applicable, copies of supporting documents needed for drawing up reports, financial statements and any other documents required in the Grant Agreement.

7.2 The coordinator shall provide the beneficiaries with the appropriate reporting forms for the declaration of expenses/activities and the respective instructions for their completion. These reports must be drawn up in EURO.

7.3 The beneficiaries shall keep a record of any expenditure/activity incurred under the project and all proofs and related documents for a period of 5 years after the payment of the final balance under the Grant Agreement. The coordinator may reject any item which cannot be justified in accordance with the rules set out by the NA in the Grant Agreement.

7.4 Progress Technical Report and Financial Statement on the action's implementation shall be organised and put together by the coordinator with information provided by all the beneficiaries, and shall be sent to the NA by 30.04.2024 at the latest and will cover the period from project starting to 31.01.2024.

7.5 Within 60 calendar days from the date of completion of the Project referred to in Article I.2.2 of the Grant Agreement, the Coordinator shall complete a final report on the implementation of the Project and upload all project results to the Erasmus + Project Results Platform, in accordance with the provisions of Article I.9.2. of Grant Agreement. The report shall contain the information necessary to justify the amount requested on the basis of the contributions per unit if the grant is in this form or of the eligible costs actually incurred, in accordance with the provisions of Annex III.

Article 8: Budgetary and financial management

8.1 The Erasmus+ grant contribution to the project's implementation will be calculated on the basis of "unit contributions" covering activities directly linked to the implementation of the project (per day/per category of staff/per group of country) . Information on this can be found in the programme guide and Grant Agreement.

8.2 For the implementation of the project and the beneficiary's reimbursement of costs incurred for the implementation of the project in terms of staff days, the partnership will have possible options:

- apply the unit costs amounts defined in the Erasmus + Programme Guide and in the Grant agreement
- use the procedure and amounts described hereafter (in Annex III of the Grant Agreement)

The beneficiaries must declare as eligible costs or as requested contribution the amount obtained by multiplying the amount per unit by the actual number of units used or produced. If requested to do so in the context of the checks or audits the beneficiary must be able to provide adequate support documents to prove the number of units declared.

8.3 The beneficiaries confirm that they respect the social and labour legislation of their country regarding the costs of staff contributing to the project.

8.4 Each beneficiary is responsible for ensuring adequate insurance arrangements for their staff while participating in project activities.

8.5 Beneficiaries are eligible to adjust the estimated budget set out by transfers between themselves with the agreement of both parties should the need arise relevant to the objectives of the project, but cannot go over the budget granted by the NA. The coordinator must approve any changes or transfers before they can take place.

Article 9. Bank account

9.1 The payments will be made via bank transfer to the bank account provided by the Partners at point 7.3. The Partner will immediately inform the Coordinator of any change in the information provided at point 9.3.

9.2 The bank account must identify the payments made by the Coordinator.

9.3 Details of the bank account of The Partner:

Name and address of the bank:	Všeobecná úverová banka; Kaštielska 2, 821 05 Bratislava 212
Account holder name:	Slovak Business Agency
Account no.	13 3230 1656
Swift code:	SUBASKBX
IBAN code:	SK53 0200 0000 0013 3230 1656

Article 10. Reports

10.1 The Partner shall provide the **Coordinator** with any information and documents required for the preparation of interim reports and, where appropriate, with certified copies of all the necessary supporting documents *completed and signed by the legal representative* by the deadlines and for the periods specified below:

- By 25 August 2022 (1st Semester Report) – for the activities during the period of 01.02.2022 – 31.07.2022;
- By 25 February 2023 (Interim Report)– for the activities during the period of 01.08.2022 – 31.01.2023;
- By 25 August 2023 (3rd Semester Report) – for the activities during the period of 01.02.2023 – 31.07.2023;
- By 25 February 2024 (Final Report) – for the activities during the period of 01.08.2023 – 31.01.2024.

10.2 The Partner shall provide the **Coordinator** with any information and documents required for the preparation of the final report and, where appropriate, with certified copies of all the necessary supporting documents covering the whole duration of the project *completed and signed by the legal representative* by 25 February 2024 at the latest.

Article 11. Monitoring and supervision

11.1 The Partner shall provide without delay the **Coordinator** with any information that the latter may request from the Partner concerning the carrying out of the work programme covered by this contract.

11.2 In the event of financial and/or operational auditing by the European Commission, the European Court of Auditors or any other duly authorised person, the Partner shall co-operate with the Coordinator such that the latter has all the necessary information or, should the

occasion arise, with any documentary or on-the-spot control and this for the whole contractual period and during the 5 years following the date of completion of the contract

11.3 If following an audit, the Commission requires some funding to be paid back to the Coordinator due to unsatisfactory or missing documents or activities by the Partner, the Partner agrees to reimburse the Coordinator the amount paid to the Commission in no more than 30 calendar days following the request by the Coordinator.

11.4 The obligations described in Article II.19 of the General Conditions of the Agreement nr 2021-1-RO01-KA220-ADU-000035287 apply *mutatis mutandis* to the coordinator and partner.

Article 12. Liability

12.1 Each contracting party shall release the other from any civil liability in respect of damages resulting from the performance of this Agreement, suffered by itself or by its personnel, to the extent that these damages are not due to the serious or intentional negligence of the other party or its personnel.

12.2 The Partner shall protect the **Coordinator** and its personnel against any action for damages suffered by third parties, including project personnel, as a result of the performance of this contract, to the extent that these damages are not due to the serious or intentional negligence of the **Coordinator** or its personnel.

Article 13 – Confidentiality

13.1 Although the nature of the implementation of the Project is public, part of the information exchanged in the context of its implementation between the Partners and the Coordinator and/or the Coordinator and the NA can be confidential. Only documents and other elements explicitly provided with the written statement “confidential” shall be regarded as such.

13.2 All Parties of this consortium commit to taking measures to ensure that all staff members involved in the Project respect the confidential nature of this information, and do not disseminate it, pass it on to third parties or use it without prior written consent of the other Parties that provided the information.

Article 14. Termination of the contract

14.1 The **Coordinator** may terminate the contract if the Partner has inadequately discharged or failed to discharge any of the contractual obligations, insofar as this is not due to *force majeure*, after notification of the Partner by registered letter has remained without effect for one month.

14.2 The Partner shall immediately notify the **Coordinator**, supplying all relevant information, of any event likely to prejudice the performance of this contract.

14.3 In the event of The Partner terminating its participation in the project, The Partner will receive payment based on the Report of activities carried out up until the termination date. If the Partner has received payment but terminates its participation without completing its

assigned activities under the terms of its contract it is obligated to reimburse the exceeding part of payment received.

Article 15. Jurisdiction clause

15.1 Failing amicable settlement, the Courts of Bistrita shall have sole competence to rule on any dispute between the contracting parties in respect of this contract.

15.2 The law applicable to this contract shall be the law of the Republic of Romania.

Article 16. Amendments or additions to the contract

Amendments to this contract shall be made only by a supplementary Agreement signed on behalf of each of the parties by the signatories to this contract.

Article 17 - Ownership of the results

17.1 Results obtained by the Parties prior to the Project shall remain their respective property. Results, even those relating to the purpose of the Project, but not directly derived from the work conducted under this Partnership Agreement, shall belong to the Parties who obtained such results. The other Parties shall be entitled to no rights by virtue of this Partnership Agreement over such Intellectual Property Rights including copyrights, patents and corresponding know-how.

17.2 Copyrights on Intellectual Output obtained in the course of the Project solely belong to the Partnership.

17.3 Patents resulting from the work carried out during the Project solely belong to the Parties who gave rise to the invention and shall be registered in the names, and at the expense, of said Parties and at their sole initiative.

17.4 In accordance with Art. I.8 of the Grant Agreement, the Parties grants the Community the right to use the results of the Project for the following purposes:

17.4.1 use for its own purposes, and in particular, making available to persons working for the National Agencies, Community institutions, agencies and bodies and to Member States' institutions, as well as, copying and reproducing in whole or in part and in unlimited number of copies;

17.4.2 distribution to the public, and in particular, publication in hard copies and in electronic or digital format, publication on the internet, including on the Europa website, as a downloadable or non-downloadable file, broadcasting by any kind of technique of transmission, public display or presentation, communication through press information services, inclusion in widely accessible databases or indexes;

17.4.3 translation;

17.4.4 giving access upon individual requests without the right to reproduce or exploit, as provided for by Regulation (EC) No 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents;

17.4.5 storage in paper, electronic or other format;

17.4.6 archiving in line with the document management rules applicable to the National Agencies.

17.5 In addition and in accordance with the Grant Agreement, Art. I.8, all educational materials developed under the scope of this Project, once finalized in the final version, shall be released under open licenses through the Internet. They will be downloadable free of charge and accessible via the Project website.

Article 18 - External communication / Visibility of Community funding

18.1 The Coordinator and the Partners will implement jointly a communication and dissemination plan that ensures adequate promotion of the Project and its results towards potential beneficiaries, project stakeholders and the general public.

18.2 Any communication or publication related to the Project, made by the Parties jointly or individually, including at conferences, seminars or in any information or promotional materials (such as brochures, leaflets, posters, presentations, etc.), shall indicate that the Project has received funding from the European Community and shall display the European Union emblem.

18.3 Any communication or publication related to the Project made by the Parties jointly or individually in any form and using any means, shall indicate that it reflects only the author's view and that the NA and the Commission are not responsible for any use that may be made of the information it contains.

Article 19. Non-fulfilment of obligations or delay

19.1 Each Partner is obliged to promptly inform the Coordinator and to provide the latter with all necessary details, should there be events that could jeopardize the implementation of the Project.

19.2 Should one of the Partners be in default, the Coordinator shall admonish the respective Partner to comply within a reasonable period of time, a maximum of one (1) month. The Coordinator shall make any effort to contact the Partners in resolving the difficulties including seeking the assistance of the NA.

19.3 Should the non-fulfilment of obligations continue, the Coordinator may decide to exclude the Partner concerned from the Project, with approval of the NA. The NA shall be informed immediately if the Coordinator intends to exclude a Partner from the Project.

19.4 The excluded Partner is obliged to refund to the Coordinator any programme funds received which it cannot prove on the day of exclusion that they were used for the implementation of the Project according to the rules of eligibility of expenditure.

19.5 In case of non-fulfilment of a Partner's obligation having financial consequences for the funding of the Project as a whole, the Coordinator may demand compensation to cover the sum involved.

Article 20. Demand for repayment by the NA

Should the NA, in accordance with the provisions of the Grant Agreement, demand repayment of subsidy already transferred, each Partner is obliged to transfer its portion of the repayment

amount to the Coordinator. The Coordinator shall, without delay, submit the letter by which the NA has asserted the repayment claim and notify each Partner of the amount repayable. The repayment amount is due within two weeks following the notification by the Coordinator. In case the amount repayable shall be subject to interest, the interest rate will be determined in accordance with the provisions of the Grant Agreement and would be applied to each partner.

Annexes

Annex I: Grant agreement

Annex II: Application form (proposal)

Annex III: Approved Budget

Annex IV: General conditions (RO) www.erasmusplus.ro

Anexa V: Financial and contractual rules (Annex III of Grant Agreement)

www.erasmusplus.ro

SIGNATURES

For the **Partner**,
Director General,
Mgr. Martin Holák, PhD.

Done at Bratislava,

For the **Coordinator**,

Mayor,
Ioan TURC

[signature]

European Integration Department
Executive Director,
Liliana COCEȘIU

[signature]

Financial Department
Executive Director,
Nicolae SCURTU

[signature]

Done at, Romania

Done in two copies in English.



CONTRACT DE FINANȚARE Proiect de parteneriat de cooperare cu beneficiari multipli în cadrul Programului ERASMUS+¹

CONTRACT NUMĂRUL – 2021-1-RO01-KA220-ADU-000035287

Prezentul contract (denumit în continuare „Contractul”) se încheie între următoarele părți:
pe de o parte,

Agenția Națională pentru Programe Comunitare în Domeniul Educației și Formării Profesionale, instituție publică cu personalitate juridică, cu sediul în București, Splaiul Independenței nr. 313, Biblioteca Centrală a UPB, corp A, et. 1, sector 6, cod poștal 060042, având codul fiscal 17306250, sau **Agenția Națională** (denumită în continuare „AN”), reprezentată pentru semnarea acestui Contract de către Monica Calotă, director, acționând în conformitate cu prerogativele delegate de Comisia Europeană, denumită în continuare „Comisia”,
și

pe de altă parte,

Denumirea oficială completă a Coordonatorului: **PRIMĂRIA MUNICIPIULUI BISTRIȚA**

Forma juridică oficială: Public

Adresa oficială completă: Piața Centrală, nr. 6, Bistrița, jud. Bistrița-Năsăud

Codul de înregistrare fiscală / Codul unic de înregistrare: 4347569

OID: E10132947,

Având contul bancar în EURO:

Numele exact al titularului de cont²: **Municipiul Bistrița**

Numele băncii: Banca Transilvania Bistrița

Codul IBAN al contului bancar: **RO65 BTRL EURC RT00 2430 8115**

Codul SWIFT: BTRLRO22

numit în continuare „Coordonator”, reprezentat pentru semnarea prezentului Contract de către Primar, Ioan TURC

¹ Regulamentul (UE) 2021/817 al Parlamentului European și al Consiliului din 20 mai 2021 de instituire a Erasmus+ Programul Uniunii pentru educație și formare, tineret și sport și de abrogare a Regulamentului (UE) nr. 1288/2013

² Titularul contului trebuie să fie același cu organizația contractantă

și ceilalți Beneficiari menționați în Anexa II, reprezentați pentru semnarea prezentului Contract de către Coordonator, în virtutea mandatelor incluse în Anexa V.

Dacă nu este menționat altfel, termenii de „Beneficiar” și „Beneficiari” includ și Coordonatorul.

Părțile menționate mai sus

AU CONVENIT ASUPRA

Condițiilor Speciale (denumite în continuare „Condițiile Speciale”)

și a următoarelor anexe:

Anexa I Condițiile Generale (denumite în continuare „Condițiile Generale”) publicate pe www.erasmusplus.ro

Anexa II Descrierea proiectului; Bugetul estimat al proiectului; Lista celorlalți Beneficiari

Anexa III Regulile financiare și contractuale publicate pe www.erasmusplus.ro

Anexa IV Baremurile aplicabile publicate pe www.erasmusplus.ro

Anexa V Mandatele acordate Coordonatorului de către ceilalți Beneficiari

Anexa VI Modelele de contracte care vor fi utilizate între Beneficiari și participanți (Nu este aplicabil)

care sunt parte integrantă a Contractului.

Dispozițiile menționate în Condițiile Speciale prevalează asupra celor menționate în Anexe.

Dispozițiile menționate în Anexa I „Condițiile Generale” prevalează asupra celor din celelalte Anexe. Dispozițiile menționate în Anexa III prevalează asupra celor din Anexele II, IV și VI.

În cadrul Anexei II, secțiunea referitoare la Bugetul estimat prevalează asupra secțiunii referitoare la Descrierea proiectului.

CONDIȚII SPECIALE CUPRINS

Articolul I.1 - Obiectul contractului

Articolul I.2 - Intrarea în vigoare a contractului și durata acestuia

Articolul I.3 - Suma maximă și forma finanțării

Articolul I.4 - Dispoziții privind raportarea și modalitățile de plată

I.4.1 - Plăți care vor fi efectuate

I.4.2 - Primul avans (prefinanțare)

I.4.3 - Rapoarte intermediare și tranșe ulterioare de avans (prefinanțare)

I.4.4 - Raportul final și cererea de plată a soldului

I.4.5 - Plata soldului

I.4.6 - Notificarea sumelor datorate

I.4.7 - Plăți efectuate de AN către Coordonator și dobânda pentru plata întârziată

I.4.8 - Plăți efectuate de Coordonator către ceilalți Beneficiari

I.4.9 - Moneda pentru plăți

I.4.10 - Moneda utilizată pentru cererile de plată și conversia în euro

I.4.11 - Limba în care se realizează cererile de plată și rapoartele

I.4.12 - Data plății

I.4.13 – Costurile transferurilor bancare

Articolul I.5 - Contul bancar pentru efectuarea plăților

Articolul I.6 – Operatorul de date și coordonatele de contact ale părților

I.6.1 – Operatorul de date

I.6.2 - Coordonatele de contact ale AN

I.6.3 - Coordonatele de contact ale Beneficiarilor

Articolul I.7 - Dispoziții suplimentare privind raportarea cu privire la respectarea obligațiilor în materie de protecție a datelor

Articolul I.8 - Dispoziții suplimentare referitoare la informarea participanților cu privire la procesarea datelor lor cu caracter personal

Articolul I.9 - Protecția și siguranța participanților

Articolul I.10 - Dispoziții suplimentare cu privire la drepturile preexistente și utilizarea rezultatelor (inclusiv drepturile de proprietate intelectuală și industrială)

Articolul I.11 - Utilizarea instrumentelor IT

I.11.1 – Instrumentul de raportare și gestionare Erasmus+

I.11.2 - Platforma de diseminare a rezultatelor proiectului Erasmus+

Articolul I.12 - Dispoziții suplimentare privind subcontractarea

Articolul I.13 - Dispoziții suplimentare privind vizibilitatea finanțării oferite de UE

Articolul I.14 - Sprijin pentru participanți

Articolul I.15 – Dispoziții referitoare la sprijinul pentru incluziune destinat participanților

Articolul I.16 – Sprijin lingvistic online (OLS)

Articolul I.17 – Dispoziții speciale referitoare la transferurile bugetare

Articolul I.18 - Dispoziții suplimentare privind monitorizarea și evaluarea
Articolul I.19 - Dispoziții speciale privind responsabilitatea financiară pentru recuperări
Articolul I.20 - Beneficiari cu sediul în țări partenere
Articolul I.21 - Derogări specifice de la Anexa I - Condiții Generale

ARTICOLUL I.1 – OBIECTUL CONTRACTULUI

I.1.1 AN a decis să acorde o finanțare, în conformitate cu termenii și condițiile stabilite în Condițiile Speciale, Condițiile Generale și în celelalte Anexe ale Contractului, pentru derularea Proiectului cu titlul **Green transitions involving EU Adults and authorities to foster climate neutral cooperation** (denumit în continuare „Proiectul”) în cadrul Programului Erasmus+, Acțiunea Cheie 2 – Parteneriate pentru cooperare, așa cum este descris în Anexa II.

I.1.2 Prin semnarea Contractului, Beneficiarii acceptă finanțarea și sunt de acord să realizeze Proiectul, asumându-și deplina responsabilitate pentru implementarea acestuia.

ARTICOLUL I.2 – INTRAREA ÎN VIGOARE A CONTRACTULUI ȘI DURATA ACESTUIA

I.2.1 Contractul intră în vigoare la data semnării sale de către ultima dintre cele două părți.

I.2.2 Proiectul se va derula pe o perioadă de **24 luni**, începând cu data de **01.02.2022** și finalizându-se în data de **31.01.2024**.

I.2.3 În cazul în care, în mod excepțional, data de început a activităților precizată la I.2.2 este anterioară datei stabilite la I.2.1, Coordonatorul se angajează să îndeplinească în totalitate prevederile prezentului contract pentru întreaga perioadă menționată la I.2.2.

ARTICOLUL I.3 – SUMA MAXIMĂ ȘI FORMA FINANȚĂRII

I.3.1 Finanțarea va fi în sumă maximă de **186.699 EUR**.

I.3.2 În ceea ce privește bugetul estimat specificat în Anexa II și costurile eligibile și regulile financiare specificate în Anexa III, grantul ia forma:

a) rambursării costurilor eligibile ale proiectului („rambursarea costurilor eligibile”) care sunt:

- (i) efectiv suportate
 - (ii) declarate pe baza costurilor bazate pe unități
 - (iii) rambursarea costurilor declarate pe bază de sumă forfetară
 - (iv) rambursarea costurilor declarate pe bază de rată fixă: nu se aplică
 - (v) rambursarea costurilor declarate pe baza practicilor obișnuite de contabilitate analitică ale partenerului: nu se aplică
- b) unei contribuții bazate pe unități: nu se aplică
 - c) unei contribuții pe bază de sumă forfetară: nu se aplică
 - d) unei contribuții pe bază de rată fixă: nu se aplică
 - e) unei finanțări nelegate de costuri: nu se aplică

ARTICOLUL I.4 – DISPOZIȚII PRIVIND RAPORTAREA ȘI MODALITĂȚILE DE PLATĂ

Se aplică următoarele dispoziții privind raportarea și plata:

1.4.1 Plăți care vor fi efectuate

AN va efectua următoarele plăți către Coordonator:

- plata primului avans (prefinanțare);
- plata soldului, realizată în baza solicitării prevăzute la Articolul I.4.4.

1.4.2 Primul avans (prefinanțare)

Avansul este menit să ofere Beneficiarilor o lichiditate. Avansul constituie proprietatea AN până la plata soldului.

În termen de 30 de zile de la data intrării în vigoare a Contractului, AN va plăti Coordonatorului un avans în valoare de **149.359,20 EUR**, corespunzător unui procent de **80%** din suma maximă a grantului specificată în Articolul I.3.1, cu excepția cazului în care se aplică Articolul II.24.

1.4.3 Rapoarte intermediare și tranșe ulterioare de avans (prefinanțare)

Până la **01.04.2023**, Coordonatorul trebuie să completeze un raport intermediar privind implementarea Proiectului, care acoperă perioada de raportare de la începutul implementării Proiectului, menționată la Articolul I.2.2 până la **31.01.2023**.

În cazul în care raportul intermediar arată că Beneficiarii nu vor putea utiliza suma maximă a finanțării specificate în Articolul I.3.1 în timpul perioadei contractuale menționate în Articolul I.2.2, AN va emite un act adițional prin care va reduce în mod corespunzător valoarea maximă a finanțării și, în cazul în care valoarea redusă a finanțării este mai mică decât avansul transferat până la acea dată Coordonatorului, va recupera diferența de la Coordonator, în conformitate cu prevederile Articolului II.26 din Condiții Generale.

1.4.4 Raportul final și cererea de plată a soldului

În termen de 60 de zile calendaristice de la data de finalizare a Proiectului menționată la Articolul I.2.2, Coordonatorul trebuie să completeze un raport final asupra implementării Proiectului și să încarce toate rezultatele proiectului pe Platforma de diseminare (Erasmus+ Project Results Platform), în conformitate cu prevederile din Articolul I.11.2. Raportul trebuie să conțină informațiile necesare pentru a justifica suma cerută pe baza costurilor bazate pe unități, în cazul în care grantul ia forma rambursării costurilor bazate pe unități, sumă forfetară sau a costurilor eligibile efectiv suportate, în conformitate cu prevederile din Anexa III.

Raportul final este considerat ca fiind cererea Coordonatorului pentru plata soldului.

Coordonatorul trebuie să certifice faptul că informațiile furnizate în cererea de plată a soldului sunt complete, corecte și adevărate. De asemenea, acesta trebuie să certifice faptul că toate costurile suportate pot fi considerate eligibile în conformitate cu Contractul și că cererea de plată este susținută de documente justificative adecvate, care vor fi prezentate în contextul controalelor sau al auditurilor prevăzute la Articolul II.27 din Condiții Generale.

I.4.5 Plata soldului

Plata soldului este destinată rambursării sau acoperirii părții rămase din costurile eligibile suportate de Beneficiari pentru implementarea Proiectului.

AN determină valoarea soldului prin scăderea valorii totale a avansului deja virat din valoarea finală a grantului stabilit în conformitate cu Articolul II.25 din Condiții Generale.

În cazul în care valoarea totală a plăților anterioare este mai mare decât valoarea finală a grantului stabilit în conformitate cu Articolul II.25, soldul ia forma unei recuperări astfel cum este prevăzut în Articolul II.26 din Condiții Generale.

În cazul în care valoarea totală a plăților anterioare este mai mică decât valoarea finală a grantului stabilit în conformitate cu Articolul II.25, AN va plăti suma convenită ca sold în termen de 60 de zile calendaristice de la primirea documentelor menționate în Articolul I.4.4, cu excepția cazului în care se aplică Articolul II.24.1 sau II.24.2 din Condiții Generale.

Plata este condiționată de aprobarea raportului final și a documentelor anexate acestuia. Aprobarea acestora nu implică recunoașterea conformității sau a caracterului autentic, complet și corect al declarațiilor și informațiilor pe care le conțin.

Suma care trebuie plătită poate fi compensată, fără consimțământul Coordonatorului, cu orice altă sumă datorată de Coordonator către AN, până la valoarea maximă a finanțării aferente Coordonatorului menționate în bugetul estimat din Anexa II.

I.4.6 Notificarea sumelor datorate

AN trebuie să trimită o notificare oficială Coordonatorului:

- a) prin care să îl informeze asupra sumei datorate; și
- b) în care să specifice dacă aceasta se referă la plata unui al doilea avans sau la plata soldului.

În cazul plății soldului, AN va preciza de asemenea valoarea finală a grantului stabilit în conformitate cu Articolul II.25 din Condiții Generale.

I.4.7 Plăți efectuate de AN către Coordonator și dobânda pentru plata întârziată

AN va efectua plăți către Coordonator.

Dacă AN nu efectuează plata conform termenelor de plată, Beneficiarii au dreptul la dobânzi de întârziere. Dobânda datorată se stabilește în conformitate cu rata aplicată de Banca Centrală Europeană pentru principalele sale operațiuni de refinanțare în euro („rata de referință”), plus trei puncte și jumătate. Rata de referință este rata în vigoare în prima zi a lunii în care termenul pentru plată expiră, așa cum este publicat în seria C a *Jurnalului Oficial al Uniunii Europene*.

Dobânda pentru întârziere nu este datorată dacă Beneficiarul este un stat membru al Uniunii (inclusiv autorități publice regionale sau locale și alte organisme publice care acționează în numele și în numele statului membru pentru scopul acestui contract).

Dacă AN suspendă termenul de plată în conformitate cu Articolul II.24.2 din Condiții Generale sau suspendă una din plăți în conformitate cu Articolul II.24.1 din Condiții Generale, aceste acțiuni nu pot fi considerate ca fiind cazuri de întârziere a plății.

Dobânda pentru plata întârziată acoperă perioada ce curge din ziua imediat următoare datei limite pentru plată, până la și incluzând data plății efective așa cum este stabilit în Articolul I.4.12. AN nu ia în considerare dobânda de plată în stabilirea grantului final astfel cum reiese din Articolul II.25 din Condiții Generale.

Ca o excepție la primul sub-paragraf, dacă dobânda calculată este mai mică sau egală cu 200 EUR, aceasta va fi plătită Coordonatorului numai dacă acesta o solicită într-un termen de două luni de la primirea cu întârziere a plății.

I.4.8 Plăți efectuate de Coordonator către ceilalți Beneficiari

Coordonatorul trebuie să efectueze toate plățile către ceilalți Beneficiari prin transfer bancar și să păstreze dovezile corespunzătoare privind sumele transferate către fiecare Beneficiar pentru orice controale și audituri conform Articolului II.27 din Condiții Generale.

1.4.9 Moneda pentru plăți

AN va efectua plățile în euro.

I.4.10 Moneda utilizată pentru cererile de plată și conversia în euro

Cererile de plată trebuie întocmite în euro.

Orice conversie în euro a costurilor suportate în alte monede se va face de către Beneficiari la cursul de schimb lunar stabilit de Comisia Europeană și publicat pe

website-ul său³ aplicabil la data la care contractul este semnat de ultima dintre cele două părți.

I.4.11 Limba în care se realizează cererile de plată și rapoartele

Toate cererile de plată și rapoartele vor fi transmise în limba de comunicare a parteneriatului.

1.4.12 Data plății

Plățile efectuate de AN sunt considerate executate la data la care sunt debitate în contul său.

I.4.13 Costurile transferurilor bancare

Costurile aferente transferurilor de plăți sunt suportate astfel:

- (a) AN suportă costurile de transfer percepute de banca sa;
- (b) Coordonatorul suportă costurile de transfer percepute de banca sa;
- (c) partea care cauzează repetarea unui transfer suportă toate costurile aferente transferului repetat.

ARTICOLUL I.5 – CONTUL BANCAR PENTRU EFECTUAREA PLĂȚILOR

Toate plățile trebuie să fie efectuate în contul bancar al Coordonatorului, așa cum este indicat în pagina 1 a prezentului Contract.

ARTICOLUL I.6 – OPERATORUL DE DATE ȘI COORDONATELE DE CONTACT ALE PĂRȚILOR

I.6.1 Operatorul de date

Entitatea care acționează în calitate de operator de date conform Articolului II.7 sau operatorul de date este:

³http://ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/inforeuro_en.cfm

Șeful Unității B4
Direcția B – Tineret, Educație și Erasmus+
Direcția Generală Educație, Tineret, Sport și Cultură
Comisia Europeană
B-1049 Bruxelles
Belgia

I.6.2 Coordonatele de contact ale AN

Orice comunicare adresată AN va fi transmisă la următoarea adresă, cu menționarea numărului contractului:

Agenția Națională pentru Programe Comunitare în Domeniul Educației și Formării Profesionale - ANPCDEF
Splaiul Independenței nr.313, Biblioteca Centrală a Universității „Politehnica”
București, etajul 1, sector 6, 060042, București, România
Adresa de e-mail: proiecte@anpcdefp.ro

I.6.3 Coordonatele de contact ale Beneficiarilor

Orice comunicare adresată de AN către Coordonator va fi transmisă la următoarea adresă:

Numele complet al reprezentantului legal al Coordonatorului: Ioan Turc
Funcția: Primar

Denumirea Coordonatorului: PRIMĂRIA MUNICIPIULUI BISTRIȚA

Adresa oficială completă: Piața Centrală, nr. 6, Bistrița, jud. Bistrița-Năsăud

Adresa e-mail: primaria@primariabistrita.ro / cristina.cudrec@primariabistrita.ro

ARTICOLUL I.7 – DISPOZIȚII SUPLIMENTARE PRIVIND RAPORTAREA CU PRIVIRE LA RESPECTAREA OBLIGAȚIILOR ÎN MATERIE DE PROTECȚIE A DATELOR

Beneficiarii trebuie să prezinte în raportul final măsurile instituite pentru a asigura conformitatea operațiunilor lor de prelucrare a datelor cu Regulamentul (UE) 2018/1725, în conformitate cu obligațiile stabilite la Articolul II.7, cel puțin cu privire la următoarele subiecte: securitatea prelucrării, confidențialitatea prelucrării, asistența acordată operatorului de date, păstrarea datelor, contribuția la audituri, inclusiv la inspecții, stabilirea unor evidențe ale datelor cu caracter personal pentru toate categoriile de activități de prelucrare desfășurate în numele operatorului.

ARTICOLUL I.8 – DISPOZIȚII SUPLIMENTARE REFERITOARE LA INFORMAREA PARTICIPANȚILOR CU PRIVIRE LA PRELUCRAREA DATELOR LOR CU CARACTER PERSONAL

Beneficiarii trebuie să le furnizeze participanților declarația de confidențialitate relevantă pentru prelucrarea datelor lor cu caracter personal înainte ca acestea să fie

codificate în sistemele electronice de gestionare a activităților de mobilitate Erasmus+.

ARTICOLUL I.9 – PROTECȚIA ȘI SIGURANȚA PARTICIPANȚILOR

Beneficiarii trebuie să dispună de proceduri și măsuri eficiente pentru a oferi siguranță și protecție participanților în cadrul Proiectului.

Beneficiarii trebuie să se asigure de faptul că au fost încheiate polițe de asigurare adecvate pentru participanții implicați în activități de mobilitate sau activități de învățare, predare și formare.

Anterior oricărei participări a minorilor în Proiect, Beneficiarii trebuie să se asigure de respectarea deplină a reglementărilor referitoare la protecția și siguranța minorilor, așa cum este definită în legislația aplicabilă din țările de origine și din țările gazdă, inclusiv, dar fără a se limita la: consimțământul părinților sau al tutorilor legali, demersurile referitoare la asigurare și limitele de vârstă.

ARTICOLUL I.10 – DISPOZIȚII SUPLIMENTARE CU PRIVIRE LA DREPTURILE PREEXISTENTE ȘI UTILIZAREA REZULTATELOR (INCLUSIV DREPTURILE DE PROPRIETATE INTELECTUALĂ ȘI INDUSTRIALĂ)

În plus față de dispozițiile Articolului II.9.3 din Condiții Generale, în cazul în care Beneficiarii produc materiale educaționale pe parcursul implementării proiectului, aceste materiale trebuie să fie disponibile prin intermediul Internetului, gratuit și sub licențe deschise⁴.

Dacă materialele sau documentele fac obiectul unor drepturi morale sau drepturi ale unor părți terțe (inclusiv drepturi de proprietate intelectuală sau drepturi ale unor persoane fizice privind imaginea și vocea lor), Beneficiarii trebuie să se asigure că își respectă obligațiile care decurg din Articolul II.9.2, în special, prin obținerea licențelor și a autorizațiilor necesare de la titularii drepturilor în cauză.

Beneficiarii trebuie să se asigure că adresa de internet utilizată este valabilă și actualizată. În cazul în care găzduirea site-ului web este întreruptă, Beneficiarii trebuie să elimine site-ul din sistemul de înregistrare a organizațiilor (ORS), pentru a evita riscul ca domeniul să fie preluat de o altă parte și redirecționat către alte site-uri web.

⁴ Licență deschisă – modul prin care proprietarul unei lucrări acordă altor persoane permisiunea de a utiliza resursa respectivă. Fiecăreia dintre resurse îi este asociată o licență. Există diferite tipuri de licențe deschise în funcție de gradul permisiunilor acordate sau al limitărilor impuse, iar Beneficiarul are libertatea de a alege licența specifică pe care să o aplice lucrării lor. O licență deschisă trebuie să fie asociată fiecăreia dintre resursele produse. O licență deschisă nu reprezintă un transfer al drepturilor de autor sau al drepturilor de proprietate intelectuală (IPR).

ARTICOLUL I.11 – UTILIZAREA INSTRUMENTELOR IT

I.11.1 Instrumentul de raportare și gestionare al Erasmus+

Coordonatorul are obligația de a utiliza Instrumentul electronic de raportare și gestionare al Erasmus+ furnizat de Comisia Europeană pentru a înregistra toate informațiile cu privire la activitățile realizate în cadrul Proiectului (inclusiv activitățile care nu au fost sprijinite în mod direct cu un grant din fonduri UE) și pentru a completa și transmite raportul intermediar (dacă este disponibil în instrumentul de raportare și gestionare al Erasmus+ și pentru cazurile menționate la Articolul I.4.3) și raportul final.

I.11.2 Platforma de diseminare a rezultatelor proiectului Erasmus+ (Erasmus+ Project Results Platform)

Coordonatorul trebuie să încarce rezultatele Proiectului pe Platforma de diseminare pentru Programul Erasmus+ (<http://ec.europa.eu/programmes/erasmus-plus/projects/>), în conformitate cu instrucțiunile furnizate în cadrul acesteia.

ARTICOLUL I.12 – DISPOZIȚII SUPLIMENTARE PRIVIND SUBCONTRACTAREA

Prin derogare de la dispozițiile prevăzute la Articolul II.11 din Condiții Generale, Beneficiarii nu pot subcontracta activități finanțate din categoria bugetară „Rezultatele proiectului”.

Prin derogare, dispozițiile prevăzute la literele (c) și (d) de la Articolul II.11.1 din Condiții Generale nu se aplică niciunei categorii bugetare, cu excepția Costurilor excepționale.

ARTICOLUL I.13 – DISPOZIȚII SUPLIMENTARE PRIVIND VIZIBILITATEA FINANȚĂRII OFERITE DE UNIUNEA EUROPEANĂ

Fără a deroga de la Articolul II.8 din Condiții Generale, Beneficiarii trebuie să facă cunoscută finanțarea primită în cadrul programului Erasmus+ în toate comunicările și materialele promoționale, inclusiv pe site-uri internet și pe rețelele sociale. Instrucțiunile pentru Beneficiari și alte părți terțe sunt disponibile la: https://ec.europa.eu/info/resources-partners/european-commission-visual-identity_es

ARTICOLUL I.14 – SPRIJIN PENTRU PARTICIPANȚI

În cazul în care implementarea Proiectului presupune acordarea de sprijin pentru participanți, Beneficiarii va acorda acest sprijin în conformitate cu condițiile prevăzute în Anexa II și Anexa IV.

Beneficiarii trebuie:

- Fie să transfere sprijinul financiar pentru categoriile bugetare transport / sprijin individual / sprijin lingvistic în întregime participanților la activitățile proiectului, aplicând baremurile pentru costurile bazate pe unități așa cum sunt specificate în Anexa IV;
- Fie să asigure pentru participanții la activitățile proiectului, transportul, subzistența, sprijinul lingvistic sub forma furnizării bunurilor și serviciilor necesare. În acest caz, Beneficiarii se vor asigura că furnizarea acestor bunuri și servicii va respecta standardele de calitate și de siguranță necesare.

Beneficiarii pot combina cele două opțiuni stabilite în paragraful anterior, în măsura în care aceștia asigură un tratament egal și echitabil tuturor participanților. În acest caz, condițiile aferente fiecărei opțiuni se vor aplica pentru categoriile de buget cărora li se aplică respectiva opțiune.

ARTICOLUL I.15 – FURNIZAREA DE SPRIJIN PENTRU INCLUZIUNE DESTINAT PARTICIPANȚILOR

În cazul în care au fost aprobate fonduri pentru sprijinul pentru incluziune destinat participanților, Beneficiarul va fi responsabil de asigurarea prefinanțării adecvate pentru participanții cu oportunități reduse care beneficiază de grantul pentru incluziune. Mai exact, nu este posibil ca participanților cu oportunități reduse să li se solicite să își prefinanțeze personal activitățile.

ARTICOLUL I.16 – SPRIJIN LINGVISTIC ONLINE (OLS - Online Language Support)

Nu este aplicabil.

ARTICOLUL I.17 – DISPOZIȚII SPECIALE REFERITOARE LA TRANSFERURILE BUGETARE

Beneficiarului i se permite să transfere fonduri între diferitele categorii bugetare, ceea ce va duce la modificarea bugetului estimat și a activităților conexe descrise în Anexa II, fără a solicita un act adițional la contractul de finanțare, după cum se specifică la Articolul II.13, cu condiția ca:

- proiectul să fie implementat în conformitate cu formularul de candidatură al proiectului aprobat și cu obiectivele generale descrise în Anexa II.
- și să fie respectate următoarele norme specifice:

- (a) Rezultatele proiectului, Evenimentele de multiplicare și Activitățile de învățare/predare/formare:** Beneficiarului i se permite să transfere până la 30% din fondurile alocate pentru fiecare dintre aceste categorii către orice altă categorie bugetară (respectând toate celelalte limite definite la prezentul articol) fără a se solicita un act adițional la contractul de finanțare. Beneficiarului i se permite să transfere fonduri suplimentare către aceste categorii bugetare fără a solicita un act adițional la contractul de finanțare.
- (b) În cadrul categoriei bugetare „Activități de învățare/predare/formare”:** Beneficiarului i se permite să efectueze orice transferuri între fondurile alocate pentru „Transport”, „Sprijin individual” și „Sprijin lingvistic” fără a se solicita un act adițional la contractul de finanțare.
- (c) Reuniuni de proiect transnaționale și Sprijin pentru incluziune destinat organizațiilor:** Beneficiarului i se permite să transfere până la 100% din fondurile alocate către orice altă categorie bugetară (respectând toate celelalte limite definite la prezentul articol). Beneficiarului i se permite să transfere fonduri suplimentare către aceste categorii bugetare fără a solicita un act adițional la contractul de finanțare.
- (d) Managementul și implementarea proiectului și Costuri excepționale pentru subcontractarea și achiziționarea de bunuri și servicii:** Beneficiarului i se permite să transfere până la 100% din fondurile alocate pentru fiecare dintre aceste categorii către orice altă categorie bugetară (respectând toate celelalte limite definite la prezentul articol). Beneficiarului nu i se permite să transfere fonduri suplimentare către aceste categorii bugetare fără a solicita un act adițional la contractul de finanțare.
- (e) Sprijin pentru incluziune destinat participanților:** Beneficiarului i se permite să transfere până la 15% din fondurile alocate din această categorie către orice alte categorii bugetare (respectând toate celelalte limite definite la prezentul Articol). Beneficiarului i se permite să transfere fonduri suplimentare către această categorie bugetară fără a solicita un act adițional la contractul de finanțare.
- (f) Costuri excepționale pentru deplasări costisitoare și garanție financiară:** Beneficiarului i se permite să transfere până la 100% din fondurile alocate către orice categorie bugetară (respectând toate celelalte limite definite la prezentul articol). Beneficiarului i se permite să transfere fonduri suplimentare către aceste categorii bugetare fără a solicita un amendament și cu condiția ca o justificare relevantă a cheltuielilor să fie inclusă în raportul final.

Prin derogare de la literele (a) și (b) de la prezentul Articol, în scopul constituirii unei garanții financiare în măsura în care se solicită acest lucru de către AN la Articolul I.4.2., Beneficiarilor li se permite să transfere fonduri alocate pentru

orice categorie bugetară (cu excepția sprijinului pentru incluziune destinat participanților) către categoria bugetară „Costuri excepționale”.

ARTICOLUL I.18 – DISPOZIȚII SUPLIMENTARE PRIVIND MONITORIZAREA ȘI EVALUAREA

Nu este aplicabil.

ARTICOLUL I.19 – DISPOZIȚII SPECIALE PRIVIND RESPONSABILITATEA FINANCIARĂ PENTRU RECUPERĂRI

Responsabilitatea financiară a fiecărui Beneficiar, cu excepția Coordonatorului, este limitată la suma primită de Beneficiarul în cauză.

ARTICOLUL I.20 – BENEFICIARI CU SEDIUL ÎN ȚĂRI PARTENERE

Organizațiile cu sediul în țări partenere se angajează să respecte aceleași principii ca și Beneficiarii cu sediul în țări participante la Program în ceea ce privește Carta Universitară Erasmus.

ARTICOLUL I.21 – DEROGĂRI SPECIFICE DE LA ANEXA I CONDIȚII GENERALE

1. În sensul prezentului Contract, în Anexa I Condiții Generale termenul „Comisia” trebuie citit ca „AN”, termenul „acțiune” trebuie citit ca „proiect” și termenul „contribuție bazată pe unitate” trebuie citit „cost bazat pe unitate”, cu excepția cazului în care se prevede altfel.

În sensul prezentului Contract, în Anexa I Condiții Generale noțiunea de „declarație financiară” trebuie citită ca „partea bugetară a raportului”, cu excepția cazului în care se prevede altfel.

În Articolul II.4.1, Articolul II.7.1, Articolul II.8.2, Articolul II.27.1, Articolul II.27.3, în primul paragraf al Articolului II.27.4, în primul paragraf al Articolului II.27.8 și în Articolul II.27.9 referirea la „Comisia” trebuie citită ca referire la „AN și Comisia”.

În Articolul II.12 termenul „sprijin financiar” trebuie citit ca „sprijin” și termenul de „terțe părți” trebuie citit ca „participanți”.

2. În sensul prezentului Contract, următoarele clauze din Anexa I Condiții Generale nu se aplică: Articolul II.2.2 litera (b) punctul (ii), Articolul II.12.2, Articolul II.13.4, Articolul II.18.3 și Articolul II.27.7.

În sensul prezentului Contract, termenii de „entități afiliate”, „plată intermediară”, „rată fixă” nu se aplică acolo unde apar în Condițiile Generale.

3. În cadrul Articolului II.9.3, titlul și litera a) a primului paragraf trebuie citite după cum urmează:

„II.9.3 Drepturile de utilizare de către AN și Uniune a rezultatelor și a drepturilor preexistente

Beneficiarii acordă AN și Uniunii următoarele drepturi de utilizare a rezultatelor proiectului:

- (a) în scopuri proprii și în particular pentru a fi disponibile angajaților AN, pentru instituțiilor Uniunii, agențiilor, organismelor și instituțiilor statelor membre, precum și pentru a copia și reproduce în întregime sau parțial, într-un număr nelimitat de copii.”

Pentru tot restul acestui articol, referirile la „Uniune” trebuie citite ca referiri la „AN și/sau Uniunea”.

4. Cel de-al doilea paragraf al Articolului II.10.1 trebuie citit după cum urmează:

„Beneficiarii trebuie să se asigure că AN, Comisia, Curtea Europeană a Auditorilor și Oficiul European de Luptă Antifraudă (OLAF) își pot exercita drepturile în temeiul Articolului II.27 și în ceea ce privește contractorii Beneficiarilor.”

5. O nouă literă (l) este adăugată Articolului II.17.3.1 care specifică:

„(l) dacă există o reclamație formulată de toți ceilalți Beneficiari potrivit căreia Coordonatorul nu implementează Proiectul conform Anexei I sau nu respectă altă obligație importantă care îi revine conform Contractului.”

6. Articolul II.18 trebuie citit după cum urmează:

„II.18.1 Soluționarea litigiilor cu privire la executarea prezentului Contract este reglementată de dreptul românesc.

II.18.2 Instanțele competente sunt instanțele judecătorești din București, care au competența exclusivă de a soluționa orice litigiu între AN și Beneficiar, cu privire la interpretarea, aplicarea și validitatea prezentului Contract, în cazul în care acest litigiu nu poate fi rezolvat pe cale amiabilă”.

7. În ceea ce privește Articolul II.19.1, condițiile de eligibilitate a costurilor sunt completate de secțiunile I.1 și II.1 din Anexa III.

8. În ceea ce privește Articolul II.20, condițiile privind caracterul identificabil și verificabil al cuantumurilor declarate sunt completate de secțiunile I.2 și II.2 din Anexa III.

9. Primul paragraf al Articolului II.22 trebuie citit după cum urmează:

„Beneficiarii pot ajusta bugetul aprobat prevăzut în Anexa II prin transferuri între diferitele categorii bugetare, cu condiția ca Proiectul să fie implementat astfel cum este descris în Anexa II. Această ajustare nu necesită o modificare a contractului prin act adițional, după cum se prevede în Articolul II.13, dacă sunt îndeplinite condițiile prevăzute în Articolul I.17”.

10. Articolul II.23 litera (b) trebuie citit după cum urmează:

„(b) nu depune această cerere în termen de 30 de zile calendaristice de la notificarea scrisă transmisă de AN.”

11. Primul paragraf al Articolului II.24.1.3 trebuie citit după cum urmează:

„În perioada de suspendare a plăților, Coordonatorul nu are dreptul să prezinte nicio cerere de plată și documentele justificative menționate în Articolele I.4.3 și I.4.4”.

12. În ceea ce privește Articolul II.25.4, condițiile de reducere ca urmare a punerii în aplicare necorespunzătoare, a neregulilor, a fraudei sau a încălcării altor obligații sunt completate de secțiunea V din Anexa III.

13. Cel de-al treilea paragraf al Articolului II.26.3 trebuie citit după cum urmează:

„Dacă plata nu s-a efectuat până la data precizată în nota de debit, AN va recupera suma datorată:

(a) [...] Compensarea poate fi atacată în fața instanței competente, stabilită la Articolul II.18.2;

(b) prin răspunderea în solidar a Beneficiarilor până la valoarea maximă a contribuției UE indicate pentru fiecare Beneficiar în bugetul estimat (Anexa II, după cum a fost modificată ultima dată);

(c) prin introducerea de acțiuni în justiție, așa cum se prevede la Articolul II.18.2 sau în Condițiile Speciale.”

14. Al treilea paragraf al Articolului II.27.2 trebuie citit după cum urmează:

„Perioadele prevăzute la primul și al doilea paragraf sunt mai lungi dacă legislația națională prevede o durată mai mare, sau dacă sunt în curs de desfășurare audituri, contestații, litigii sau proceduri de recuperare a creanțelor cu privire la grant, inclusiv în cazurile prevăzute la Articolul II.27.7. În astfel de cazuri,

Beneficiarii trebuie să păstreze documentele până când respectivele audituri, contestații, litigii sau proceduri de recuperare a creanțelor au fost închise.”

SEMNĂTURI

Coordonator

PRIMĂRIA MUNICIPIULUI BISTRIȚA

Agenția Națională pentru Programe Comunitare în Domeniul Educației și Formării Profesionale

Ioan TURC, Primar

Monica CALOTĂ, Director

semnătura și ștampila (dacă se aplică)

semnătura

Încheiat în Bistrita, la data

Încheiat în București, la data



Digitally signed by
Ioan Turc
Date: 2021.12.21
08:38:52 +02'00'

Viza CFPP,

Semnătura

Data

Coordonatorul a negociat cu bună credință, a citit, înțeles complet și acceptat în mod expres, prin semnătura reprezentantului său legal autorizat, conținutul și efectele tuturor clauzelor Contractului, Anexelor la contract – Anexa I, Anexa II, Anexa III, IV și V inclusiv, în mod specific:

(a¹) prevederile din Contract – Condiții Speciale: prevederile art. I.1.2, ale art. I.11, ale art. I.12 și ale art. I.21;

(b¹) prevederile din Anexa I – Condiții Generale: prevederile art. II.2 „Obligațiile generale și rolurile beneficiarilor”, ale art. II.4 „Răspunderea în caz de prejudiciu”, ale art. II.5 „Conflictul de interese”, ale art. II.6 „Confidențialitatea”, ale art. II.8.2 „Clauze care exonerează Comisia de responsabilitate”, ale art. II.9.3 „Drepturile de utilizare de către Uniune a rezultatelor și a drepturilor preexistente”, ale art. II.10 „Atribuirea contractelor necesare pentru implementarea acțiunii”, ale art. II.11 „Subcontractarea sarcinilor care fac parte din acțiune”, ale art. II.14 „Cesiunea creanțelor de plată către terți”, ale art. II.16 „Suspendarea implementării acțiunii”, ale art. II.17 „Rezilierea contractului”, ale art. II.18 „Legislația aplicabilă, soluționarea litigiilor și decizii care constituie titlu executoriu” interpretat conform

art. I.21 pct.6 din Contract – Condiții Speciale, ale art. II.23 „Neîndeplinirea obligațiilor de raportare“, ale art. II.24 „Suspendarea plăților și termenele de plată“, ale art. II.25 „Calcularea valorii finale a grantului“, ale art. II.26 „Recuperarea“ și ale art. II.27 „Controale, audituri și evaluări“.

Coordonator

PRIMĂRIA MUNICIPIULUI BISTRIȚA

Ioan TURC, Primar



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by Ioan Turc
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semnătura și ștampila (dacă se aplică)

data

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Application

Programme	Erasmus+
Action Type	KA220-ADU - Cooperation partnerships in adult education
Call	2021
Round	Round 1

Context

Field	Adult Education
Project Title	Green transitions involving EU Adults and authorities to foster climate neutral cooperation
Project Acronym	GREEN

Project Start Date (dd/mm/yyyy)	Project total Duration (Months)	Project End Date (dd/mm/yyyy)	National Agency of the Applicant Organisation	Language used to fill in the form
03-01-2022	30	03-07-2024	RO01 - Agentia Nationala pentru Programe Comunitare in Domeniul Educatiei si Formarii Profesionale	English

For further details about the available Erasmus+ National Agencies, please consult the following page:
<https://ec.europa.eu/programmes/erasmus-plus/contact>

Protection of Personal Data

Please read our privacy statement to understand how we process and protect [your personal data](#)

Project Summary

Please provide short answers to the following questions, summarising the information you have provided in the rest of the application form.

Please use full sentences and clear language. In case your project is accepted, the provided summary will be made public by the European Commission and the National Agencies.

Background: Why did you apply for this project? What are the needs you plan to address?

Through the Green Deal and the New European Bauhaus initiative promoted by the EU, all local and regional administrations are called to design and fulfil their own action plans on fighting climate change and promoting green, sustainable and circular practices within their administrative units. In addition, they are called to cooperate with SMEs, professionals and the general adult population in order to apply the EU strategies correctly. The EU through its current revision of related strategies (ex: Biodiversity, Forest protection) and through its cooperation with European entities and think tanks, has identified that key to fighting climate change is the inter-connectivity and inter-collaboration between disciplines and with the grass root involvement of citizens. One of the key features of the New European Bauhaus initiative is the interdisciplinary approach to design for action plans in an effort to: fight climate change, promote circular economy principles, encourage grass root involvement of citizens and involve them in every stage of the design process and design accordingly, thus, enabling cities, municipalities and any authority respectively involved in city, urban and rural sustainable planning to have the necessary skills and competences, to do resilience planning and allow for a green transition to take place. Collective actions and understanding of strategies are needed and all parties impact the outcome. The GREEN project argues that through the proper knowledge, know-how, cooperation structures and inter-disciplinary approach to designing action plans based on the EU Green Deal and the New Bauhaus Initiative, are lacking in almost all levels of local and regional management thus, making it nearly impossible for the staff to commence planning, design and produce the necessary results.

Objectives: What do you want to achieve by implementing the project?

The GREEN partnership brings the expertise of a range of entities from different EU countries to help develop the project results thus transcending national identity. The partnership consists of adult training providers, municipalities, one social enterprise experienced in developing novel pedagogic tools as well as private entities experienced in Green practices, sustainability and the circular economy and ICT. The partners will work together in order to: - Exchange national good practices and examples and contribute towards creating new ones applicable throughout Europe, exchange know-how and resources to provide added value. - Change organizational culture and methods of work and allow for further growth of the organizational capacities - organise a common dissemination EU wide campaign to raise awareness related to the project results, - Look at the issue and training need from different perspectives thus, provide an all-round solution to needs and problems that are identified. - Create a cooperation network between the partners to further the project results and allow for sustainability and result exploitation. Each partner has a specific role in each activity and will contribute to the results in the area in which they are most competent. The project balances the resources allocated to each partner and their tasks to increase the quality of the results.

Implementation: What activities are you going to implement?

Exchange national good practices and examples and contribute towards creating new ones applicable throughout Europe, exchange know-how and resources to provide added value. Organise a common dissemination EU wide campaign to raise awareness related to the project results, Create a cooperation network between the partners to further the project results and allow for sustainability and result exploitation Furthermore, the partners seek to implement the following project activities: 3 product results 6 multiplier events 1 online 3-day learning activity Various dissemination presentations and workshops Interactions with the selected TG members and their active involvement in the GREEN project, Project meetings to discuss results 1 webinar as part of the multiplier events and online learning activity Social media presence and active dissemination through them

Results: What project results and other outcomes do you expect your project to have?

During the 30 month project, the main results expected are the following: R.1 Digital Transformation Climate Training Plan and online e-resources Moodle platform R.2 Green Digital Canvas to design individualised action plans R.3 GREEN's Trainer's toolkit In addition, several other administrative, dissemination and networking results are envisaged which will allow the GREEN partnership to raise project awareness, optimise TG uptake of results, involve target group members in the project activities and facilitate training of adult trainers.

Applicant organisation/Partner organisation

OID	Legal name	Country	Region	City	Website
E10132947	PRIMARIA MUNICIPIULUI BISTRITA	Romania	20004696	BISTRITA	www.primariabistrita.ro
E10036264	Social Cooperative Enterprise Drosostalida	Greece	Αττική (Attiki)	Athens	www.drosostalida.org
E10069834	MEDIA CREATIVA 2020, S.L.	Spain	País Vasco	Bilbao	mediacreativa.eu
E10162817	Holar University College	Iceland		Saudarkorkur	www.holar.is
E10134510	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD	Romania	Nord-Vest	Bistrita	www.cciabn.ro
E10209215	SLOVAK BUSINESS AGENCY	Slovakia	Bratislavský kraj	BRATISLAVA - STARE MESTO	www.sbagency.sk

Is the organisation a public body?

Is the organisation a non-profit?

Type of Organisation

Local Public body

Main sector of activity

Associated persons should not be shown in PDF because of GDPR compliance.

Budget Summary

Project Budget Summary

Project Management and Implementation	52 500
Transnational Project Meetings	26 290
Project Results	111 518
Multiplier Events	17 500
Virtual Multiplier Events	4 500
Exceptional Costs	480
Total grant	208 288

Transnational Project Meetings

Meeting ID	Meeting Title	N° of Participants	Grant
1	Kick off meeting	10	5 340
2	Results under development (R1, R2, R3). Progress meeting	10	7 230
3	Multiplier events, C1 online activity. The pilot session will be presented and prepared.	10	7 600
4	Peer review, evaluation of deliverables and their dissemination and exploitation potential. in the same time with the Final conference / event in Slovakia.	10	6 120
Total		40	26 290

Project Results

Result ID	Output Title	Category Of Staff	N° of Working Days	Grant
1	Project Results Details (1)	Teachers/Trainers/Researchers	50	3 700
1	Project Results Details (1)	Technicians	15	825
1	Project Results Details (1)	Administrative support staff	10	470
1	Project Results Details (1)	Teachers/Trainers/Researchers	40	5 480
1	Project Results Details (1)	Technicians	20	2 040
1	Project Results Details (1)	Teachers/Trainers/Researchers	40	5 480
1	Project Results Details (1)	Technicians	60	6 120
1	Project Results Details (1)	Teachers/Trainers/Researchers	30	6 420
1	Project Results Details (1)	Technicians	10	1 620
1	Project Results Details (1)	Teachers/Trainers/Researchers	50	3 700
1	Project Results Details (1)	Technicians	20	1 100
1	Project Results Details (1)	Teachers/Trainers/Researchers	55	4 070
1	Project Results Details (1)	Technicians	17	935
2	Project Results Details (2)	Teachers/Trainers/Researchers	35	2 590
2	Project Results Details (2)	Technicians	15	825
2	Project Results Details (2)	Teachers/Trainers/Researchers	40	5 480
2	Project Results Details (2)	Technicians	60	6 120
2	Project Results Details (2)	Teachers/Trainers/Researchers	35	4 795
2	Project Results Details (2)	Technicians	15	1 530
2	Project Results Details (2)	Teachers/Trainers/Researchers	28	5 992

2	Project Results Details (2)	Technicians	15	2 430
2	Project Results Details (2)	Teachers/Trainers/Researchers	50	3 700
2	Project Results Details (2)	Technicians	15	825
2	Project Results Details (2)	Teachers/Trainers/Researchers	45	3 330
2	Project Results Details (2)	Technicians	15	825
3	Project Results Details (3)	Teachers/Trainers/Researchers	45	3 330
3	Project Results Details (3)	Technicians	10	550
3	Project Results Details (3)	Teachers/Trainers/Researchers	30	4 110
3	Project Results Details (3)	Technicians	5	510
3	Project Results Details (3)	Teachers/Trainers/Researchers	28	5 992
3	Project Results Details (3)	Technicians	7	1 134
3	Project Results Details (3)	Teachers/Trainers/Researchers	35	4 795
3	Project Results Details (3)	Technicians	25	2 550
3	Project Results Details (3)	Teachers/Trainers/Researchers	55	4 070
3	Project Results Details (3)	Technicians	17	935
3	Project Results Details (3)	Teachers/Trainers/Researchers	35	2 590
3	Project Results Details (3)	Technicians	10	550
Total			1087	111 518

Multiplier Events

Event ID	Event Title	Country of Venue	Local Participants	Foreign Participants	Virtual Participants	Grant
1	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Bistrita	Romania	20	0	50	2 750
2	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Athens	Greece	20	0	50	2 750
3	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Romania	Romania	30	0	50	3 750
4	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Iceland	Iceland	20	0	50	2 750
5	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Spain	Spain	20	0	50	2 750
6	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Slovakia	Slovakia	20	0	50	2 750
Total			130	0	300	17

500

Exceptional Costs

ID	Description and Justification	Requested Grant (80%)
1	Hosting costs for Moodle platform 5 years	480,00
Total		480,00

Budget per Participating Organisation
SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)

Project Management and Implementation	7 500
Transnational Project Meetings	3 820
Project Results	12 300
Multiplier Events	2 750
Total grant	26 370

Holar University College (E10162817 - Iceland)

Project Management and Implementation	7 500
Transnational Project Meetings	4 560
Project Results	23 588
Multiplier Events	2 750
Total grant	38 398

CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)

Project Management and Implementation	7 500
Transnational Project Meetings	4 190
Project Results	14 330
Multiplier Events	3 750
Total grant	29 770

PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)

Project Management and Implementation	15 000
Transnational Project Meetings	4 190
Project Results	12 290
Multiplier Events	2 750
Exceptional Costs	480
Total grant	34 710

MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)

Project Management and Implementation	7 500
Transnational Project Meetings	4 190
Project Results	25 270
Multiplier Events	2 750

Total grant	39 710
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Social Cooperative Enterprise Drosostalida (E10036264 - Greece)

Project Management and Implementation	7 500
Transnational Project Meetings	5 340
Project Results	23 740
Multiplier Events	2 750
Total grant	39 330

Timetable

Note that transnational project meetings, production of project results, multiplier events and learning, teaching and raining activities will be listed in this table automatically once you have created them in the dedicated section of the form.

You can create other relevant activities that do not receive specific support but are funded by the Project Management and Implementation grant and add them to the table.

ID	Activity Type	Starting period	End of Period	Activity Title
1	Project Results	2022-01	2023-04	R.1 Digital Transformation Climate Training Plan and online e-resources Moodle platform
2	Transnational Project Meeting	2022-01	2022-01	Kick off meeting
3	Transnational Project Meeting	2022-12	2022-12	Results under development (R1, R2, R3). Progress meeting
4	Project Results	2023-01	2024-01	R.2 Green Digital Canvas for design of individualised action plans
5	Transnational Project Meeting	2023-07	2023-07	Multiplier events, C1 online activity. The pilot session will be presented and prepared.
6	Project Results	2023-11	2024-07	R.3 Trainer's guide toolkit
7	Multiplier Event	2024-05	2024-06	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Bistrita
8	Multiplier Event	2024-05	2024-06	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Athens
9	Multiplier Event	2024-05	2024-06	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Romania
10	Multiplier Event	2024-05	2024-06	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Iceland
11	Multiplier Event	2024-05	2024-06	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Spain
12	Multiplier Event	2024-05	2024-06	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Slovakia
13	Transnational Project Meeting	2024-05	2024-05	Peer review, evaluation of deliverables and their dissemination and exploitation potential. in the same time with the Final conference / event in Slovakia.

Other Relevant Activities in the Timetable

Do you want to add other relevant activities not yet included in the timetable and that do not receive a specific grant but can be funded from the Project Management and Implementation grant?

No

Participating Organisations

To complete this section, you will need your organisation's identification number (OID). Since 2019, the Organisation ID has replaced the Participant Identification Code (PIC) as unique identifier for actions managed by the Erasmus+ National Agencies.

If your organisation has previously participated in Erasmus+ with a PIC number, an OID has been assigned to it automatically. In that case, you must not register your organisation again. Follow this link to find the OID that has been assigned to your PIC: [Organisation Registration System](#)

You can also visit the same page to register a new organisation that never had a PIC or an OID, or to update existing information about your organisation.

PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)

Applicant organisation OID	Legal name	Country
E10132947	PRIMARIA MUNICIPIULUI BISTRITA	Romania

Applicant details

Legal name	PRIMARIA MUNICIPIULUI BISTRITA
Country	Romania
Region	20004696
City	BISTRITA
Website	www.primariabistrita.ro

Profile

Type of Organisation	Local Public body
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Background and experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group)

The territorial administrative Unit of Bistrita Municipality is an authority of the local public administration. Its main activities are: drafting the strategies regarding the economic, social and environment development of the territorial-administrative unit; coordinating the local interest; public services implementation provided through specialized services or bodies of public service and public utility services of local interest, management of the public and private domain, drafting the urban and spatial plans etc. Bistrita also organizes studies, basic diagnosis and programs of social and economic development and ensures the necessary conditions for a well-functioning of the educational, health, culture, youth and sport institutions. The mayor is the head of the local public government, he manages the local public services and represents Bistrita Municipality in relations with other public authorities, individuals or Romanian and foreign legal entities. The mayor is elected directly by the citizens, and so are the local councillors. From the local councillors are then nominated the two vicemayors. Together they represent the legislative and the executive bodies. The municipality works under the national legislation framework. The Local Council adopts the Local Decisions - which are the local legislation and the annual budget. Also it is in charge of approving the association/participation of the municipality in different national and international bodies and European projects. The municipality organizes fairs, entertainment events for the citizens is also an important aspect of it. Active citizenship and engagement of the people is of great interest for the municipality.

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

Bistrita Municipality has some on going initiatives funded through European projects dealing with areas of interest specified in the city goals. Thus, through the Regional Operational Programme there had been undertaken rehabilitation works for the city centre historical axes, the Municipal Cultural Center, the historical passageways of the city and not least, the Evangelical Church - the symbol of the city. Next it should get modernized and intelligently dressed up from

urban infrastructure point of view to better highlight them and attract more citizens and tourists. Another initiative is the implementation of a green transport line operated by electric buses, crossing the city, which will allow greener and smarter transportation through the city center and the choice of sharing other means of transport to get in the core of the city by minimizing cars` traffic and air pollution. The Integrated Urban Development Plan of Bistrita Municipality and the Public Policy Renewal of the Historic Centre of Bistrita Municipality constitute the political frame approved by the Council to regenerate the city, with a particular focus on the town centre. Other project relevant: - pedestrianisation of the Liviu Rebreanu Street - rehabilitation of narrow passageways - Project Upgrade Bistritz Zentrum XXI century, within the EC initiative Intelligent Cities Challenge, preparing cities for the European Green Deal and the New European Bauhaus movement. Given the objective of our project within the ICC related to the historic center revitalization, the New European Bauhaus movement is of very much interest and importance for the citizens and also for the practitioners and planners. Once they will be trained and educated within the Renovation Wave strategy this will lead to enhancing the present state of the buildings within the historic center and will serve as a model for future renovation means for all city buildings. -The Active Citizens network is notably built on the idea that citizens have different visions, fields of interest and then different expertise. It ensures a fair participation of people from various background and equal opportunities, notably through the work of the Urbact Local Group. The local stakeholders involved in this Urbact Local Group are from various backgrounds and this diversity facilitates the contact and communication with other citizens. -HOTMAPS: Heating and Cooling: Open Source Tool for Mapping and Planning of Energy Systems” under Horizon 2020 European programme, gave us a toolbox to discover our city’s climate-neutral energy future, by providing 2050 scenarios through direct upload of data on a given platform.. The key persons, Cristina Cudrec and Corina Simon, who will be involved in the project have a vast experience in writing applications and implementing projects. Their experience is related to: coordinating drafting and implementation of non-reimbursable and European projects, coordinating drafting, monitoring and update of Bistrita Municipality development Strategy; managing the cooperation relations of Bistrița municipality with the twinned and partner cities; promoting a proper attitude of the community, in connection with the importance of environmental protection, by organizing annual events on the occasion of ecological events calendar: Earth Day, Forest Month, Environment Days, European Park Day, European Car Free Day; organizing events and actions dedicated to Europe Day; Also they are responsible for the legality, quality and efficiency of the operations performed, as well as for the correctness of the data provided; for respecting the deadlines within project management; experience and skills gained in European funded research& innovation, sustainable development/circular economy/ digital transformation projects; mobilizing skills for interested stakeholders; experience in organizing different events; experience in communicating and disseminating the actions/results of a project.

Action Type	As Applicant		As Partner or Consortium Member	
	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
Strategic Partnerships for adult education (KA204)	0	0	2	0

I understand and agree that the National Agency can use the information it has about my organisation's previous participation to assess my organisation's capacity to implement activities under this application.

Partner Organisations

Partner organisation OID	Legal name	Country
E10036264	Social Cooperative Enterprise Drosostalida	Greece
E10069834	MEDIA CREATIVA 2020, S.L.	Spain
E10162817	Holar University College	Iceland
E10134510	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD	Romania
E10209215	SLOVAK BUSINESS AGENCY	Slovakia

Social Cooperative Enterprise Drosostalida (E10036264 - Greece)

Partner organisation details

Legal name	Social Cooperative Enterprise Drosostalida
Country	Greece
Region	Αττική (Attiki)
City	Athens
Website	www.drosostalida.org

Profile

Type of Organisation	Social enterprise
Main sector of activity	Other (specify)

Background and experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

Drosostalida is a social enterprise aiming to provide training, support, counselling and research activities to diverse groups of people. Mainly Drosostalida works with youth and individuals belonging to vulnerable groups, supporting them on multiple levels to facilitate their integration or re-integration into society or world of work. Drosostalida provides: - training (F2F, elearning, board games, interactive seminars etc) through various pedagogical methods and use of tools, Planning, organization and implementation of training programs (lifelong learning) and training seminars using conventional methods and / or the use of new technologies in the areas of culture, tourism, basic skills, social entrepreneurship, digital skills and technology, soft skills training and alternative and innovative training methodologies, - counselling in basic competences and increase of related skills, - knowledge and training on circular economy topics - support and training in starting new enterprises in various sectors such as tourism, - counselling on social entrepreneurship - digital competence training (digital literacy, digital communication etc) - research and counselling to public and private organisations, - design and development of online training material for trainers (Train the Trainer courses) using: serious games design, conversion of traditional company training to online training, - design soft skills competence training for youth and their trainers, - Consulting services and professional counselling advisory for entrepreneurship and employment (youth and adults), - Consulting services for vocational education and training field (design of VET training courses for adults) - Development and participation in national and European networks, consortia implementing actions consistent with the purposes of Drosostalida, - Information and awareness of the general public (conduct workshops, conferences, promotional campaigns, etc.). All above are governed by principles and the philosophy of a social impact aimed at the greater good. The greatest asset of Drosostalida is its human factor. More specifically, it is supported by an ambitious team of 5 experts with first priority the advancement of independent living for people of vulnerable groups, education/learning and support of employability, social support and familiarisation with ICT.

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

Drosostalida has great potential and reflects great expertise in terms of its staff in fields such as: youth integration, youth training design and provision, collaboration with various national and European stakeholders to promote youth issues and policies, adult training design and delivery, vocational training provision, entrepreneurial and soft skill training programme design and development (regardless of target group or age), basic competence training (14 key competences as promoted by the EU), train the trainer workshops, e-learning design and development (for adults or trainers), career counselling, project management. We consider ourselves to be a hybrid between the public and the private sector, networking and dissemination actions. The social enterprise will bring into the project valuable expertise in innovative training methodologies for youth, knowledge related to the entrepreneurship sector and especially how youth can create new (social) enterprises or collaborate in various sectors, social and work integration for young people, empowerment and increase of basic digital and social skills, training based on andragogy and pedagogy such as microlearning techniques, scenario and inquiry based training, decision based training and training scenarios based on various applications such as social media. Drosostalida creates training programmes for adults and youth, curriculum design and development, online training material (OERs based on the learning outcome model), can increase the transferability potential of the project results to other TGs and stakeholders and can transfer the results into trainers guidelines.

Drosostalida will: - contribute to all intellectual outputs, - Design and develop innovative training methodologies to suit specific needs of target groups, - design and develop training material, - Organise meetings and events, - design and develop training programmes and curriculum for any target group, - organise testing and evaluation sessions in Greece, - coordinate survey phases and training material creation phases (curricula, OERs, elearning material design, m-learning material design, evaluation and assessment) Key staff: Dr. Ms Stella Papamichail: Ms Papamichail holds a PhD in Sociology – Criminology (from Panteion University of Athens- Greece), with extensive experience in research and management of programs targeted at vulnerable groups over 15 years of age. She has participated in many projects on a European and national level, usually undertaking roles such as project management, mentor, evaluation expert, research, training the trainers and designer of educational programmes. She specializes in groups experiencing social and economic integration issues, due to various problems such as low basic skills, problems with the law, drug abuse, family problems, young immigrants, victims of trafficking teenagers - drop out etc. She is a certified trainer (National Organisation for the Certification of Qualifications & Vocational Guidance) with vocational and HEI training experience of over 17 years. From 2010 until today she is Research associate in various academic and technical institutions of higher education in Greece such as the university of West Attica and the Open University. She also works closely with public sector bodies such as the Ministry of Justice and Ministry of Labour in the coordination and evaluation of various research and lifelong learning projects. Mrs. Sofia Tsiortou is a researcher, technician and instructional designer who has worked as project manager for European funded projects (ca 50 projects) for the last 16 years. Moreover, for the last 10 years she is providing elearning services to the private Greek and European business sector, designing and developing e-learning courses for insurance companies, banks, large retail stores, VET centres etc. using diverse e-learning pedagogical models for formal and informal learning. She has extensive experience in project manag

Action Type	As Applicant		As Partner or Consortium Member	
	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
Strategic Partnerships for vocational education and training (KA202)	0	0	12	2
Strategic Partnerships for higher education (KA203)	0	0	1	0
Strategic Partnerships for adult education (KA204)	2	1	15	6
Strategic Partnerships for youth (KA205)	5	0	24	3
Strategic Partnerships for adult education (KA226)	0	0	6	0
Strategic Partnerships for youth (KA227)	0	0	3	0

I understand and agree that the National Agency can use the information it has about my organisation's previous participation to assess my organisation's capacity to implement activities under this application.

MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)

Partner organisation details

Legal name	MEDIA CREATIVA 2020, S.L.
Country	Spain
Region	País Vasco
City	Bilbao
Website	mediacreativa.eu

Profile

Type of Organisation	School/Institute/Educational centre – Adult education
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Background and experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

MC is the result of over 20 years of experience, challenges and lessons learned from an interdisciplinary group of professionals who share a common passion: educational innovation. MC works to bring value to learning environments by researching, designing and developing different training programmes, inspired by innovative methodologies and pedagogical approaches such as storytelling (including digital storytelling), problem-based training, gamification, game-based learning, etc. By using applications, games, webseries, webinars and mobile learning, we focus on seizing the full potential offered by new technologies. MC develops studies, analyse training needs, design and offer courses through our campus (campus-creativa.com), and organise specifically designed and customised workshops and conferences, mainly addressing c-VET, adult learners and young people. More than 900 students were trained on the e-learning and b-learning delivered courses, comprising over 1200 hours of specialised training. These students come from different backgrounds and are mainly professionals from diverse economic sectors: education, social work, business administration, tourism, commerce and industry. MC is a member of the Association of Businesswomen and Directors of Bizkaia, an organization with which they cooperate to promote entrepreneurship and the labor integration of young women. MC is member of the Digital Skills and Jobs Coalition.

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

MC has extensive experience in the field of development of training contents and programmes. In this sense, it participated in different initiatives at local, national and EU level, always pivoting around 2 fundamental dimensions: educational innovation and support for business management. The design of innovative pedagogical approaches is applied to formal, non-formal and informal settings, joining the potential of ICT and new pedagogical approaches such as gamification, with the achievement of the learning objectives. Promoting the creation of business, among others through entrepreneurship skills and competences development is also a key working area for MC. In this sense, its expertise includes the development of several projects such as Virtual Mentoring to support Women Teleworking, financed the Spanish Ministry of Industry in the framework of Avanza Programa: Subprogramme Digital Citizenship; or the projects financed by Spanish Employment Ministry addressed to young people: Empresa Joven Metal and Emprendimiento Hostelero Jovenes < 35. All these projects, leaded in collaboration with social agents, focus on improving entrepreneurship attitudes and competences of youth and vulnerable collectives. One of the main areas of activity when working with youth generations, is the focus on the correct use and application of ICT-based tools and means in labour and non-labour environments. MC led the project LoEL – League of Emotions Learners, that developed an app to support young people and youth workers in the identification, expression and management of emotions. MC is also working on the project CRITICAL - Active Learning for critical thinking and digital safety and inclusion, focused on supporting European adults (with special emphasis on young adults) the adoption of safe and critical approaches when dealing with online

information and news. We currently lead and collaborate in several projects that combine technologies, games and learning. Some examples are: INSPIRE - Innovative Serious Play for Identifying your Role in a Social Entrepreneurship; ELMET - Experiential Learning METHodologies addressing vulnerable employed and unemployed people; or Art Against Bullying. Leire Monterrubio – Degree in Political Science and Sociology (Deusto University. Bilbao 1995) with substantial knowledge and skills in basics of Social Science, Social research methodologies, Economical structure, Statistics applied to social sciences, History of social trends, Contemporary social structure, International Law, Labour Law and International Relationships. Master in ICTs applied to Training (e-Learning) (Universitat Oberta Catalunya 2007-2009) specialist in Psycho-pedagogical basics of e-learning Management of training based on ICTs, Quality policies on e-learning environments, On-line collaborative strategies and Evaluation of e-Learning policies. For the last 15 years she has been working as national an EU projects manager and researcher. Jaione Santos, Degree in Political Science and Sociology, Master in European Integration and University Expert on Social Exclusion and Inclusion: evaluation, planning and monitoring of social intervention policies, with more than 20 years of experience in the field of social research. Her experience comprises positions as European and National projects manager, external consultant/expert in Companies' Training Management, e-learning senior consultant, and trainer in the fields of diversity management, equal opportunities, projects' evaluation, projects' management. She also collaborates as External Evaluator for public and private bodies, including among others the EACEA, the SEPIE and COST Association

Action Type	As Applicant		As Partner or Consortium Member	
	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
Strategic Partnerships for school education (KA201)	0	0	7	1
Strategic Partnerships for vocational education and training (KA202)	2	0	44	11
Strategic Partnerships for adult education (KA204)	2	2	32	9
Strategic Partnerships for youth (KA205)	1	1	24	4
Strategic Partnerships for adult education (KA226)	0	0	5	1
Strategic Partnerships for youth (KA227)	0	0	6	2

I understand and agree that the National Agency can use the information it has about my organisation's previous participation to assess my organisation's capacity to implement activities under this application.

Holar University College (E10162817 - Iceland)

Partner organisation details

Legal name	Holar University College
Country	Iceland
Region	
City	Saudarkorkur
Website	www.holar.is

Profile

Type of Organisation	Higher education institution (tertiary level)
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Background and experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

Hólar University (HU) is a highly specialized public university offering programs rooted in a former agriculture college, which aimed to offer education of support for rural communities. Thus, HU is a center for education and research in three specialized and quite different fields: • Aquaculture, fish biology and aquatic ecology. • Equine science, riding and riding teaching. • Tourism studies, events and hospitality management. The universities' main campus is situated in a valley in mid North Iceland, in a community of 100-150 individuals called Hólar. As a village, Hólar is one of Iceland's most historical locations with a bishopry and educational activities dating back to 1106. Thus, as a place, Hólar is deeply rooted in the past and present culture of Iceland, reflecting national self-identity and enjoying respect in the society. This provides unique cultural and political grounds for HU. Furthermore, the setting of HU provides a good environment to foster the specialization of the programs, due to immediate access to nature and culture which resource all three disciplines taught. To engrave the specialization, all programs offer practical training as part of the curriculum, in close collaboration with the respective and growing industries. Furthermore, HU has a growing research profile reflecting both Icelandic and international collaboration with universities, research institutions and the industries. The programs offered at HU attract students from all of Iceland and internationally. Thus, the student community is of diverse and international culture. Furthermore, the interactions among students, faculty and staff are characterized by direct and simple channels of communication. The mission of HU is to enhance knowledge and professionalism in its fields of study. Thus, HU aims to continuously further strengthen and develop teaching and research in its programs and contribute high quality students and research findings to society and specialized industries; maintain and develop further the facilities and work environment of the university; foster and develop national and international teaching and research collaboration.

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

HU has actively fostered national and international collaboration to enhance the educational programs and research, paralleled by the specialization of faculty, the unique environment of Hólar, and strategic development of facilities the university has to offer. HU is an international institution regarding students, faculty and staff, with 20% of employees of non-Icelandic origin. In the school year 2018 - 2019 students at HU were of 13 nationalities and in total about 20% of the students were foreign citizens. For this project we have been asked to provide input and training needs related to adult trainers (such as support for SMEs, and training of local/regional authority staff). Input to the design of the curriculum, design of questionnaires and research methodologies for data collection and testing results of feedback from TG members. Input to the training resource development. HU will be responsible for any research actions related to identification of needs, collection of input by target group members. This will include publications and curriculum development developed from the project results. And, participation in project meetings (Virtual and F2F) and consultation. HU will also help with the organization of workshops and events in Iceland.

Action Type	As Applicant		As Partner or Consortium Member	
	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
Higher education student and staff mobility (KA103 OLD)	1	1	0	0
Strategic Partnerships for vocational education and training (KA202)	1	0	2	1
Strategic Partnerships for higher education (KA203)	1	0	2	0
Strategic Partnerships for adult education (KA204)	0	0	1	1
Higher education student and staff mobility between Programme and Partner countries (KA107)	3	2	0	0
Higher education student and staff mobility within programme countries (KA103)	6	6	0	0

I understand and agree that the National Agency can use the information it has about my organisation's previous participation to assess my organisation's capacity to implement activities under this application.

CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)

Partner organisation details

Legal name	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD
Country	Romania
Region	Nord-Vest
City	Bistrita
Website	www.cciabn.ro

Profile

Type of Organisation	Non-governmental organisation/association
Main sector of activity	Other (specify)

Background and experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

The Chamber of Commerce and Industry of Bistrita Nasaud County (CCI BN) is an independent, not-for profit, multispectral entity, representing 280 member companies in the Bistrita Nasaud county. The member companies represent 80% of employment in the area. Its main tasks are lobbying, promoting entrepreneurship, stimulating innovation, delivering services and training on different aspects of entrepreneurship, sustainable business, human resource management, local/strategical planning, project management, a.s.o. CCI BN has been involved in projects since 27 years including international level projects. The Chamber has worked closely together with educational institutes, on promoting entrepreneurship, on the relationship between labour market & education, on mobility & competencies. CCI BN aims at stimulating economic activity and creating an optimal framework for successful regional enterprise. We contribute to supporting the sustainable development of our region using a large network of businesses, training centres, local and regional policy makers, intermediary bodies. CCIBN is representative in the Committee for Smart Specialization Strategy as well as Regional Consortium for education and training. Moreover CCI BN is part of the CLEMS Cluster (environmental cluster) being responsible by circular economy working group. CCIBN hosts a Technological Information Canter providing services in the field of intellectual property rights, as well as different services and trainings in the field of environment. Since 2020 the ITC hosts a hub, RURAL SMEs HUB HUB tailored to the needs of rural enterprises. CCI BN has a strong activity under OSIM services. Starting with 2020 CCIBN is founder for DIH4Society a digital innovation hub created at regional level to implement the digital transformation policies at local, regional & national level. CCIBN has a very strong Training Canter and provide different training sessions (formal non formal and informal) to different target groups, being involved within adult education and VET. The training portfolio is very important from basic to TIC (Industry 4.0) and Circular Economy. CCI BN is providing different trainings under ESF projects and was grant administrator for 30 start-ups. Being involved within ICC project together with City Hall, CCI BN find out the needs of local business community to be involved in the local decisions to create a better and healthier environment. They need to change their mind sets and create, through modern design, based on simplicity and functionality new products and services.

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

CCI BN has good experience in business related matters, providing training courses to adults both in rural and urban areas. CCIBN does advocacy related to issues of entrepreneurship education and innovation working close with local, regional and national specific authorities. CCIBN has a great expertise in managing EU projects. Concerning project management CCIBN has run many transnational projects as coordinator managing big teams and budgets, including for projects financed under European Social Fund, Interreg Europe, Danube Transnational Program, Erasmus+, SEE Grants.

Having a very important business network, CCI BN has good connection to target stakeholders knowing their needs and moreover knowing the problems and constrains they have, that is why it is appropriate for dissemination tasks in the project. CCIBN has many communication channels using them for dissemination/communication purposes as well as for being in contact with different stakeholders including the assessment of their needs. Thus CCI BN will contribute its expertise in developing training material and in particular that related to business skills as well as will lead the partnership. By implementing projects such as “ENGAGE” (Project Reference: 2016-1-RO01-KA202-024493), Start up AIR, Magic, all of them sharing objectives related to the development of innovative entrepreneurship, hence the organization has good experience in promoting good practices in business related activities as well as project management. Concerning Circular economy issues, CCIBN designed and implemented in a valuable partnership the ENGAGE project that was targeted to VET teachers and trainers, VET organizations developing a curriculum for a 32 hour training to be provided to TG. During the project lifetime the training was provided, by CCI BN, on-line to different stakeholders around the country. Teachers and trainers that enrolled were provided with some diplomas recognized by different organizations. Moreover during 2019 CCIBN and The house of the teaching body Bistrita included the training developed under Erasmus+ in the portfolio recognized by Ministry of the Education in Romania. Now 20 teachers in VET schools in Bistrita joined the training program and on the platform. Having in mind the body of knowledge that already exists, CCI BN in the fields of circular economy, sustainability, green deal, the staff will organize and provide input to training resources, testing with end user target group, peer review of results development. Moreover as the Chamber knows very well the needs of local business community as well as the way public administration needs to transform the community in a proper manner, the quality system of the project will be own responsibility. Key persons involved in the project: Monica Muresan - is secretary general at CCIBN and senior project manager. She is responsible for CCI BN activities in relation to a wide range of policy issues at local, regional and national level, that are relevant for member companies and other stakeholders, including adult education & training, enterprise and innovation. Projects managed directly include Europe Direct, Erasmus+, ESF, Interreg, etc.. Earlier experience include overseen the Technological Information Center run by CCI BN. She is member the Director Committee of the Smart Specialization Strategy and lead the Circular economy working group in Cluster Clems. She included CE within her entrepreneurial training programme, leads on consultancy in the field of learning, innovation and entrepreneurship dossiers. Her current work focuses on the promotion of entrepreneurship at business-oriented innovation policies at national level. She is very experienced communication person as well as project manager. Dunca Cristian - is responsible for the different training sessions organized in different projects, has a legal background and can provide the project with important legal issues connected to the waste pro

Action Type	As Applicant		As Partner or Consortium Member	
	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
Strategic Partnerships addressing more than one field (KA200)	0	0	1	0
Strategic Partnerships for vocational education and training (KA202)	3	2	6	0
Strategic Partnerships for higher education (KA203)	0	0	1	0
Strategic Partnerships for adult education (KA204)	0	0	1	0
Strategic Partnerships for youth (KA205)	0	0	3	1
Strategic Partnerships for adult education (KA226)	0	0	2	0

I understand and agree that the National Agency can use the information it has about my organisation's previous participation to assess my organisation's capacity to implement activities under this application.

SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)

Partner organisation details

Legal name	SLOVAK BUSINESS AGENCY
Country	Slovakia
Region	Bratislavský kraj
City	BRATISLAVA - STARE MESTO
Website	www.sbagency.sk

Profile

Type of Organisation	National Public body
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Background and experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

Slovak Business Agency (SBA) is the oldest specialized non-profit organization for the support of SMEs in Slovakia. SBA was founded in 1993 by a common initiative of the EU and the Slovak Government. It is the unique platform of public and private sectors supporting the growth of Slovak SMEs for more than 25 years. SBA is implementing two key national projects aimed on support of SMEs as well as non-entrepreneurs, 1) National Business Centre-Bratislava region and 2) National Business Centre in regions (for 7 self-governing regions outside Bratislava). These centres serve as one-stop-shops, providing comprehensive systematic support and expert consultancy in form of group professional activities like seminars, workshops, etc., as well as short and long-term individual mentoring, thanks to which SBA disposes with a pool of experts and mentors. In the Bratislava centre SBA runs a business incubator & accelerator, as well as a creative point (fablab). SBA carries out unique research activities related to the SME support and business environment. As a part of these analytical and research activities, SBA operates the Better Regulations Centre, in order to reduce the disproportionate regulatory burden of businesses and an improvement in the business environment in Slovakia. The Better Regulations Centre identifies and analyses barriers of the business development, prepares proposals for their elimination including drafts of legal regulations, prepares proposals for the state politics and strategies and via the Ministry of Economy of the SR, as a patron of SMEs, submits them to the government. Moreover, SBA implements a start-up programme, and offers financial services, microloans program and venture capital funds. The team of SBA's International Projects Department situated in Bratislava, has rich experience with the implementation within various EU programs. Our department concentrates mostly on the following topics: innovation, digitalization, social enterprises, circular economy, servitization, women entrepreneurship, improving business skills of emerging entrepreneurs, and others. SBA also acts as the partner within another national project Internationalization of SMEs, which is aimed on support for SMEs to enter international markets. Thanks to the membership in Enterprise Europe Network (EEN), SBA helps SMEs to make the most of the European marketplace. Currently employing more than 250 staff members located in all 8 geographic regions.

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

Target groups of SBA are potential entrepreneurs, start-ups, and entrepreneurs leading micro, small and medium-sized enterprises. Within the National Business Centre-Bratislava region and National Business Centre in 7 self-governing regions outside Bratislava, SBA provides comprehensive systematic support and expert consultancy in form of group professional activities like seminars, workshops, etc., as well as short and long-term individual mentoring, thanks to which SBA disposes with a pool of experts and mentors. The team of SBA's International Projects Department situated in Bratislava, has rich experience with the implementation within various EU programs. SBA is very active in international projects aimed at SME support, their education, training, and networking. Some of the relevant projects in which SBA

participated and participates as a partner or coordinator in the last years are listed below: - MOVECO (Interreg Danube Programme) promoting transnational cooperation to accelerate the transition to the circular economy - CircularRegions (SK-HU Interreg) focusing on developing service for SMEs motivated to implement circular economy in their business - COCO4CCI (Interreg Central Europe Programme) aiming at supporting innovation process and unlocking the potential of cultural and creative industry through cross-sectoral collaboration with advanced manufacturing companies - EU ECO-TANDEM PROGRAMME (Cosme) focused on the support of sustainable tourism - BIZ4FUN (Erasmus+ Programme) increasing the competitiveness of young, mostly unexperienced people, on the job market thanks to gamification - BRESE (Interreg EUROPE) "Border Regions in Europe for Social Entrepreneurship" aims to exchange experiences and best practices with their partners from different European regions. This will help the regions to improve existing policy instruments and support schemes with regard to social enterprises. Moreover, SBA belongs among one of 7 founding partners of Circular Slovakia, a public-private platform for circular economy. The platform brings together companies, government institutions, knowledge centers, associations, non-governmental organizations as well as regions and municipalities and to accelerate the transition towards greener and circular Slovakia. Denisa Rášová, Manager of International Activities and Chairman of the platform Circular Slovakia, a public private partnership joining forces of 50 public, private and non-governmental stakeholders. Denisa has economic background and for more than 5 years has been focusing on topics of waste management, circular economy, servitization, sharing economy and cross-sectoral cooperation. Providing professional support in the field of circular economy to the project team, she participated in the implementation of the MOVECO project. Currently, she is a team member of the COCO4CCI project focused on cross-sectoral collaboration between creative industries and advance manufacturing and internal expert under the CircularRegions project responsible for training material development of professionals in circular economy. As the coordinator of the platform Circular Slovakia, Denisa is managing activities of the platform, which aims to increase cross-sectoral and interdisciplinary discussion between the public and the private sector, as well as between businesses about opportunities and barriers in the circular transition to result in new projects and partnerships. Katarína Gavalcová, Head of International Projects Department with several years of experience in managing international projects mainly in the field of innovation, education and eLearning. Currently in charge of the EU ECO-TANDEM project aiming to boost sustainable tourism development through transnational cooperation and knowledge transfer. She is also involved into the Biz4Fun project and BRESE (Interreg Europe Programme). Katarína manages the DIGICROSSGEN project.

Action Type	As Applicant		As Partner or Consortium Member	
	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
Strategic Partnerships for school education (KA201)	0	0	1	1
Strategic Partnerships for vocational education and training (KA202)	1	0	12	3
Strategic Partnerships for higher education (KA203)	0	0	3	0
Strategic Partnerships for adult education (KA204)	0	0	3	1
Strategic Partnerships for youth (KA205)	0	0	1	0

I understand and agree that the National Agency can use the information it has about my organisation's previous participation to assess my organisation's capacity to implement activities under this application.

Project Description

Priorities and Topics

Please select the most relevant horizontal or sectoral priority according to the objectives of your project.

HORIZONTAL: Addressing digital transformation through development of digital readiness, resilience and capacity

If relevant, please select additional priorities according to the objectives of your project.

HORIZONTAL: Environment and fight against climate change

ADU: Improving the competences of educators and other adult education staff

Please explain how your chosen priorities relate to the aims and objectives of your project.

The above priorities have been selected for the following reasons: Fighting climate change is now more necessary than ever. European country after country are re-evaluating their carbon and material footprints, conforming to EU agendas and initiatives and pledge decrease of emissions, circular economy practice uptake, sustainability and green schemes and grass root participation to promote change. Adult trainers are in need for upgrading and upskilling their related skill set and competences to use digital tools and Green transition, to teach about how the Green Deal and The new Bauhaus initiative, can be understood, analysed in terms of individual use, and implemented by authorities, adults, SMEs and anyone interested. Romania wants to reach 30.7% of its EU renewables target for 2030 and is part of the Fair Transition Fund aiming at a transition of coal regions to the green economy by creating projects which will address social, economic and environmental challenges. However, a report from EY 2020 states that Romania has witnessed a decline in terms of renewable energy attractiveness, partly due to the lack of appropriate regulations and appropriate governmental support. In Greece the effects of the EU Green Deal are expected to: decarbonise regions which mainly produce electricity, in the tourism sector to protect natural environment, allow for waste management, and cultural resources, but also support the wellbeing of the local communities, limit the environmental impact of tourism-related transport (sea or air transport) and allow for financing of green tourism infrastructure and application of circular economy thus, improving the quality of tourism jobs. In Slovakia: the government approved the low carbon Long Term Strategy and revised the National Energy and climate plan (NECP) to align with EU strategies. Their plan includes a 12 point intervention plan setting goals until 2030. The GREEN project works towards preparing the adult training providers in facilitating the above. In Spain, the government plans to invest €70 billion in the green transition between 2021 and 2023, according to the plan submitted to the EC. Their recovery, transformation and resilience plan to the green transition is considered the best in the EU according to EURACTIV thus, good practices and tools that can be directly implemented by adult trainers and TG members are well needed. Iceland is the world's largest green energy producer per capita and largest electricity producer per capita, thus, making it a good practice example and lessons that can be learned from them. The digital transformation addressed by the GREEN project in the fight on climate change, will allow adult trainers improve their competences, have access to digital tools and resources that will help them work towards national and European goals. The pedagogical approach that will be used by the GREEN project will offer engaging and motivating training activities specifically dealing with adult training providing sector needs. Horizontal: addressing digital transformation and fight against climate change: through the Green Digital Canvas and the e-resources to be developed, the GREEN project will aim to tackle Green Deal and Bauhaus topics and areas of activity. The change in behaviour, the cities needing to become more resilient, city planning, involvement and cooperation with professionals and citizens, are all in the forefront of Bauhaus, allowing GREEN and its results to facilitate action planning, green transition, introduction of innovative digital tools and support to trainers to train end users. Adult priority: Improving educators competences: The GREEN project will provide resources to upskill educators and adult trainers' competences on Bauhaus, Green Deal but also to prepare them to teach the green transition to the GREEN target groups. Through the developed outputs and results, the adult trainers and educators will have practical and hands-on tools on the topics.

Please select up to three topics addressed by your project

Digital content, technologies and practices

New learning and teaching methods and approaches

Environment and climate change

Project Description

Please explain the context and the concrete objectives of your project.

Through the Green Deal and the New European Bauhaus initiative promoted by the EU, all local and regional administrations are called to design and fulfil their own action plans on fighting climate change and promoting green, sustainable and circular practices within their administrative units. In addition, they are called to cooperate with SMEs, professionals and the general adult population in order to apply the EU strategies correctly. The EU through its current revision of related strategies (ex: Biodiversity, Forest protection) and through its cooperation with European entities and think tanks, has identified that key to fighting climate change is the inter-connectivity and inter-collaboration between disciplines and with the grass root involvement of citizens. One of the key features of the New European Bauhaus initiative is the interdisciplinary approach to design for action plans in an effort to: fight climate change, promote circular economy principles, encourage grass root involvement of citizens and involve them in every stage of the design process and design accordingly, thus, enabling cities, municipalities and any authority respectively involved in city, urban and rural sustainable planning to have the necessary skills and competences, to do resilience planning and allow for a green transition to take place. Collective actions and understanding of strategies are needed and all parties impact the outcome. The GREEN project argues that through the proper knowledge, know-how, cooperation structures and inter-disciplinary approach to designing action plans based on the EU Green Deal and the New Bauhaus Initiative, are lacking in almost all levels of local and regional management thus, making it nearly impossible for the staff to commence planning, design and produce the necessary results. Romania launched the initiative Bauhaus & Inclusive Cities Centre (2021) with one aim being capacity building thus, allowing GREEN to make a direct impact. Contributing to the fight against climate change, reaching carbon neutrality by 2050 (EU Green Deal), working collectively to take common actions to address problems, the Green projects aims to alter the way local and regional authorities and cities work enable adult trainers to understand and have access to dedicated and practical, hands-on training resources to facilitate and train the TGs to collaborate and create individual actions plans based on Bauhaus and the EU Green Deal. Project objectives: - As resources must be carefully considered before used, local and regional government must cooperate with a diverse set of professionals to allow for: - Proper city and planning design - Use of space - Work towards implementing 2030 Green Deal guidelines - Resilience planning of a city and preparation of its citizens and companies - Waste management and circular economy - Enable digital transformation and use of tools such as a Green Digital Canvas to create digital action plans, - Making use of OERs to develop content rich training material that helps adults understand better and how they can foster resource-efficient practices both at home and at their place of work (thus, work with digital transformation and the increase of digital literacy skills and digital content creation) - Promote work-based learning and digital tools to allow direct implementation of acquired knowledge. The project aims at creating the necessary training resources to teach adult trainers and educators in the topic at hand, and subsequently educate the final users to apply, in a practical manner, the tools and training to create action plans. The project target groups are: - Local and regional administration and its staff, - Adult Trainers, teachers and educators, - Adult training providing organisations, - In-house trainers and adult trainers teaching local / regional authorities and within companies - General adult population interested in Green EU strategies, sustainability, Green design - SMEs

How will the project meet the needs of your partnership and those of the target groups?

The partners conducted an initial research on the training needs of adult practitioners, educators and adult training providers, public authority staff on the Green Deal and the New Bauhaus initiative to identify their skill level and knowledge level on the two topics, only to find that >80% were aware of the Green Deal but could not present it and completely unaware of the new Bauhaus initiative. Moreover, a European desktop research revealed that little to non-existing related training material is available to them on the subjects, thus, now that EU countries are adopting greener transitions, local and regional authorities are called to cooperate with training providers, SMEs and stakeholders but also the general public, and together form action plans, the TGs are at a loss. The GREEN project aims at providing practical e-resources, digital tools and guidelines in helping them acquire the necessary knowledge and know-how. Needs of target groups: - Adult training providers are struggling to find the necessary approach to training, respective training resources or even training tools to begin designing and delivering training. - Adult trainers, educators, local and regional authority staff, SMEs and citizens, struggle to find and understand who these new initiatives and strategies are to be practically implemented and tools to be used. They lack guidance, training, examples and case studies, but also simulations and dedicated tools that will allow them an optimal and usable result. - Local / regional authority staff and European cities, need to create action plans to implement the new Bauhaus initiative but beside presentations of the initiative, lack proper guidance and instruction of use, - Need for digitised tools to enable digital transformation, facilitate cooperation with professionals and create individual action plans based on local and regional specifics and specifications. - SMEs and other professionals who are called to cooperate with local and regional authorities, need the necessary

training and support. The GREEN project created results, will qualitative and quantitative cover the above needs. Partnership needs: - The created results will provide the partners with tools and services that help their adult and in-house trainers train the end user TGs, - Design and develop tools that are in line with and can be used to fight climate change on a local and regional level, - Help meet national quotas and statistics by raising awareness of project results and disseminate training to any interested body and party. - To promote the Green transition, EU related strategies and principles in implementation and action plan design on local and regional level. - To raise awareness on the advantages, added value and possibilities on applying and adopting the Green Deal and Bauhaus initiatives, sustainability and CE in local action design, - To help all related parties understand and adapt to the requirements enforced by the EU. The partners's staff and trainers need to acquire new skills, understand and be able to further guide end users to move towards a green transition through the Green Deal and Bauhaus, but also have practical hands-on tools that will allow them to integrate training and transfer knowledge for a change of behaviour.

Outline the benefits of cooperating with transnational partners to achieve the project objectives.

The GREEN partnership brings the expertise of a range of entities from different EU countries to help develop the project results thus transcending national identity. The partnership consists of adult training providers, one university, one municipality working with the green transition, one chamber of commerce representing the industry and its needs and with experience in Circular economy, waste management and policy suggestions, one social enterprise experienced in developing novel pedagogic tools as well as private entities experienced in Green practices, sustainability and the circular economy and ICT. The partners will work together in order to: - Exchange national good practices and examples and contribute towards creating new ones applicable throughout Europe, exchange know-how and resources to provide added value. - Change organizational culture and methods of work and allow for further growth of the organizational capacities - organise a common dissemination EU wide campaign to raise awareness related to the project results, - Look at the issue and training needs from different perspectives thus, provide an all-round solution to needs and problems that are identified. - Create a cooperation network between the partners to further the project results and allow for sustainability and result exploitation. Each partner has a specific role in each activity and will contribute to the results in the area in which they are most competent. The project balances the resources allocated to each partner and their tasks to increase the quality of the results. As the new Bauhaus initiative specifies the collaboration of diverse professionals, knowledge providers and general population need to cooperate in order to form action plans and design for ones space of living, the GREEN project has put together the partnership of 6 European organisations who will combined, provide a digital approach to adopting a green transition.

What outcomes, including project results when relevant, are expected during the project and on its completion?

The GREEN project objectives create the necessary environment for the TGs to develop new competencies and new knowledge in the field of the project. The outputs and outcomes developed during the project lifetime are targeted to the TGs needs described within the context and designed based on SMART objectives. Partners will use their own human resources, expertise and own networks around Europe to complete them. Following that approach, the key project results are listed below: R.1 Digital Transformation Climate Training Plan and online e-resources Moodle platform R.2 Green Digital Canvas to design individualised action plans R.3 GREEN's Trainer's toolkit All resources will be freely available online. As a result of the work performed in developing the main project results, the following additional outputs will be achieved: - Setting up of project dissemination channels including Facebook page and LinkedIn, - 1 project website with information and material in all partner official languages, summary of the project website in all partner official languages; - 20 informal project presentations by partners; - 1 online 3 day learning activity organised with 12 participants coming from the partner staff - organised by BCC, CCIBN and Drosostalida - 6 multiplier events with 130 participants; - Evaluation templates for the peer reviews, partner and participant evaluation of all project results; - Dissemination and exploitation plan, Management and risk plan, financial plan and Quality plan containing indicators. - Financial reporting (interim+final reports); - 300 brochures and 4 e-newsletters, two A2 posters, 4 press releases, - 1 webinar, partner dissemination reports - Webinar will be a collection of results gathered from the C1 online activity and the multiplier events. - Quality reports developed - quality control group evaluating R1, R2 and R3 outputs; - 4 Transnational F2F project meetings (if possible) and 4 virtual partner meetings - The partnership agreement signed by all partners with the relevant annexes (Budget, Erasmus + rules, Gantt chart) - An online multilingual questionnaire to assess the needs of the primary TGs targeting the curriculum design, examples and case studies, digital Green Canvas, training paths and e-resources and trainer's toolkit. - 4 000 people reached through social media with evidence supporting this, - quality team reports and templates for all project deliverables making sure to adhere to EU layout guidelines, logo inclusion but also project identity. - transversal green actions to fight climate change underpinning all project activities (less paper, online events

and communication, green travel, etc.)

In what way is the project innovative and/or complementary to other projects already carried out by the participating organisations?

The innovative aspect of this project is given by the thematic of the training that the project will provide for the adults, public servants, elected officials, citizens, practitioners and planners, all joined together by the same interest: the New European Bauhaus movement and Green Deal. They unite with an overall vision of contributing to the European Green Deal through modern and stylish construction and renovation. This is especially interesting for cities, whose buildings are often more heavily impacted by the changing climate and time. Moreover: - It demonstrates that adult trainers, educators and subsequently, local and regional staff, who now only have theoretical knowledge related to EU Green strategies and sustainability, need and will have access to practical, hands-on training tools to put theory into practice. - Green Digital canvas enabling the design and creation of individualised action plans, - up skill adult trainers on EU green deal and new Bauhaus initiative with examples of use and ready tools for integration, - promote the digital transformation within local and regional authorities. - provide TG members a new perspective and practical insight on EU strategies and how they can be implemented. - Training plan with example paths will be used, thus reaching wider in the adult educational sector, - a combination of tools is used, allowing uptake by any adult educator - The e-learning tools and web-based resources will create an environment for learning about Green strategies, tailored to the individual needs and a much wider market than through convention methods of learning. - It strengthens local/regional/European partnerships for cooperation developed during the evaluation and the 6 multipliers events organised. - The project brings innovation through the unique set of partners from different backgrounds and EU member states, with the aim of forming synergy that will help deliver the GREEN project results that will have an effective impact on adult trainers, SMEs, training stakeholders/communities, local and regional authorities. - The project also seeks to introduce new collaborative structures between SMEs, adult educators, professionals, general public and local / regional authorities, thus, strengthening norms and values with the objective of improving the capacity of individuals, business and communities for innovation in efficient resource use. The project fits very well with the European Commission's New Bauhaus initiative to be launched autumn 2021, The EU Green Deal and the action plan "Closing the loop - An EU action plan for the Circular Economy". These aim to step-up actions to mobilize stakeholders on the Green transition as well as to carry out targeted outreach to help the development of sustainability projects. This project comes in complementarity with the objective of the project Intelligent Cities Challenge related to the historic center revitalization. Other projects related to this subject, are the pedestrianization of the city center, the rehabilitation of the city center narrow passageways, the installation of video surveillance in order to stop criminality. In the same time, the Public transport green line using ecological / electric means of transport will cross the entire city, from one end to the other. All the above mentioned projects are all complementary between them, and with this project as well, as they are all related with the objectives of the Green Deal. 2 partners were involved in the Erasmus+ Project "Circular Economy Digital Training Toolbox to Foster Innovative Green Entrepreneurship" dealing with circular economy and developing innovative training (2016-1-RO01-KA202-024493). Some of the results and training materials/instruments will be used. Concerning the involvement of different stakeholders, the complementary projects are: CitiZen, Active Citizens, Zero Carbon Cities, focusing on active participation in decision planning, making and implementation.

How did you choose the project partners and what will they bring to the project? Does it involve organisations that have never previously been involved in a EU-funded partnership project?

Given that the GREEN project addresses adult trainers on the Bauhaus initiative and its application, the project partners were selected based on their previous expertise in the field of green transition, application of EU strategies, sustainability and design, circular economy, adult training practices etc. so as to collectively provide the partnership with necessary expertise in these new niche and in addition based on expertise in adult training/education. Some partners have cooperated in the past and it was established that all had a common interest and needs on the GREEN topic. This will enhance the group development and increase the group efficiency. - PBM as lead partner develops a sound interest both for the green transition, circular economy and digital transformation in its community. - CCIBN shares a similar interest for small and medium companies. Both launched the project idea based on their previous experience on sustainable projects that already produced very good impact at BN level. Green transition and application of the Bauhaus initiative is essential to the region and their cooperation will bring to the project great expertise in working with adult teachers/trainers in the field of sustainability, local/regional authority action plan design and citizen participation, circular economy, strong project management body of knowledge, procedures and quality control. They are experienced in design and realization of training materials experience. - Drosostalida is a leading adult training consultant in Athens and

will through the project provide valuable know-how in adult curriculum and training design, urban sustainability design and needs assessment. Moreover, Drosostalida has extensive experience in online training provision and content development. Experience shared with Drosostalida is very useful for the staff involved within training in the partnership. Its staff ranges from urban planners who actively design city plans and sustainability actions, to adult training providers and digital experts. - MC2020 through its elearning platforms, e-resource design and development, provide the technological infrastructure for the project but also adult training principles. Their collaborating network in the Basque country will hugely disseminate the project and involve stakeholders. They will bring to the project their expertise in training design and content design. - Holar university - has very good experience in dealing with Higher Education including fields such rural tourism, sustainability, green practices and through its research activities, investigate on sustainable and green policies. - SBA is the oldest specialized non-profit organization for the support of small and medium-sized enterprises (SMEs). Founded in 1993 by a common initiative of the EU and the Government of the Slovak Republic it is the unique platform of public and private sectors who will provide the SME perspective and their role in applying the Bauhaus initiative through the cooperation with local and regional authorities. It reflects the EUs Small Business Act for Europe and will involve end user TG members to the project. - the partners will together through their experience and know-how, cover the scientific part of the project that is important to design a good training program for adult teachers, trainers and finally to all TG members and end users.

If relevant, please identify and explain the involvement of associated partners, not formally participating in the project. Please explain how they will contribute to the implementation of specific project tasks/activities or support the sharing of project results and the sustainability of the project.

Associated partners are very important for the project implementation as they are going to be the first targeted organization within the validation of the results. The interested stakeholders will be involved through the existing framework of Local Groups. At the municipality level there are stakeholders already engaged in addressing different problems that the Municipality faces. They consist mostly of: • the retailers, that are directly interested in the economic development of the city, • overall business representatives, • the ones interested and involved in promoting the tourism and traditions in Bistrita city and Bistrita Nasaud County, and to recreate the charm of the old medieval market in the city centre. • the youngster are represented by the two University extensions present in Bistrita. Their management is usually keen on Municipality's projects as their goal is to offer skilled workforce for the local labor market. The students represent one of the target groups for which we envisage the upgrading of the city center, as the core place for young people to meet. All the above mentioned groups and persons previously worked together in common or individual projects, and also from experience, we know that the dynamic of a group of stakeholders is in continuous motion, and depending on the subject or interest, people can leave or join a group of support. More explicitly: Drosostalida: associated partners are the Municipality of Egaleo which just started a Horizon 2020 on the Green Deal and will be directly involved in the project activities training its staff, the development agency of Evia (part of the respective municipality), the municipality of Korydallos. Two nationwide VET training centers who wish to adopt the training plan and digital Green Canvas as well as other collaborating organisations. YES confederation of chambers of young entrepreneurs has agreed to disseminate the GREEN results worldwide through its dissemination actions to its SMEs membership network (potential reach > 40000 young entrepreneurs across the world) Holar: cooperation with the Seal Center which conducts national research and methodologies in making SMEs greener and sustainable. Also, the local municipality and other collaborating organisations. MC2020: CEBEK - Confederation of Biscay Entreprises - who are training providers to entrepreneurs and are very interested in all training programmes dealing with SGDs and green competences. Fundación Juan de los Toyos who provide training to adult learners, specially focusing on vulnerable groups. Garapen - Basque Association of Local Development AGENcies which gathers the main agencies for local development from the Basque Country, that are interested in all the initiatives based on a digital and sustainable growth. Chamber of Commerce and Industry (RO): CCI BN has many member companies in the domain and very good connection with the adult training providers and they will be a very important group for product testing. SBK: will involve the Slovak University of Agriculture in Nitra, the Association of Lecturers and Career Advisors (ALKP) located in Banská Bystrica, which brings together lecturers and career advisers and provides them educational courses/training, workshops, Faculty of management - Comenius university located in Bratislava, where the faculty sees an important role in a close connection between pedagogical and scientific research activities, as well as between academia and business sectors - which will provide impact for the GREEN project, and finally, the Circular Slovakia, a public-private platform for circular economy, operating on a national level. SBA will closely cooperate with the platform and engage its public and private partners in interdisciplinary partnerships.

Participants

Please briefly describe how you will select and involve participants (e.g. learners, staff, etc.) in the different activities of your project.

The GREEN project aims at improving not only technical competencies of different TGs but as well a change in attitude and mindsets addressing the implementation of the Green EU strategies. To a successful transition of the twin strategies – Green strategies and digital transformation) the project intends to create a framework (innovative one) to develop and assess knowledge, skills and attitude and the optimal design of action plans considering the above. For the Training plan: Each partner organization will consult 20 adult educators/providers within the sustainability, circular economy and green transition fields. A secondary target group are local and regional authorities and SMEs with which adult educators can engage at local, regional, national and EU level part of the focus group involved in the needs analysis on the proposed curriculum. In addition, the indicated associated partners will be invited to contribute to this activity. Each partner will organize one workshop/focus group and will provide 5 in depth interviews addressed to the adult providers at local, regional, national and EU level. A total of 50 stakeholders will be directly involved among at least 120 that will be invited to different actions. They will be selected based on a dedicated methodology created. LMS - content development & testing will target 120 stakeholders belonging to adult educators/ providers interested in the Green Deal and Bauhaus Initiative. Green Digital Canvas for generating action plans: 120 participants (20/partner) will be invited to participate in the testing workshops. They will have the opportunity to provide input and feedback on the proposed solution and how this can be explicitly refined to focus on adult training and public authorities and general public. The selection of the participants will be done taking into consideration their involvement and the interest in dealing with these new information & processes. To work within the development and validation of the result participants need to have a strong motivation, readiness and knowledge within the digital transformation will be a plus. Training paths: Each partner organization will TG members to design 4 example training paths and 2 collaboration scenarios. The training paths will be assessed by each partner during an online assessment involving their own networks of adult trainers/ teachers, at local, regional, national and EU level, adult providers and staff. Related to the Multiplier Events: each partner will use its local network of adult trainers, educational providers, SMEs, stakeholders and public organisations, to ensure a good presence. Also, the indicated associated partners will be invited to the events. 20-30 persons/partner (ca150 stakeholders in total belonging to TG1, TG2). As the aim of the project is to understand the Green EU strategies, raise awareness and to generate action plans but also a change of behavior, attitude and mindsets it is very important to indirectly involve Political decision - makers at local and regional level. They can be part of the disruptive change that can lead to a sustainable future and they will be indirectly targeted by the dissemination activities. They will be kept informed all over the project lifecycle through the project webpage, social media tools as well as networking activities. Each partner has their own networking procedures, and they will use different actions, not directly linked to the GREEN project to share information. At least 1000 contacts in partners networks will be involved. Moreover adult providers and adult trainers - involved within the GREEN project are well placed to engage through learners , their families and other members or their social environment to share information that lead to the development of knowledge, skills and attitudes needed to work with the Green deal and Bauhaus with a direct aim to fight climate change and promote sustainability.

Participants with fewer opportunities: does your project involve participants facing situations that make their participation more difficult?

No

Preparation

Please describe what will be done in preparation by your organisation/group and by your partners/group before the actual project activities take place, e.g. administrative arrangements, communication about the activities, selection of the persons, coaches, involvement of stakeholders, etc.

Following the letter of acceptance and agreement signing with the Romanian National Agency, the coordinator and lead partner, BCC, will prepare the partnership agreement in order to distribute to all partners. Within it, it will contain the agreement, annexes such as the budget and partner tasks as well as communication methods. When the partners sign this, it will allow their full acceptance of the project activities, time frame, budget with milestones and tasks allocated to them. The project is using a logical framework matrix (LFM) as leading tool to implementation. This contains information on the project activities, the Gantt chart and the management plan which will be discussed and approved by the partners prior to the kick-off meeting through Skype. For the management plan, the following actions need to be concluded by the partners: - setting up an in-house management and working team, which will define resources, scientific and technical in order to complete set project activities. The working team will be led by the internal project manager of each partner and will be responsible for the communication. This will provide the lead partner with a human resources chart based on partner input. Following this action, a Steering committee will be set up together with the quality committee which will observe, monitor and evaluate all project activities and outputs throughout the project's duration. Quality is of utmost importance, thus, design and indicators need to reflect how adult trainers and other TGs will be reached and involved. The quality will be discussed and approved during the kick off meeting and run throughout the project. This management team will brainstorm (prior to kick off meeting) and elaborate on optimal ways to disseminate the project results, exploit the project results and how to involve stakeholders in all stages of the project. This brainstorming session results, will be presented by each partner in the kick off meeting. The Gantt chart will be distributed internally to all partners and has been initially approved by the partners prior to project submission. Stakeholders - The partners will communicate with associated partners to inform them about the project results and their involvement within the project - The partners will start to work through own channels to inform own stakeholders concerning the project and its future benefits - The partners will create a short list of potential stakeholders to be involved - The partners will start finding information connected to the project objectives that are available in their own countries. All findings will be included within Google drive folder of the project Management. The lead partner has set up a google drive folder containing background information on the project, initial research done by the partners in each partner country, the Gantt chart and an initial distribution of partner activities based on the expertise and know-how of the partners, and finally, an account of which stakeholders and target group members that can be directly involved in the project and through which activities. Communication and preparation. The lead partner has already communicated with all partners through Skype and email and have created the necessary database of contacts. A central email will be set up including all partner teams in order to have one common email address. The google drive folder has also been created where all partners have provided a first input on: a. national needs for adult trainers, educators, local and regional authority staff b. information on EU Green Deal and New Bauhaus initiative c. information on how local and regional administration staff is receiving training, the profile of the adult trainers, the professionals they collaborate with d. exploitation potential and dissemination channels for the selected target groups and stakeholders e. preparation of the associated partners. An initial research has already been concluded by the partners.

Management

Funds for Project Management and Implementation

Funds for "Project Management and Implementation" are provided to all Cooperation Partnerships based on the number of participating organisations and the duration of the project. The purpose of these funds is to cover diverse expenses that any project may incur, such as planning, communication between partners, small-scale project materials, virtual cooperation, local project activities, promotion, sharing of project results and other similar activities not covered by other types of funding.

A partnership may receive a maximum of 2750 EUR of "Project Management and Implementation" grant per month.

Organisation role	Grant per organisation and per month	Number of organisations	Grant
Coordinator	500	1	15 000
Partner	250	5	37 500
Total		6	52 500

Please provide detailed information about the project activities that you will carry out with the support of the grant requested under the item "Project Management and Implementation"

The Project Management and Implementation grant will be used to cover day-to-day expenses like printing, photocopying, stationary, small storage devices like USBs and cloud storing and telephone costs related to the programme. It will also be used to purchase articles that will be used to build results and to cover website maintenance expenses. Furthermore, all partners will need to communicate and travel to local public organisations, youth centers, training centers, public related to youth organisations, associations, NGOs, etc to present the project. The grant will also cover activities such as the below: - partners forming part of the Steering committee to organise and implement the project - their participation in the project meetings as well as online communication - setting up internal working teams working with administrative and financial organisation of the project - dissemination activities which range from local travel to meet TG members, stakeholders and participation in local, regional and national events - dissemination activities such as printing the 2 brochures, 2 posters, organise small project presentations and meetings etc - printing of at least 300 brochure training material in English, Greek, Spanish, Romanian, Slovakian, Icelandic, for distribution to relative stakeholders and end users in partner countries - participation in the 4 project F2F meetings and 4 Skype/Zoom sessions that will be organised to manage the project, drafting of agenda and related minutes - communication (internal and with project partners). - meetings with the target group members and local travel - setting up of Google drive and social media tools + their maintenance. - populate social media tools (Facebook) with at least 1 post per week - set up at least 5 Facebook campaigns to reach target groups across Europe (more than 4000 TG members to be reached - report with evidence will be provided) - set up the project website in English with translations where needed and hosting costs for 5 years (PMB) - liaise with other Erasmus+ projects which have similar target groups to disseminate their results to GREEN project - risk management, contingency management, conflict management as part of the overall project responsibility by the partners. - setting up of quality group in the kick off meeting to monitor all quality aspects of the project (deliverables, project results, cooperation by partners, coordinator etc) - financial reporting - moodle hosting costs (PMB) - possibly add to travel budget due to expensive travel for transnational meetings following the COVID-19 epidemic. - design and develop the quality and evaluation plan complete with templates to use - design of the dissemination and exploitation plan - all administrative and financial activities needed to manage, coordinate, lead, evaluate and develop the project and its results - any additional cost that might arise as part of running the project during the 30 months - translation Project evaluation and quality The grant project management will also cover all project evaluation phases, both internal and external evaluation by the Target Groups, but also quality management of the project results and events organised. The quality plan, which will be delivered M2 of the project, will encompass relevant information and more specifically - evaluation templates (questions) for evaluating project meetings and project events - evaluation questionnaire templates for target group members reviewing project outputs and dissemination potential etc) - evaluation criteria for selecting public host organisations for installing the resources - quality criteria for submitting project deliverables (logos, disclaimer, title page, index page, review table etc) - quality peer review table for major project deliverables (deliverables need to pass internal quality checks before submission and peer reviewed and corrected) - quality review of website, social media posts, events to maximise TG input

Transnational Project Meetings

Transnational project meetings: how often do you plan to meet, who will participate in those meetings, where will they take place and what will be the goal?

The partners are going to have a total of 8 project meetings during the project implementation phase. The meetings will be a blend of 4 online and 4 face to face (If possible) while 4 additional Skype/Zoom meetings are also envisaged and in particular prior to each Results beginning. The meetings are planned as follows: Meeting 1 in Bistrita, Romania: Month 1: Kick off meeting where the project activities will be presented in depth and milestones agreed. Moreover, during this meeting the first results/outputs will be presented by their respective leaders and actions agreed for the partners. The results from the preparation stage research conducted, will be presented, the dissemination and exploitation strategy, the target groups to be reached by all and specific activities to do that. A meeting of the quality group will take place and partners will improve/approve the management as well as quality indicators that will apply to each and every action. Meeting minutes will be provided in one week after the meeting as well as awareness will be created on social media and the project website. Meeting 2 (online), Month 7: progress meeting where product results under development will be presented and results achieved. A quality report will be presented as well as a dissemination report. Both reports will include input from the partners related to the first project period. If needed, additional meetings will be organised online. Meeting 3 Bilbao, Spain: Month 12 progress meeting where Results under development will be presented and results achieved. The R1, R2 and R3 will be presented and discussed as well as a hands on session organised for all partners. The Moodle platform and online content as well as the first draft of the Green Digital Canvas, will be presented and consolidated. Some preparation for the interim report will be set up. Meeting 4 (online), Month 17: progress meeting where Results under development (R2, R3) will be presented and results achieved. The quality report will be presented and templates completed for peer evaluation, as well as dissemination reports by partners presented. Meeting 5 in Saudarkorkur, Iceland: Month 19 - Progress meeting where Results under development will be presented and results achieved. The preparation for Multiplier events will be discussed as well as the C1 activity and the preparation. The pilot session will be presented and prepared. Online meeting nr 6 Month 26 following the C1 activity. Final meeting 7 in Slovakia: Month 29: progress meeting where final Result outputs will be presented and aims and objectives achieved. During this meeting an in-depth peer review will take place evaluating deliverables and their dissemination and exploitation potential with the TGs. The final event is scheduled to coincide with the final meeting in Slovakia. During each partner meeting, an agenda and minutes will be drafted stating transversal activities such as: quality and evaluation, dissemination and exploitation, management and financial overview, Result presentation by respective leaders, deliverable status and risk assessment. The project website will be reviewed during these meetings and the relevant news section and social media channels will be updated. Where possible, TG members will be invited to take part in the deliverable presentations so that the partners receive instant feedback. This will be particularly helpful as during the meetings Results will be presented in various development phases. Moreover, inviting TG members and stakeholders will foster exploitation of project results as well as promote and facilitate their adoption in the future. If needed, due to the pandemic COVID-19, the F2F meetings will be organised online instead of Face to Face. All partners will opt for Green travel where possible and to have obtained a European Health Card from their authorities, prior to travelling.

Please specify the funds requested to organise the planned transnational project meetings.

Meeting ID	Leading Organisation	Meeting Title	Country of Venue	Starting Period	N° of Participants	Grant
1	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Kick off meeting	Romania	2022-01	10	5 340
2	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Results under development (R1, R2, R3). Progress meeting	Spain	2022-12	10	7 230
3	Holar University College (E10162817	Multiplier events, C1 online activity. The pilot session will be presented and	Iceland	2023-07	10	7 600

4	- Iceland) SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	prepared. Peer review, evaluation of deliverables and their dissemination and exploitation potential. in the same time with the Final conference / event in Slovakia.	Slovakia	2024-05	10	6 120
Total					40	26 290

Transnational Project Meetings Budget (1)

To estimate the distances between places, please use the European Commission's distance calculator:

https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en

Sending Organisation	Country of the Sending Organisation	N° of Participants	Distance Band	Grant per participant	Grant
Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Greece	2	100 - 1999 km	575	1 150
MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Spain	2	>= 2000 km	760	1 520
Holar University College (E10162817 - Iceland)	Iceland	2	>= 2000 km	760	1 520
CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Romania	2	0 - 99 km	0	0
SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	Slovakia	2	100 - 1999 km	575	1 150

Transnational Project Meetings Budget (2)

To estimate the distances between places, please use the European Commission's distance calculator:

https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en

Sending Organisation	Country of the Sending Organisation	N° of Participants	Distance Band	Grant per participant	Grant
PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	2	>= 2000 km	760	1 520
Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Greece	2	>= 2000 km	760	1 520
Holar University College (E10162817 - Iceland)	Iceland	2	>= 2000 km	760	1 520
CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Romania	2	>= 2000 km	760	1 520
SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	Slovakia	2	100 - 1999 km	575	1 150

Transnational Project Meetings Budget (3)

To estimate the distances between places, please use the European Commission's distance calculator:

https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en

Sending Organisation	Country of the Sending Organisation	N° of Participants	Distance Band	Grant per participant	Grant
PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	2	>= 2000 km	760	1 520
Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Greece	2	>= 2000 km	760	1 520
MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Spain	2	>= 2000 km	760	1 520
CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Romania	2	>= 2000 km	760	1 520
SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	Slovakia	2	>= 2000 km	760	1 520

Transnational Project Meetings Budget (4)

To estimate the distances between places, please use the European Commission's distance calculator:

https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en

Sending Organisation	Country of the Sending Organisation	N° of Participants	Distance Band	Grant per participant	Grant
PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	2	100 - 1999 km	575	1 150
Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Greece	2	100 - 1999 km	575	1 150
MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Spain	2	100 - 1999 km	575	1 150
Holar University College (E10162817 - Iceland)	Iceland	2	>= 2000 km	760	1 520
CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Romania	2	100 - 1999 km	575	1 150

Project Management

How will you ensure proper budget control and time management in your project?

Economic control will be based on the combination of three control tools used for project monitoring: determination of results (outputs) and all these linked to the achievement of a series of milestones spread over the life of the project. The results are already defined in the relevant sections. With regard to achieving these, we have identified a number of milestones along the project implementation process through which some control points are marked in order to assess their development and detect possible deviations from the planned implementation, as well as identify critical points that may need corrections. Throughout the life cycle defined for GREEN, the partnership has identified two critical moments when the task of monitoring and control of compliance will be decisive. These two moments coincide with the 3 marked milestones, e-course (M16), digital canvas M25 and the launching of the multiplier events to be completed in M29, as overcoming these also implies that the results and outputs marked as project results have been completed. This planning might be subject to change after the approval of the project or as result of the pandemic COVID-19. The project's activities implies constant monitoring of its activities since the partners have different practices and protocols. Being so, the lead partner of the project will develop (together with the partners) a monitoring task of economic development of the project through the preparation of quarterly economic reports, bringing together the information supplied by each partner on economic monitoring indicators to facilitate the control of the costs associated with each member. These will be comprised of specific excel templates, time sheets, overview of budget spend and categories of budget spend. This will ensure that proper budget control has been done by the partners. A specific Google Drive folder will be set up for the financial management. All copies of invoices will be submitted, where in other languages, a small translation will be done, and possible budget amendments will be discussed following the approval of the interim report. The distribution of economic progress reports of GREEN is set throughout the life of the project taking into consideration the international meeting's agenda so that the partners in each meeting have the necessary economic monitoring information to take into account when adopting corrective measures so as not to suffer deviations from the established budget. Budget control All partners will sign their bilateral agreement where their specific budget will be annexed. Their internal financial teams will ensure that sound financial management is done in accordance to EU and national rules. In addition: a) contracts will be signed containing the responsibilities of the partners. The partners will endorse them through signatures. b. reference to Erasmus + rules and related financial reporting in interim and final reports to be submitted to the Romanian NA. The coordinator will present a PPT with all relevant information on the kick off meeting and explain all funding rules. c internal communication for financial management i.e. a % of funds to be spend at specific time frames. Dedicated sessions will be devoted during the project meetings related to financial management d. eligible and ineligible costs: clear instructions during the kick off meeting and respective Erasmus+ regulations presented. e. close cooperation with the Romanian NA in case of questions emerged in order to solve any issue. Time Management All the partners will work towards a set time frame and Gantt chart approved by all partners and will be part of the partner contracts. The IOs will begin at set periods of time with the aim of being delivered, evaluated and quality checked at set time periods. This approach is an organisation and preventive approach. The partners will discuss the time frame in meetings.

Please describe the tasks and responsibilities of each partner organisation in the project.

Through the results and outputs defined for the project, different activities have been assigned to each of the project partner. It has been agreed that every partner may work on every activity implemented in the project, but for a more efficient coordination a partner has been selected as leader of each activity. The information on the staff allocated for the proposal is described in the partner information. R.1 Digital Transformation Climate Training Plan and online e-resources Moodle platform: The tasks and activities involved in generating this result will be carried out under the leadership of Bistrita Municipality and divided into the following tasks: R1/A1: Training plan / Curriculum lead by Drosostalida with PMB The curriculum will address the following topics and others to be finalise during the project: ● Understanding, definitions and examples of practical application of the EU Green Deal and New Bauhaus initiative ● Application model for local/regional administration – guidelines, practices, integration possibilities ● Underlying Principles of Green practices and activities R1/A2: Case study templates, good practices templates by Drosostalida. Each partner will identify 2 case studies. R1/A3: Content templates and content development lead by SBA R1/A4: Moodle LMS design and development containing EU Logos, visibility rules and open to all TG members – MC2020. This task will also see the development of the content into elearning material. R1/A5: Translation of content and case studies lead by MC2020 R1/A6: 4 example training paths based on the training plan created to serve as examples and 2 collaboration scenarios (SBA, Bistrita

Municipality, CCBN, MC2020 + Drosostalida and Holar) R1/A7: Evaluation and quality control lead by CCIBN R.2 – Green Digital Canvas for design of individualised action plans R2/A1: Design and development of Green Digital Canvas Drosostalida. Each partner will contribute. R2/A2: Design and development of Green Digital Canvas supporting material, resources guide by SBA R2/A3: Testing of Green Digital Guide with TG members lead by CCIBN R2/A4: Translation of result into partner languages lead by MC2020 R2/A5: 4 example action plans targeting different type of TGs to serve as examples (SBA, Bistruta Municipality, CCIBN, Drosostalida) R2/A6: Creation of 2 presentation videos in all partner languages to present Green Canvas functionalities, 1 for trainers and 1 for authorities – lead by MC2020 R2/A7: Evaluation and quality control lead by CCIBN R.3 Trainer’s guide toolkit R3/A1: Design and development of the Trainers Toolkit lead by MC2020. Each partner will contribute. R3/A2: Design and development of supporting material, resources lead by Drosostalida and PMB R3/A3: Testing of Toolkit with TG members lead by CCIBN R3/A4: Translation of result into partner languages lead by MC2020 R3/A5: Workshops organised by the partners to discuss and evaluate the Trainers toolkit and its resources all partners lead by SBA R3/A6: Creation of MM presentation material in all partner languages to present trainers toolkit – lead by MC2020 R3/A7: Evaluation and quality control lead by CCIBN Dissemination responsible: SBA Quality management and evaluation responsible: CCIBN Exploitation responsible: PMB Internal and textual communication: MC2020 Overall project management, financial management: PMB Multiplier events responsible: Holar university 1 online 3 day training activity: organised by PMB, CCIBN and Drosostalida Risk management: PMB

How will the progress, quality and achievement of project activities be monitored? What qualitative and quantitative indicators will you use to measure the quality of the project’s results?

A Quality Management Plan (QMP) will be developed by the partners in M1, depicting strategy, partners tasks, quality indicators, the monitoring tools for quality evaluation at various stages of the project’s development and their subsequent modifications to ensure compliance with the plan. The quality plan will: - Ensure high quality and optimal implementation strategy - Propose corrections where necessary - Juxtapose results to project objectives and quality criteria and indicators set. The partners will revisit the QMP during each partner meeting and update it according to findings. Quality responsible partner, CCIBN will elaborate the QMP and based it on the following cycle: Planning, collecting, changing and recording, with all partners contributing by using the dedicated evaluation tools, help impose solutions and report actions and activities. More specifically, the following will be evaluated: 1. The partnership and how it collaborates and functions as a team. 2. Results and outputs, activities and events and how they are updated following TG input, testing and peer evaluation. 3. Juxtapose the results against quality criteria and indicators set. Qualitative and quantitative indicators to measure project quality results: Quantitative: - Participants in national events (minimum 120 in total) - Number of SMEs, public authorities and adult trainers and adult training providers will participate in testing and evaluating GREEN results. (expected: 50 adult trainers, 10 adult training providers, 10 SMEs and 5 public authorities) - Number of stakeholders and policy makers who will receive project information: 150, related meetings on EU, national level: 20 - Number of project website hits: 800 - Number of posts on FB: 4/month - Reached people through project awareness actions on social media: 4000 - The number of adult training providers, associations, adult trainers and stakeholders reached: min 250. Data will be collected through participant data sheets, contact and meeting recording, e-assessment tools. Qualitative: - The level of which the GREEN project has facilitated uptake of its results by adult trainers in their regular training provision - The quality of actions plans designed during testing phase and how they cover EU strategies and targets. - the number of public authorities proclaiming interest in training their staff - The high evaluation of the Green Digital Canvas and its ability to facilitate the creation of action plans according to Bauhaus and Green Deal. - the level and type of interactions, suggestions and input by TG members in the multiplier events. Qualitative input will be collected at various points of the project from participants, TG members, collaborators and stakeholders.

Please give information about the involved staff, as well as the timing and frequency of the monitoring activities.

All partners will contribute to design and development of the project results, events, activities and outputs. This is an efficient distribution of effort, knowledge and tasks and to facilitate even further, activity leaders have been assigned to ensure that quality criteria as set in the QMP will be applied, followed, monitored, evaluated and where possible, enhanced. Timing and Frequency: Prior to each activity, during the activity and following the end of the activity, its monitoring will take place and discussed with the project partners. The discussions will take place during project meetings (F2F and online) but also organised when necessary. In addition, the input from the TG will be used to monitor the result quality since they will judge according to their needs and interest in the project and its usability. Peer reviewing with dedicated templates by the quality responsible CCIBN will be available for the partners to evaluate results and how quality criteria have been met. The QMP plan will contain all quality indicators, criteria but also impact indicators which

each activity leader will review prior to commencing result design. The result must comply with the above but also with the project aim and objectives. The partners will in addition, review quality during the results development and enhance where possible in to deliver a usable, successful and quality evaluated product. The TG will also be involved allowing for the quality evaluation and the determination if it suits their needs based on quality criteria stated. During the different events that will be organized in the project, the results will be evaluated, for example, R1 will be tested and evaluated by at least 120 adult trainers, SMEs, public authority staff and adults in its testing phase, to determine its usability and effectiveness. R2 will be evaluated by all GREEN TG members and dedicated workshops/focus groups of 5-10 people/partner will review, overview, test and evaluate the Green Digital Canvas and the related action plans. This input will contribute to its further development and subsequent exploitation. R3 the Trainer's toolkit will be presented to at least 50 adult trainers who will have the opportunity to test and use the respective resources. CCIBN will lead the monitoring and quality management and under their lead, a Quality Management Group will form which will be comprised by one staff / partner with the necessary knowledge to participate and be able to perform quality management duties. The team will be responsible for quality criteria implementation and shall be selected team during the kick off meeting.

What are your plans for handling risks which could happen during the project (e.g. delays, budget, conflicts, etc.)?

PMB will be responsible for tracking efforts to reduce high risk, combine risk briefings, reports, and documents as delivered by the IO leaders and required for project reviews by the National Agency. The key to effective cooperation is a dynamic team who knows the steps agreed, implements it and solves issues timely. Each Partner will have a core project team with defined roles. This will ensure continuity of systems and cooperation. Central to success is that each partner role is matched to their individual expertise and that each partner is clearly aware, not only of their own, but also the other partners' roles. All of the partners have already been in direct communication in the initial project research & development phase to agree on the project outline and roles. Moreover: 1. Rights and obligations of every partner will be clearly listed in the contract that every partner will sign with the Applicant. 2. The contract will list formal procedures to handle conflicts, including direct Skype meetings and direct visits of the Project Coordinator to the involved project managers. 3. The partners will carry out and produce a document on risk analysis during the first F2F project meeting. The document will identify main risks of the project and preventive measures to avoid them. 4. Should notwithstanding all the previous measures a serious conflict arise, an expert in negotiation and conflict resolution will participate in the project meeting. Free open source project management software will also be used with the partners inducted in its use. This will be central monitoring, ongoing cooperation and progress towards achieving the agreed targets. Regular administration and financial reporting systems, based on successful systems established from previous project experience will be implemented. Strong Consortium: Programmed project meeting and online meetings will allow for any conflict resolution and the committees established (quality, evaluation and management) will overview scientific and financial work. The coordinator will establish the rules of communication in the project plan as well as timelines for events and meetings. All partners and team members are experienced organisations with track records in project management and in their specialized areas of work and open minded into entering a partnership on a European level. Possible risks and mitigation actions: - low number of users; Solution: all partners have strong networks and already discuss with organisations that are motivated to participate. Experts are identified at preparation stage as well as adult trainers who show willingness in participating in the project. Nonetheless, the coordinator will through Skype see if this is a general problem in all partner countries or an isolated problem. Should these be a general problem with all partner countries, the coordinator and steering committee will aim to find a solution or possibly alter the way the TGs are approached and contacted. An alternative communication strategy will be pursued to motivate respective TG participation. - low quality products submitted by the partnership: Solution: An extraordinary Skype meeting with the respective partner in the presence of another partner from the Steering Committee will be organised discussing possible ways to improve the deliverable. The peer review will be utilised as a first option and followed subsequently, by specific suggestions on how the deliverable quality should be improved. - unclear tasks: Solution: signed agreement with tasks and timetable will be available to solve any issue that might arise. During the project meetings all tasks will be presented and explained explicitly and partner input described. Following this, each IO leader will organise a targeted IO related Skype to answer questions and support the partners. - communication problems or issues with the coordinator or a partner: Solution: respective partner communicate more with coordinator.

Implementation

Please explain how will the project activities lead to the achievement of the project objectives and delivery of the planned

results?

The project is scheduled to run for 30 months with three results / outputs to be developed by the partners. Each product result has several activities included. In these months, the partners have identified the following stages: 1. Planning and starting the activities where all administrative and preparation actions are done. The partners set up their in-house working teams 2. Implementation activities where all partners develop the project results according to the project plan and Gantt chart presented. The implementation activities include also transversal activities such as dissemination and exploitation, quality and evaluation activities ensuring quality results. All implementation activities include the design stage, development stage and evaluation stage. 3. Quality and evaluation activities which deal specifically with reaching set quality and quantitative indicators and project objectives and aim. During each project meeting, the partners will discuss and peer review pre-final deliverables and prepare for completion. 4. Final submission: this activity will see the signing off of the deliverables and preparation of specific exploitation potential for each. 4 dedicated Skype sessions and 4 F2F agenda items will be dedicated to this task. The 6 partners have been delegated tasks according to their expertise and will in addition, see representatives participate in the Steering committee to ensure work progress and quality assurance. The coordinator and activity leaders will monitor time, quality, budget management as well as TG involvement in the project results. One quality responsible partner has already been appointed (CCIBN) as well as one Dissemination and exploitation responsible partner (SBA). 8 project meetings (4F2F and 4 online) and bimonthly progress Skype sessions will be organized which are key to successful and efficient project management allowing for F2F project monitoring. Meetings provide an opportunity to strengthen the partnership, allowing the development of common tasks, information exchange, joint problem solving and definition of next steps. 6 multiplier events will be organized in the partner countries to disseminate and exploit the project results to TG members and national stakeholders. Related to evaluation: peer evaluation will be used as well as input from the target groups. All this information will be described in the quality plan complete with templates for evaluation of activities, partner meetings and events. 1 short-term online 3 day training will be organized with the partner staff. This will be also a very effective and sustainable side of the project results. TG input: Following the R1, and R2 activities and tasks, it is expected that at least 120 TG members and stakeholders are directly involved in the project activities providing valuable feedback and input into the project results, which will optimise their potential for impact. The information, know-how and involvement of the TGs will feed into R3 will finalise the project activities cycle.

How will you communicate and cooperate with your partners?

The communication between the members of the strategic partnership is one of the key aspects of GREEN as this is a project promoted by a group of organizations working around a common goal. In this sense, the internal information is systematized and structured so as to guarantee an effective and agile project management, ensuring smooth and efficient communication between those directly involved. This will facilitate the process of project implementation and achievement of the expected results. The internal communication strategy that has been defined by the partnership members is based on the use of: - Email: daily interaction between members of the project will be developed through conventional e-mail. The e-mail messages are a form of highly integrated communication in all participating organizations, which is why this communication resource will be used throughout the project's implementation. - Intranet: the platform developed within the framework of the GREEN project will contain a restricted area for the project partners, by which they will be able to exchange messages, either directly from one person to another, or through pre-established distribution groups. Google drive will be used. - a common email address (central email) will be created and used by the partners to ensure all involved persons are on the mailing list in order not to miss emails. - Regular online meetings: the project partners will have regular Skype meetings (i.e. every two months and prior to each Result beginning) to discuss the status of the project and address issues that might arise. - internal working teams will convene when necessary in order to solve product results issues and national contribution.. - 8 project meetings have been programmed (4 F2F and 8 online meetings) during the 30 month project period. External Communication: For project visibility SBA will create a logo that will be used on each and every document, according to EUs and Erasmus+ visibility rules. Communication with external stakeholders will be via the project web page and the GREEN Facebook page. In addition, a GREEN website will be created to upload related video clips and case-studies that demonstrate how the Bauhaus and Green Deal can be used by authorities and businesses with scenarios, all that is necessary to help develop action plans, collaboration features but also citizen participation. As outlined in the GREEN proposal, another important set of means by which external stakeholders will be reached is through a number of project multiplier events held in every partner country. The target audience for these events will include representatives of the target group such as: adult trainers, local /regional authorities, SMEs, in-house trainers etc. In terms of frequencies, communication with external stakeholders will have the

following targets : - as established in the dates for defined multiplier events - updating of the project news section in the project web page, at least once every two months - updating of the GREEN website (1/4 months) and Facebook page (4 posts/month), The coordinator, Bistrita Municipality, will be responsible to schedule the meetings and send minutes to all partners. With regard to the documentaries communication tools, these shall consist of a series of internal monitoring reports that will be developed over the life of the project through which an analysis about its progress will be carried out. The expected content for each of these reports shall include a description of the stage where the project is currently in, together with a statement of all the activities that have already been developed, all of them annotated by the partners involved in its realization. Through these reports it is intended, first, to perform a control task that allows the project to be limited to certain lines of action established from its design so that throughout the implementation phase of the project, actions would stick to the ones foreseen.

Have you used or do you plan to use eTwinning, School Education Gateway, EPALÉ or the Erasmus+ Project Results Platform for preparation, implementation or follow-up of your project? If yes, please describe how.

We will upload the project results in all relevant platforms for dissemination and exploitation purposes. One article will be written we will be uploading on EPALÉ to inform youth workers, educators and other interested parties about our project philosophy and progress. Then, after the outputs are complete, we will use widely used platforms like EPALÉ, Open Education Europe, the Erasmus+ Project Results Platform - and other Internet resources like Open Culture, which offer their resources for free and attract many visitors - to upload and disseminate our results

Production of Project Results

Do you plan to produce project results in your project? Yes

Project Results Summary

Result ID	Leading Organisation	Result Title	Starting Period	Ending Period	Grant
1	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	R.1 Digital Transformation Climate Training Plan and online e-resources Moodle platform	03-01-2022	30-04-2023	41960
2	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	R.2 Green Digital Canvas for design of individualised action plans	02-01-2023	31-01-2024	38442
3	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	R.3 Trainer's guide toolkit	01-11-2023	03-07-2024	31116

Project Results Details (1)

Result ID	1
Result Title	R.1 Digital Transformation Climate Training Plan and online e-resources Moodle platform
Result Leading Organisation	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)
Result Description (including: needs analysis, target groups, elements of innovation, expected impact and transferability potential)	<p>This result will consist of a set of training resources aimed at fostering climate neutral practices with European Adult Training stakeholders. These resources will consist of: - Curriculum based on the Green Deal and New Bauhaus initiative - Application model for local/regional administration - Modular training material - Self-assessment sessions - Examples and good practices, conference material, videos and interviews by experts - Creativity and interdisciplinary collaboration practices and examples. - Moodle platform with online training resources in all partner languages. As the EU Green deal and the Bauhaus initiative needs to be followed and implemented by all EU countries, practical examples, training resources and a thorough understanding of them is essential by adult trainers and all related involved parties. As acknowledgement of these strategies, the goal is common and hence, needs to be equally achieved by all relevant stakeholders, including EU businesses and its citizens. The need is urgent for training, access to open and free training resources, practical examples and tools that allow easy adoption and integration within existing structures to start producing the necessary practices. R1 is mainly targeting the primary target group i.e., the Adult Trainers, teachers and educators who will be able to mix and match from these resources to address the specific needs of their learners. The innovation lies in the fact that this is an original, online training resource, designed specifically to address the above stated needs of the adult trainers, local/regional administration staff, municipality staff etc. SMEs and citizens. Another innovation is their effort to present EU aims and objectives and targeting them to be used specifically, individualised and dedicated to their own needs in a practical and hands-on approach. The partners estimate that approximately 200 adult trainers in the partner countries will be reached, and they will make use of the GREEN resources which will be developed under this Result package. In addition, it is estimated that by 2025 more than 200 adult TG members will be reached per partner annually.</p>
Result Type	Learning / teaching / training material – Toolkit
Please describe the division of work, the tasks leading to the production of the result and the applied methodology	<p>The tasks and activities involved in generating this result will be carried out under the leadership of Bistrita City Council and divided into the following tasks: R1/A1: Training plan / Curriculum lead by Drosostalida Social Enterprise. The curriculum will address the following topics and others to be finalise during the project: - Understanding, definitions and examples of practical application of the EU Green Deal and New Bauhaus initiative -</p>

	<p>Application model for local/regional administration – guidelines, practices, integration possibilities - Underlying Principles of Green practices and activities R1/A2: Case study templates, good practices templates by BCC. Each partner will identify 2 case studies. R1/A3: Content templates and content development lead by SBA R1/A4: Moodle LMS design and development containing EU Logos, visibility rules and open to all TG members – MC2020. This task will also see the development of the content into e-learning material. R1/A5: Translation of content and case studies lead by MC2020 R1/A6: 4 example training paths based on the training plan created to serve as examples and 2 collaboration scenarios (SBA, BCC, CCBN, MC2020 + Drosostalida, Holar) R1/A7: testing the training plan, Moodle platform and e-resources with 120 TG members in all partner countries (BCC) R1/A8: Evaluation and quality control lead by CCBN R1/A9: Updating product results based on input and evaluation received by target group members who tested them.</p>
Result Production Start Date (dd-mm-yyyy)	03-01-2022
Result Production End Date (dd-mm-yyyy)	30-04-2023
Result Languages	English , Greek , Romanian , Slovak , Spanish , Icelandic
Result Media	Workspace , Internet , Database , Social Media , Website
Result Participating Organisations	<p>Social Cooperative Enterprise Drosostalida (E10036264 - Greece) , MEDIA CREATIVA 2020, S.L. (E10069834 - Spain) , Holar University College (E10162817 - Iceland) , CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania) , SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)</p>

Project Results Budget (1)

Result ID	Organisation	Managers	Teachers / Trainers / Researchers	Technicians	Administrative staff / Volunteers	Grant
1	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	0	3700	825	470	4995
2	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	0	5480	2040	0	7520
3	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	0	5480	6120	0	11600
4	Holar University College (E10162817 - Iceland)	0	6420	1620	0	8040
5	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	0	3700	1100	0	4800
6	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	0	4070	935	0	5005
Total		0	28850	12640	470	41960

Please justify why a specific Project Results grant for managers or administrative support staff is required for the development of the project result in addition to what is already covered by the Project Management and Implementation grant.

There are no specific grant for managers. There is foreseen some specific grant for administrative issues only in the budget of lead partner Bistrita City Council. The administrative tasks are foreseen as 10 working days for IO1 and the responsibilities of this person will be to deal with the secretarial tasks that are meant to organize the project documents and records during the development of IO1 . The tasks will be: - Perform basic bookkeeping activities. - Plan meetings with different stakeholders - Create the on line stakeholder database - Edit and distribute meeting minutes. - Maintain electronic and physical files/archive. - Organize and provide documents, reports and information

Project Results Budget Details (1)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	Teachers/Trainers/Researchers	50	74	3700
2	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	Technicians	15	55	825
3	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	Administrative support staff	10	47	470
Total				75		

Project Results Budget Details (1)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Greece	Teachers/Trainers/Researchers	40	137	5480
2	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Greece	Technicians	20	102	2040
Total				60		

Project Results Budget Details (1)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Spain	Teachers/Trainers/Researchers	40	137	5480
2	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Spain	Technicians	60	102	6120
Total				100		

Project Results Budget Details (1)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	Holar University College (E10162817 - Iceland)	Iceland	Teachers/Trainers/Researchers	30	214	6420
2	Holar University College (E10162817 - Iceland)	Iceland	Technicians	10	162	1620
Total				40		

Project Results Budget Details (1)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Romania	Teachers/Trainers/Researchers	50	74	3700
2	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Romania	Technicians	20	55	1100
Total				70		

Project Results Budget Details (1)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	Slovakia	Teachers/Trainers/Researchers	55	74	4070
2	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	Slovakia	Technicians	17	55	935
Total				72		

Project Results Details (2)

Result ID	2
Result Title	R.2 Green Digital Canvas for design of individualised action plans
Result Leading Organisation	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)
Result Description (including: needs analysis, target groups, elements of innovation, expected impact and transferability potential)	<p>This output will see the design and development of the action plan canvas, complete with supporting resources, case studies and examples of use. - Digital Canvas template design and development - Online digital canvas website - Supporting resources for digital readiness, resilience and increased capacity - Examples and case studies For implementation at such administrative levels. The GREEN target group members lack dedicated, practical digital tools to be able to design according to the new EU Green strategies and create individualised action plans for them. A thorough understanding of the concepts, features involved but also, specifications for building action plans are missing. Adult trainers, local and regional authority/ administration staff, training providers, SMEs and the general adult population will have access to a digital tool which, will allow them to insert their own data and extract specific action plans to be used. R2 is mainly targeting the primary target group i.e., the Adult Trainers, local and regional administration staff, SMEs, teachers and educators who will be able to use the Green digital canvas and create action plans. Moreover, each canvas field will be accompanied by supporting educational resources, examples and case studies. This is a novel product specifically designed for the GREEN project and by its partners. Integrating into one simulation tool, the possibility for one local / regional authority to be trained and create own action plans by applying the EU Green Deal principles and the New Bauhaus initiative is completely new. The partners estimate that more than 250 professionals and trainers will use the Green Digital Canvas and create individual action plans during the project's duration. The Green Canvas has direct impact on the EU Strategies and offers a practical and hands-on methodology to apply the strategies in practice and by the designated target groups. The Green Canvas will raise awareness of the EU strategies and trough the short presentation videos which will be available, will allow increased uptake by TG members across Europe.</p>
Result Type	Learning / teaching / training material – Toolkit
Please describe the division of work, the tasks leading to the production of the result and the applied methodology	<p>The tasks and activities involved in generating this result will be carried out under the leadership of Drosostalida and divided into the following tasks: R2/A1: Design and development of Green Digital Canvas Drosostalida. Each partner will contribute. R2/A2: Design and development of Green Digital Canvas supporting material, resources guide by BCC R2/A3: Testing of Green Digital Guide with 20 TG members lead by CCBN R2/A4: Translation of result into partner languages lead by SBA R2/A5: 4 example</p>

	action plans targeting different type of TGs to serve as examples (SBA, Bistrita City Council, CCBN, Drosostalida) R2/A6: Creation of 2 presentation videos in all partner languages to present Green Canvas functionalities, 1 for trainers and 1 for authorities – lead by MC2020 R2/A7: Evaluation and quality control lead by CCBN
Result Production Start Date (dd-mm-yyyy)	02-01-2023
Result Production End Date (dd-mm-yyyy)	31-01-2024
Result Languages	English , Greek , Romanian , Slovak , Spanish , Icelandic
Result Media	Website , Interactive Resource , Text , Text File
Result Participating Organisations	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania) , MEDIA CREATIVA 2020, S.L. (E10069834 - Spain) , Holar University College (E10162817 - Iceland) , CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania) , SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)

Project Results Budget (2)

Result ID	Organisation	Managers	Teachers / Trainers / Researchers	Technicians	Administrative staff / Volunteers	Grant
1	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	0	2590	825	0	3415
2	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	0	5480	6120	0	11600
3	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	0	4795	1530	0	6325
4	Holar University College (E10162817 - Iceland)	0	5992	2430	0	8422
5	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	0	3700	825	0	4525
6	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	0	3330	825	0	4155
Total		0	25887	12555	0	38442

Project Results Budget Details (2)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	Teachers/Trainers/Researchers	35	74	2590
2	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	Technicians	15	55	825
Total				50		

Project Results Budget Details (2)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Greece	Teachers/Trainers/Researchers	40	137	5480
2	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Greece	Technicians	60	102	6120
Total				100		

Project Results Budget Details (2)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Spain	Teachers/Trainers/Researchers	35	137	4795
2	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Spain	Technicians	15	102	1530
Total				50		

Project Results Budget Details (2)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	Holar University College (E10162817 - Iceland)	Iceland	Teachers/Trainers/Researchers	28	214	5992
2	Holar University College (E10162817 - Iceland)	Iceland	Technicians	15	162	2430
Total				43		

Project Results Budget Details (2)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Romania	Teachers/Trainers/Researchers	50	74	3700
2	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Romania	Technicians	15	55	825
Total				65		

Project Results Budget Details (2)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	Slovakia	Teachers/Trainers/Researchers	45	74	3330
2	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	Slovakia	Technicians	15	55	825
Total				60		

Project Results Details (3)

Result ID	3
Result Title	R.3 Trainer's guide toolkit
Result Leading Organisation	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)
Result Description (including: needs analysis, target groups, elements of innovation, expected impact and transferability potential)	<p>This output will see the design and development of a toolkit containing training resources for adult Trainers. The trainers will be educated on how to use the Moodle platform and training content, how to utilize the new designed dedicated canvas model to help their end users create individualized action plans. Results:</p> <ul style="list-style-type: none"> - One toolkit containing training resources for trainers (As a train the trainer kit) promoting project objectives, creativity, green transition, resilience skills) - modular training content to upskill trainers to use the GREEN Results (3-4 small modules on example: resilience skills, creativity, collaboration etc.) - Supporting training resources for adult trainers, templates and case studies that can be directly used in their training setting and training delivery, - Templates and user manuals, images and videos from trainings to act as supporting training materials, will be included in the toolkit. Adult trainers, educators and training providers need a hands-on practical approach to present the GREEN training resources and educational material available, test them, understand them and thus, apply them and use them in their training delivery. R3 is mainly targeting primarily the following target groups i.e., the Adult Trainers, teachers and educators, and subsequently: local and regional administration staff, SMEs, who will be able to learn how to use the GREEN results, canvas and online training material to design action plans based on the Green Deal and New Bauhaus initiative. Adult educators will, through the training, be able to better apply and implement EU strategies within their training delivery, be able to provide up-to-date examples and case studies as well as use and promote a digital tool, helping their trainees. More than 50 adult trainers will be trained by the GREEN project throughout its pilot and testing activities, aiming to create multipliers.
Result Type	Learning / teaching / training material – Toolkit
Please describe the division of work, the tasks leading to the production of the result and the applied methodology	<p>The tasks and activities involved in generating this result will be carried out under the leadership of MC2020 and divided into the following tasks: R1/A1: Design and development of the Trainers Toolkit lead by MC2020. Each partner will contribute. R1/A2: Design and development of supporting material, resources lead by Drosostalida, R1/A3: Testing of Toolkit with TG members lead by CCBN R1/A4: Translation of result into partner languages lead by MC2020 R1/A5: Workshops organised by the partners to discuss and evaluate the Trainers toolkit and its resources all partners lead by SBA R1/A6: Creation of MM presentation material in all partner languages to present trainers toolkit – lead by MC2020 R1/A7: Evaluation and quality control lead by CCBN</p>

Result Production Start Date (dd-mm-yyyy)	01-11-2023
Result Production End Date (dd-mm-yyyy)	03-07-2024
Result Languages	English , Greek , Romanian , Slovak , Spanish , Icelandic
Result Media	Text File , Website
Result Participating Organisations	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania) , Social Cooperative Enterprise Drosostalida (E10036264 - Greece) , Holar University College (E10162817 - Iceland) , CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania) , SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)

Project Results Budget (3)

Result ID	Organisation	Managers	Teachers / Trainers / Researchers	Technicians	Administrative staff / Volunteers	Grant
1	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	0	3330	550	0	3880
2	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	0	4110	510	0	4620
3	Holar University College (E10162817 - Iceland)	0	5992	1134	0	7126
4	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	0	4795	2550	0	7345
5	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	0	4070	935	0	5005
6	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	0	2590	550	0	3140
Total		0	24887	6229	0	31116

Project Results Budget Details (3)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	Teachers/Trainers/Researchers	45	74	3330
2	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	Technicians	10	55	550
Total				55		

Project Results Budget Details (3)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Greece	Teachers/Trainers/Researchers	30	137	4110
2	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Greece	Technicians	5	102	510
Total				35		

Project Results Budget Details (3)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	Holar University College (E10162817 - Iceland)	Iceland	Teachers/Trainers/Researchers	28	214	5992
2	Holar University College (E10162817 - Iceland)	Iceland	Technicians	7	162	1134
Total				35		

Project Results Budget Details (3)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Spain	Teachers/Trainers/Researchers	35	137	4795
2	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Spain	Technicians	25	102	2550
Total				60		

Project Results Budget Details (3)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Romania	Teachers/Trainers/Researchers	55	74	4070
2	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Romania	Technicians	17	55	935
Total				72		

Project Results Budget Details (3)

Result ID	Organisation	Country of the Organisation	Category Of Staff	N° of Working Days	Grant per Day	Grant
1	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	Slovakia	Teachers/Trainers/Researchers	35	74	2590
2	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	Slovakia	Technicians	10	55	550
Total				45		

Multiplier Events

Do you plan to include multiplier events in your project?

Yes

Multiplier Events Summary

Event ID	Leading organisation	Event Title	Starting period	Ending period	Grant
1	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Bistrita	2024-05-01	2024-06-01	2750.0
2	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Athens	2024-05-01	2024-06-01	2750.0
3	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Romania	2024-05-01	2024-06-01	3750.0
4	Holar University College (E10162817 - Iceland)	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Iceland	2024-05-01	2024-06-01	2750.0
5	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Spain	2024-05-01	2024-06-01	2750.0
6	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Slovakia	2024-05-01	2024-06-02	2750.0
					17500.0

Grant support for multiplier events can only be asked for if the project intends to produce substantial project results. Other sharing and promotion activities will be supported via the Project Management and Implementation grant.

Multiplier Events Details

Event ID	1
Event Title	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Bistrita
Event Leading Organisation	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)
Country of Venue	Romania
Event Description	All partners will organise one multiplier event with 20 people participating. The events will take place towards the end of the project to facilitate uptake of project results by TG members but also to raise

(Including: Targets groups and objectives)	awareness of project area. Target groups: Adult educators/ trainers and practitioners, adult learners and organizations trainers are connected to. Objective: presentation of the Results to potential final users in Bistrita Nasaud County /Romania. This event will allow the audience to understand the philosophy behind GREEN project and to benefit from the body of knowledge created within the project. All the ME will be presented in the Social media event section of the responsible partner, will be mirrored as a special event of the organization and will benefit from an extended dissemination process. The local campaign will be very visible and will include all stakeholders that already had a say in the project but as well other interested stakeholders. For the ME we will prepare: - special presence lists for signature, - PPT presentations - folders for each participants (each participant will receive samples of project results in electronic format), - refreshments and - some gadgets. During the event all outputs and results will be presented with more emphases on the training plan, Moodle platform and results, the Green Digital Canvas and the trainer's guide toolkit. An evaluation methodology will be created for all ME and applied to each one. Templates for evaluation and follow up will be used Event reports will be produced based on the feedback form duly filled in by participants. The partners will make efforts to create a green event and print as little paper as possible. Moreover, no plastic will be used and participants will be encouraged to use bus or train to reach the venue.
Event Start Date (dd-mm- yyyy)	2024-05-01
Event End Date (dd-mm-yyyy)	2024-06-01
Project Results Covered	Project Results Details (1) Project Results Details (2) Project Results Details (3)
Event other Participating Organisations	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)

Multiplier Events Budget

Event ID	1
Organisation	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)
Country of the Organisation	Romania
Local Participants	20
Foreign Participants	0
Participants in virtual events	50
Grant per Local Participant	100.0
Grant per Foreign Participant	200.0
Grant per Participant in virtual events	15
Grant	2750.0

Multiplier Events Details

Event ID	2
Event Title	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Athens
Event Leading	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)

Organisation	
Country of Venue	Greece
Event Description (Including: Targets groups and objectives)	<p>All partners will organise one multiplier event with 20 people participating. The events will take place towards the end of the project to facilitate uptake of project results by TG members but also to raise awareness of project area. Target groups: Adult educators/ trainers and practitioners, adult learners and organizations trainers are connected to. Objective: presentation of the Results to potential final users in Athens, Greece. This event will allow the audience to understand the philosophy behind GREEN project and to benefit from the body of knowledge created within the project. All the ME will be presented in the Social media event section of the responsible partner, will be mirrored as a special event of the organization and will benefit from an extended dissemination process. The local campaign will be very visible and will include all stakeholders that already had a say in the project but as well other interested stakeholders. For the ME we will prepare: - special presence lists for signature, - PPT presentations - folders for each participants (each participant will receive samples of project results in electronic format), - refreshments and - some gadgets. During the event all outputs and results will be presented with more emphases on the training plan, Moodle platform and results, the Green Digital Canvas and the trainer's guide toolkit. An evaluation methodology will be created for all ME and applied to each one. Templates for evaluation and follow up will be used Event reports will be produced based on the feedback form duly filled in by participants. The partners will make efforts to create a green event and print as little paper as possible. Moreover, no plastic will be used and participants will be encouraged to use bus or train to reach the venue.</p>
Event Start Date (dd-mm-yyyy)	2024-05-01
Event End Date (dd-mm-yyyy)	2024-06-01
Project Results Covered	Project Results Details (1) Project Results Details (2) Project Results Details (3)
Event other Participating Organisations	

Multiplier Events Budget

Event ID	2
Organisation	Social Cooperative Enterprise Drosostalida (E10036264 - Greece)
Country of the Organisation	Greece
Local Participants	20
Foreign Participants	0
Participants in virtual events	50
Grant per Local Participant	100.0
Grant per Foreign Participant	200.0
Grant per Participant in virtual events	15
Grant	2750.0

Multiplier Events Details

Event ID	3
Event Title	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Romania
Event Leading Organisation	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)
Country of Venue	Romania
Event Description (Including: Targets groups and objectives)	<p>All partners will organise one multiplier event with 20 people participating. The events will take place towards the end of the project to facilitate uptake of project results by TG members but also to raise awareness of project area. Target groups: Adult educators/ trainers and practitioners, adult learners and organizations trainers are connected to. Objective: presentation of the Results to potential final users in Bistrita Nasaud County /Romania. This event will allow the audience to understand the philosophy behind GREEN project and to benefit from the body of knowledge created within the project. All the ME will be presented in the Social media event section of the responsible partner, will be mirrored as a special event of the organization and will benefit from an extended dissemination process. The local campaign will be very visible and will include all stakeholders that already had a say in the project but as well other interested stakeholders. For the ME we will prepare: - special presence lists for signature, - PPT presentations - folders for each participants (each participant will receive samples of project results in electronic format), - refreshments and - some gadgets. During the event all outputs and results will be presented with more emphases on the training plan, Moodle platform and results, the Green Digital Canvas and the trainer's guide toolkit. An evaluation methodology will be created for all ME and applied to each one. Templates for evaluation and follow up will be used Event reports will be produced based on the feedback form duly filled in by participants. The partners will make efforts to create a green event and print as little paper as possible. Moreover, no plastic will be used and participants will be encouraged to use bus or train to reach the venue.</p>
Event Start Date (dd-mm-yyyy)	2024-05-01
Event End Date (dd-mm-yyyy)	2024-06-01
Project Results Covered	Project Results Details (1) Project Results Details (2) Project Results Details (3)
Event other Participating Organisations	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)

Multiplier Events Budget

Event ID	3
Organisation	CAMERA DE COMERT SI INDUSTRIE BISTRITA NASAUD (E10134510 - Romania)
Country of the Organisation	Romania
Local Participants	30
Foreign Participants	0
Participants in virtual events	50

Grant per Local Participant	100.0
Grant per Foreign Participant	200.0
Grant per Participant in virtual events	15
Grant	3750.0

Multiplier Events Details

Event ID	4
Event Title	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Iceland
Event Leading Organisation	Holar University College (E10162817 - Iceland)
Country of Venue	Iceland
Event Description (Including: Targets groups and objectives)	<p>All partners will organise one multiplier event with 20 people participating. The events will take place towards the end of the project to facilitate uptake of project results by TG members but also to raise awareness of project area. Target groups: Adult educators/ trainers and practitioners, adult learners and organizations trainers are connected to. Objective: presentation of the Results to potential final users in Saudarkorkur and Reykjavik areas in Iceland. This event will allow the audience to understand the philosophy behind GREEN project and to benefit from the body of knowledge created within the project. All the ME will be presented in the Social media event section of the responsible partner, will be mirrored as a special event of the organization and will benefit from an extended dissemination process. The local campaign will be very visible and will include all stakeholders that already had a say in the project but as well other interested stakeholders. For the ME we will prepare: - special presence lists for signature, - PPT presentations - folders for each participants (each participant will receive samples of project results in electronic format), - refreshments and - some gadgets. During the event all outputs and results will be presented with more emphases on the training plan, Moodle platform and results, the Green Digital Canvas and the trainer's guide toolkit. An evaluation methodology will be created for all ME and applied to each one. Templates for evaluation and follow up will be used Event reports will be produced based on the feedback form duly filled in by participants. The partners will make efforts to create a green event and print as little paper as possible. Moreover, no plastic will be used and participants will be encouraged to use bus or train to reach the venue.</p>
Event Start Date (dd-mm-yyyy)	2024-05-01
Event End Date (dd-mm-yyyy)	2024-06-01
Project Results Covered	Project Results Details (1) Project Results Details (2) Project Results Details (3)
Event other Participating Organisations	

Multiplier Events Budget

Event ID	4
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Organisation	Holar University College (E10162817 - Iceland)
Country of the Organisation	Iceland
Local Participants	20
Foreign Participants	0
Participants in virtual events	50
Grant per Local Participant	100.0
Grant per Foreign Participant	200.0
Grant per Participant in virtual events	15
Grant	2750.0

Multiplier Events Details

Event ID	5
Event Title	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Spain
Event Leading Organisation	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)
Country of Venue	Spain
Event Description (Including: Targets groups and objectives)	<p>All partners will organise one multiplier event with 20 people participating. The events will take place towards the end of the project to facilitate uptake of project results by TG members but also to raise awareness of project area. Target groups: Adult educators/ trainers and practitioners, adult learners and organizations trainers are connected to. Objective: presentation of the Results to potential final users in Bilbao Basque country in Spain. This event will allow the audience to understand the philosophy behind GREEN project and to benefit from the body of knowledge created within the project.</p> <p>All the ME will be presented in the Social media event section of the responsible partner, will be mirrored as a special event of the organization and will benefit from an extended dissemination process. The local campaign will be very visible and will include all stakeholders that already had a say in the project but as well other interested stakeholders. For the ME we will prepare: - special presence lists for signature, - PPT presentations - folders for each participants (each participant will receive samples of project results in electronic format), - refreshments and - some gadgets. During the event all outputs and results will be presented with more emphases on the training plan, Moodle platform and results, the Green Digital Canvas and the trainer's guide toolkit. An evaluation methodology will be created for all ME and applied to each one. Templates for evaluation and follow up will be used Event reports will be produced based on the feedback form duly filled in by participants. The partners will make efforts to create a green event and print as little paper as possible. Moreover, no plastic will be used and participants will be encouraged to use bus or train to reach the venue.</p>
Event Start Date (dd-mm-yyyy)	2024-05-01
Event End Date (dd-mm-yyyy)	2024-06-01
Project Results Covered	Project Results Details (1) Project Results Details (2) Project Results Details (3)
Event other	

Participating Organisations
Multiplier Events Budget

Event ID	5
Organisation	MEDIA CREATIVA 2020, S.L. (E10069834 - Spain)
Country of the Organisation	Spain
Local Participants	20
Foreign Participants	0
Participants in virtual events	50
Grant per Local Participant	100.0
Grant per Foreign Participant	200.0
Grant per Participant in virtual events	15
Grant	2750.0

Multiplier Events Details

Event ID	6
Event Title	Recording and presenting innovative aspects related to the Green Deal and Bauhaus. Best practices and possible synergies around Europe - Slovakia
Event Leading Organisation	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)
Country of Venue	Slovakia
Event Description (Including: Targets groups and objectives)	<p>All partners will organise one multiplier event with 20 people participating. The events will take place towards the end of the project to facilitate uptake of project results by TG members but also to raise awareness of project area. Target groups: Adult educators/ trainers and practitioners, adult learners and organizations trainers are connected to. Objective: presentation of the Results to potential final users in Bratislava region in Slovakia. This event will allow the audience to understand the philosophy behind GREEN project and to benefit from the body of knowledge created within the project. All the ME will be presented in the Social media event section of the responsible partner, will be mirrored as a special event of the organization and will benefit from an extended dissemination process. The local campaign will be very visible and will include all stakeholders that already had a say in the project but as well other interested stakeholders. For the ME we will prepare: - special presence lists for signature, - PPT presentations - folders for each participants (each participant will receive samples of project results in electronic format), - refreshments and - some gadgets. During the event all outputs and results will be presented with more emphases on the training plan, Moodle platform and results, the Green Digital Canvas and the trainer's guide toolkit. An evaluation methodology will be created for all ME and applied to each one. Templates for evaluation and follow up will be used Event reports will be produced based on the feedback form duly filled in by participants. The event will take place when the final project meeting will be organised in the partner city, Bratislava, hence all project partners will participate in the event. The partners will make efforts to create a green event and print as little paper as possible. Moreover, no plastic will be used and participants will be encouraged to use bus or train to reach the venue.</p>
Event Start Date (dd-mm-)	2024-05-01

yyyy)

Event End Date
 (dd-mm-yyyy) 2024-06-02

Project Results Covered
 Project Results Details (1)
 Project Results Details (2)
 Project Results Details (3)

Event other
 Participating
 Organisations

Multiplier Events Budget

Event ID	6
Organisation	SLOVAK BUSINESS AGENCY (E10209215 - Slovakia)
Country of the Organisation	Slovakia
Local Participants	20
Foreign Participants	0
Participants in virtual events	50
Grant per Local Participant	100.0
Grant per Foreign Participant	200.0
Grant per Participant in virtual events	15
Grant	2750.0

Learning, Teaching, Training Activities

Do you plan to include learning, teaching or training activities in your project? No

Special Costs

In this section, you may request budget for types of expenses that are funded based on their actual cost. For more detailed information on what can be supported, please consult the Programme Guide or request advice from your National Agency.

Inclusion Support

ID	Organisation	Country of the Organisation	N° of Participants eligible for real costs under inclusion	Description and Justification	Requested Grant (EUR)
Total					,00

Exceptional Costs

ID	Organisation	Country of the Organisation	Description and Justification	Expected real cost (100%)	Requested Grant (80%)
1	PRIMARIA MUNICIPIULUI BISTRITA (E10132947 - Romania)	Romania	Hosting costs for Moodle platform 5 years	600,00	480,00
Total					480,00

Follow-up

Impact

What is the expected impact of the project on the participants, participating organisations, target groups and other relevant stakeholders?

Impact on the participating organisations: Due to the mix of results and multiplier events planned, the GREEN project will have an important impact on both project partners & associated partners, as well as target groups and stakeholders as follows. Impact on staff - PMB and CCIBN staff will benefit from knowledge sharing with other partners on the topics covered of the project and how this can be used for introducing new design ideas in local and regional planning in a co-creative environment involving architects, engineers, designers, artists, students in BB University as well as Cluj Napoca Polytechnical University as well as entrepreneurs in the area. This is very important because CCIBN vision is to assist the sustainable development of the area. In doing so, a new body of knowledge for own staff will be more than relevant. 20 people from their staff will be trained. The body of knowledge that will be created during project lifetime Bistrita City hall will provide training to at least 50% of the specialists in architecture, engineering, urban development, and will inform all local councillors of the City Council in a public session. CCIBN will provide an adult training programme in its portfolio and will include, as well, local companies to be involved within the process. - The most significant added value for SBA is its interdisciplinary approach and a possibility to benefit from the experience already gained from previous projects. SBA has implemented various projects with similar activities, but never experienced such a broad interdisciplinary approach and involvement of various range of stakeholders. As mentioned above, involvement of a broad network of relevant stakeholders based on Bauhaus initiative is something new we haven't encountered before. -MC2020/Drosostalida: training staff, having access to competitive edge training programmes related to Bauhaus and the Green deal, connecting past experience with new know-how and being able to apply this to their own target groups. Enhance digital skills transformation, (MC2020 is a member of the Digital Jobs Coalition) and being able to promote GREEN to their TGs. Impact on adult trainers: Adult trainers will benefit from an innovative body of knowledge consisting in all three results already described within the project. Adult educators will, through the training, be able to better apply and implement EU strategies within their training delivery, be able to provide up-to-date examples and case studies as well as use and promote a digital tool, helping their trainees. More than 100 adult trainers, coming from all participating countries, will be trained by the GREEN project throughout its pilot and testing activities, aiming to create multipliers and include the training results in their own organizational environment. On the other hand, as citizens, they can be part of the co-creation environment and facilitate the communication between different stakeholders at local level for the benefit of applying the Bauhaus model and rich Green Deal targets. Impact on participants and stakeholders All partners have their own networks of adult education organizations being able to exploit them in close relation to the project. Through the project we expect that a number of 500 persons are going to change their attitude towards the new development model and moreover in close relation with the Green Deal. Hence the impact on the participants can be counted as: understanding the diversity of ideas involved within Green deal, transformation and improving the value proposition part of the business canvas; the importance of collaboration to promote environmental, economic and cultural ideas aimed to design "future ways of living" in a sustainable manner, to how to learn from each other inside and outside community and neighbourhood.

What is the desired impact of the project at the local, regional, national, European and/or international levels?

Towns & villages need to be an integral part of the economic and cultural life of a region and nowadays they need to become great places to live and work for up to date lifestyles. Citizens have different expectations from the place they choose to live and public authorities need to answer their needs/expectations in a very modern manner. The GREEN project creates a body of knowledge that is necessary for many small towns and villages civil servants to improve the quality of local governance and local environment through involving not only citizens in the process but many other stakeholders. How to do so will be based on the training the consortium will design and implement during the project's lifetime. The New European Bauhaus initiative is a project connected to the environment, economic and cultural issues, combining design, sustainability, accessibility, affordability and investment in order to help deliver the European Green Deal. The core values of the New European Bauhaus are thus sustainability, aesthetics and inclusiveness. The EU level impact the project will produce will be based on local, regional and national ones as follows: Local impact - each partner will involve during the project implementation local and regional administration and its staff, adult trainers, teachers and educators, but as well artists, designers, engineers, scientists, entrepreneurs, architects, students, and all interested people in the local area to share experiences in a process of co-creation. The sharing and co-creation process will be

integrated as part of the result dissemination. As an example, training materials will be used by PMB and Chamber of Commerce and Industry to provide adult education programmes to all interested civil servants in the county and more extended to some interested civil servants in the regions as well as to the policy makers at local, regional and national level. Each partner will do so in their own interest area. In the project scope partners will act to directly reach about 200 individuals in different countries. Moreover through their channels and networks and through the Covenant of the Mayors in Romania, the KEDE in Greece (Mayor's network) and similar in Spain, Iceland and Slovakia, the project results will be disseminated to regional and national level, The GREEN project expected impact at different levels, will generate greater visibility of partner organizations not only at local but regional, national and EU levels, generating increased number of stakeholders looking for our training programmes and expertise To measure the foreseen impact activities were designed to reach the results, the results were designed to reach the specific objectives and the specific objectives were designed to rich the scope and to provide the long term impact. We will measure it through two KPI as follows: Quantitative : - number of website unique visitors = >500 - number of Social Media = Facebook / LinkedIn: 1 post/week - number of participants in the 6 multiplier events = 130 - number of participants in different overall project activities = 400 - number of persons enrolled in MM = 120 - Number of adult organizations participating in the action = 30 - number of stakeholders receiving the newsletter = 100 - number of FB campaigns = 5 - number of press releases = 4 Qualitative - percentage of persons that change their mindsets connected to sustainability, aesthetics and inclusiveness = >70% - percentage of stakeholders implementing the body of knowledge = >40% - percentage of facilitating adult trainers ability to cooperate with public authority staff, adults and SMEs to teach them to design action plan based on Bauhaus - percentage of GREEN results uptake by public authorities = >50% - percentage of positive feedback on results evaluation by TG members = > 90% - percentage of uptake of regular partner services of GREEN results = 100%

How will you measure the previously mentioned impacts?

For all partners it is important that the GREEN project produce an expected impact at different levels. A positive impact will generate greater visibility of our organizations not only at local but regional, national and EU levels, including an increased number of stakeholders looking for our training programmes. As we need to know that impact is generated, the partners need to foresee it already at the application stage. Activities are designed to reach results and the results are designed to reach the specific aim and project objectives, while they in turn, are designed to enrich the scope and to provide the long term impact. Impact will be measured through: Quantitative means: - number of website unique visitors = 500 - number of Social Media = Facebook / LinkedIn: 1 post/week - number of people reached through social media = 4000 - number of participants in multiplier events = 130 - number of participants in different overall project activities = 400 - number of persons enrolled in the LMS = 120 - Number of adult training organizations participating in the different project actions = 30 - number of stakeholders receiving the newsletter = 100 - number of press releases = 4 - number of partner staff being trained: 30 - number of organisations interested in using the Green Digital Canvas: 20 - Number of adult training providers and stakeholders who will receive the Trainers toolkit and be able to download it = 500 Qualitative - percentage of persons that change their mindsets connected to sustainability, aesthetics and inclusiveness = >70% - percentage of stakeholders implementing the body of knowledge = >40% - percentage of public authority staff that wish to learn more about Bauhaus and the Green deal through the GREEN project = 80% - percentage of stakeholders taking part of the knowledge = 75% - the tracking of the numbers of adult trainers who participate in all project activities - following up to see how many adult trainers and other TG members sustain their engagement in their next destination (learning or work, for example). - recording adult trainers and other TG members perceptions on the green transition, EU Strategies and the Bauhaus initiative, - checking that all project partners adhere to a consistent approach to equality and diversity. - recording the number of adult trainers and adults who state that as a result of the GREEN project results, they feel to have now been given the chance of increasing their related skills and competences on the subject. - recording of number of adult trainers becoming GREEN multipliers and promote the project results following its end through their regular activities, - creation of a KA1 mobility course following GREEN project's end. - number of networks the GREEN project has been disseminated in, and response received and organisations willing to take part in the project outputs, as result of the presentations. Participant impact: The impact on the participants directly involved in the GREEN consortium will be measured by means of a questionnaire 1 month before the end of the project. This questionnaire will be designed to measure the percentage (%) of participants: a) who felt they gained benefit (%very good vs %neutral vs %very little) from the sharing of knowledge and best practices from the other partners concerning GREEN topics and how this knowledge can support their training and related activities. b) interest in exploiting Bauhaus, Green deal in their work tasks/activities (% definitely not interested vs %unclear vs %definitely interested), c) overall experience of working/collaborating with others from different EU member states (% good experience vs % neutral vs % bad

experience) Partner organisations impact - measured in the final project meeting: a) the number of partners who will regularly use GREEN results after project end and exploit them.

Sharing, Promotion and Use of the Project's Results

You are requested to make plans for the sharing and promotion of your project results. Please provide answers to the questions below.

What will be the target groups of your sharing and promotion activities inside and outside your partnership? Please define in particular your target audience(s) at local/regional/national/European/international level and motivate your choice.

As we will have a digital Transformation Climate Training Plan, it will be easy to share it with the interested parties, at local, regional and national level, through the usual channels: email, social media, the platform of the project. Also, as the pandemic situation will allow, it will be presented to the regional/national events organized by different public institutions. At local level, all the stakeholders will be in charge of disseminating the results of the project, and the municipality will be in charge of disseminating the results with other municipalities. The Target Groups (TG) that will be exposed to dissemination activities and channels of the project, both inside and outside the GREEN partnership are: TG1: adult trainers and adult educators: At the national/regional level of the different partners, these will include adult training centres, trainers at Chamber of Commerce, in-house trainers of organisations or related associations. At the EU /International Level, these will include adult trainers and trainers of sustainability, circular economy, green skills, etc. TG2: SMEs and professionals active in urban, rural design, active citizenship, community building, architecture, etc. At the national/regional level of the different partners, these will include Green sector (both public and private) employees; TG3: Adult learners: At the national/regional level of the different partners, these will include learners attending Adult/VET/HEI training centres, learners attending short courses organized by local adult providers and or Environmental/Climate Change related NGOs. At the EU /International Level, these will include learners attending courses organized by European/ International sustainability sector associations/networks and Climate Change Platforms/initiatives.

Which activities will you and your partner carry out in order to share the results of your project beyond your partnership?

The GREEN dissemination activities and channels are as follows: To ensure that the project results will be taken up and embedded in the community a multi-strand approach to dissemination will be adopted: 1. Creation of a dissemination and valorization strategy plus an information campaign to be carried out by each partner at local, national and European level, to include measurable, realistic objectives, and a time frame 2. Design & maintenance of the project website in English providing all relevant information about the project results 3. Creation of a project logo and image, to brand the project and foster interest in the concept of the Green transition, Bauhaus and Green deal as a basis for creating action plans 4. Brochures in all partner languages (300 copies) 5. Mailing lists of and addressing associations of target groups and other institutions with a vested interest in the project, all over the Europe, at least 100 per partner country, which will be updated as the project progresses. GDPR issues will be considered and adhered to. 6. Production & publication of 4 e-newsletters containing all major results & outcomes to be distributed to target groups (an average of 500/region) 7. Dissemination information sessions to coincide with project meetings, 4 partner meetings F2F and 4 online. 8. Pilot event of at least 120 end users/ participants with the involvement of end users/ beneficiaries, testing Green Digital Canvas and Training plan (Moodle) and providing feedback on specific online evaluation questionnaires. 9. Organisation of at least 4 press releases by selected partners. Where necessary, these will be issued in the partner language 10. One-to-One - targeting key people who will enhance the chances of success of the project. 11. 6 Local multiplier events in each and every partner country with the involvement of at least 130 end users/beneficiaries, policy makers and local stakeholders for multiplication of the results with a view to long term sustainability. These will be held M29 by which time all results will be complete. 12. Publication and updating on social media sites: Facebook, LinkedIn. 13. Page describing and linking partners' websites to the GREEN project website from the beginning of the project. 14. Promotional materials, such as USB memory sticks or mouse pads to be distributed at events in each partner country during the project lifespan. 15. The multiplier events to dissemination results to the identified target group stakeholders. An attendance of 120 participants is expected. 16. Publication of articles and presentations in conferences and seminars addressing the academic and research environment 17. Contact with local media and press to raise awareness, local community leaders, 18. Contact with education authorities and professional associations 19. Penetrate existing Facebook groups and network and disseminate the project results 20. Participate in events such as the Biscay Bay Start Up Campus annual event (connecting young entrepreneurs) BBSC, Spain 2022 22. One publication: "Green transitions for European Adult trainers

to foster climate neutral cooperation” – this will be presented in a European conference (BCC/CCBIN) 23. Take part in the European Circular Economy Stakeholder Platform and exchange information and promote the project results with European stakeholders. As the project will run for 30 months and dissemination will continuously be updated, the partners can and will propose additional and up-to-date activities to further support, supplement and complete.

Who will be responsible for the sharing and promotion activities within your partnership and which specific expertise do they have in this area? What resources will you make available to allow for the proper implementation of your sharing and promotion plans?

Dissemination Responsibility To strengthen the success rate in reaching the identified GREEN target groups, every partner will be responsible for proactively performing dissemination activities in their country and region. The overall dissemination and exploitation activities will be coordinated by SBA. To ensure that the project results will be taken up and embedded in the community, a project dissemination plan will be developed, that explains how the outcomes of the project will be shared with stakeholders, relevant institutions, organisations, and individuals. Fulfilment of the dissemination activities will be overseen by the lead partner together with the project coordinator PMB. There are specific reporting milestones established from the very beginning of the project. All partners commit to preparing an individual national dissemination and exploitation plan according to the strategy outlined at the beginning of the project. Compliance with and processing of the national dissemination and valorisation plans will be monitored by the coordinating organisation and enforced by the project manager. To find out if the dissemination strategy was well chosen and well implemented, an evaluation component will be built into all major dissemination activities to monitor the quality and to see if they have achieved their aims. All the partners in this project have experience in working on EU Programmes at different Levels (Horizon2020, Phare, Socrates, Leonardo, ESF, Erasmus +, ERDF, Grundtvig, Regional and National Funded Projects etc.) and have been involved in the dissemination and exploitation of the projects at local and European Level. As part of the project application process, all partner organisations have already been informed of the high priority of dissemination and sustainability and as such they have expressed, their willingness and capacity to support the dissemination and exploitation of the results. **Resources for Dissemination** In order to set realistic and achievable dissemination targets, in the development of the project dissemination strategy and action plan, each dissemination activity will be carefully costed. Resources, in time and money will be allocated for professional assistance with the drafting of press releases, graphic design, maintenance of the website and other communication tasks. For dissemination purpose partners will use their own resources such as own web pages, leaflets, Social media, as well as own networks and partnerships. Moreover, local community experts and decision makers in contact with each partner will be involved in the dissemination process as the word of the mouth is a very powerful resource. The Municipality for example cooperate with other European municipalities and can facilitate awareness raising actions on a Pan-European level. The following specific tasks will be handled by the following partners based on their experience in other EU Projects: a) MC2020 will be responsible for setting up and maintain the project web page, hosted by BCC. b) Holar will be responsible for all project events, c) CCIBN will be responsible for setting pages/channels in social media, on Facebook and LinkedIn. They are also responsible for the 5 FB project campaigns together with Drosostalida, BCC, MC2020 and Holar. d) SBA will be responsible for generating the project 4 digital newsletters with input from the other partners and the A2 graph poster which will be lead by Drosostalida e) Drosostalida will be responsible for designing the project flyer/leaflet, the 2 posters and the brochure will be of great interest for the partners to participate and dissemination the project results event if funding period has ended. Events such as the latter, in combination with existing annual partner organised events, will be utilised to promote the project results.

Erasmus+ has an open access requirement for all materials developed through its projects. If your project is producing tangible project results, please describe how you intend to ensure free access for the public to a digital form of this material. If you intend to put any limitation on the use of the open licence, please specify the reasons, extent and nature of this limitation.

The GREEN partners do not intend to put any limitation on the outputs developed in the project. Thus our training plan, the Moodle platform with e-resources, the Green Digital Canvas with supporting material and the Trainers' toolkit from which different project resources will be available, will have an open access and will be available to all end-users. Thus: a) All the results (R) produced by the GREEN project, once finalized in the final version, will be released under an open license taken from Creative Commons license http://en.wikipedia.org/wiki/Creative_Commons. The only requirement for use is that users will clearly acknowledge that the material being used was developed by the project GREEN with Erasmus+ funding; b) The intellectual outputs (eg. case-studies, examples, training resources, power point presentations etc.) will be freely downloadable from the openly accessible website; c) Other digital resources used in the project such

as images, photos, raw PowerPoint presentations, will also be made downloadable. Similarly, dissemination material (i.e. leaflets, newsletters, brochure) will be made downloadable. Even though copyright of these original resources will belong to the project partners, these resources will be made available for free use by other organisations. The project website will be available for at least 5 years following project end, while the project results will be available indefinitely through the partners project websites and selected databases such as the Erasmus dissemination database. Moreover, a Google+ folder will be created using the project email address thus, all digital results will be available indefinitely through this folder as well.

How will you ensure that the project results will remain available and will be used by others?

The project results (i.e. Training plan, training material, LMS platform, good practices, use case scenarios, Green Digital Canvas, training paths, action plans, trainers Toolkit, ME event reports etc.) will be stored on a free cloud repository that has no time-limits (e.g. Google Drive and Google sites). In addition, a copy of this content will be hosted by one of the partner organisations (BCC) for free even after the project funding ends. This will ensure that the resources/outputs produced will remain available even after the project ends. Digital online content can be freely distributed to any interested party as long as they sign a Creative Common License agreement with the partnership (included in the dissemination and Exploitation plan) that they will acknowledge the partnership as creators of the results, that they can use them and distribute them free to any interested party. Related to the technical parts, MC2020 will support the GREEN Moodle and project website, hosted by BCC, as well as all other digital results produced (e-course, case studies, scenarios, user manual etc.) for at least for 5 years, maintaining and generally keeping it usable for everyone. Use Training plan, Green Digital Canvas and Trainers' toolkit will always be available on the project website. Contents for self-training of teachers (Trainers toolkit) on the use of GREEN project will be available on the platform. Partners are expected to continue organizing these sessions but other entities can create their own training sessions based on these documents and if they wish, upload on the Google drive folder for other interested parties. The project partners will during the 30 month period work hard to gain a momentum for the project results and this, combined with the exploitation, events organised and strategy proposed, will ensure that the project results will continue to be used following project end and funding end. The partnerships direct contact with adult training organisations and public authorities and SMEs, will facilitate the constant use by new users. The consortium partners will continue the GREEN project results dissemination by the use of various approaches: - Through their own activity as educational and training entities - adult trainers, in-house trainers, adult training organisations, other educational centers, iVETs etc. - Through HEI networks, professional (teacher) associations, adult education associations and other related entities to ensure growth and uptake by other parties and other countries. - Through the organization of workshops and other events at the local, regional, and national level. - Through a close collaboration with educational and other authorities and policy makers. - Through the GREEN platform itself, web and social networking presence. - through the networks the partners are members in. - through the municipalities which have shown interest in the project (Egaleo in Greece, Bilbao, Slovakia etc.) The associated partners selected have all depicted strong interest in the project results and the YES confederation of Young Entrepreneurs Chambers across the world will present the results to its members. Identified events, think tanks and EU wide organisations have been singled out (Institute for European Environmental Policy: IEEP, CEEP & European Round table on Climate Change, European Days for Sustainable Circular Economy, Climate Innovation Forum 2023, and will be of great interest for the partners to participate and dissemination the project results event if funding period has ended. Events such as the ones stated above, and many more national ones in the partner countries, in combination with existing annual partner organised events, will be utilised to promote the project results.

If relevant, please provide any other information you consider appropriate to give a full understanding of your sharing and promotion plan and its expected impact (e.g. how you have identified which results are most relevant to share and promote; how you will ensure the involvement of all partners; how you see synergies with other stakeholders, etc.)

The consortium will seek alliances with other projects within our subject area to form links with which could give the GREEN project a better presence and image. Many of the GREEN project partners have worked on projects related to circular economy, sustainability, waste management, green transition and related skills, which will feed into the project and further disseminate their results and activities. The project will seek to cooperate with universities (several universities in the associated partners list), chambers of commerce targeting SMEs, adult training providers, public authorities etc. to be provided the results as a service. Moreover, as an autonomous system and the possibility to host the e-resources, Green Digital Canvas and toolkit within own infrastructure (if an organisation wishes to host the e-resources instead of linking to it), will increase impact to target groups since the different language versions are available. So, in order for the dissemination strategy to continue to be effective, it will be viewed as being an evolving and constantly

developing process. Suitable mechanisms for reviewing progress and the extent to which the dissemination strategy is meeting our objective will be put in place. To review and measure progress targets will be linked to the five purposes of dissemination which are: - Awareness of project and its results. - Support and favour involvement of target group members. - Understanding of needs, interests of both participants, partners, TG members and stakeholders. - Involvement of all interested parties. - Commitment to quality and project aim and objectives by partnership.

Sustainability

What are the activities and results that will be maintained after the end of the EU funding, and how will you ensure the resources needed to sustain them?

Project sustainability is an important step for long term impact of the project not only upon the organizations but as well upon the involved communities. The sustainability strategy will be an exploitation plan and will start in M14 of implementation. For a sound project sustainability approach the partners will follow three pillars namely: Institutional sustainability – All partners will use the results of the project as well as results and outputs resulted to increase their training courses portfolio. - Moreover, through knowledge sharing throughout the project lifetime we assume that involved staff will gain experience and a new level of knowledge on the project topics that will qualify them to work in different other projects (at local, regional, European level) as well as to become a valuable resource for the involved organization. - Through the public events, seminars, and pilot involved organizations will be more visible in the local landscape. Financial sustainability: By implementing the GREEN project, a new field of activity will be open to all participating organizations. They will be able to provide new training courses, to organize workshops and seminars for local adult trainers, SMEs, public authorities and adults in general and the environmental community on the project topics, or to become experts for local public administrations. They will be able to continue this project with other projects such as ESF projects, Interreg or other National Programmes. Through this strategy the activities will be financed from different sources, including own ones, for at least three years. Political sustainability: All partners have particularly good connection to local decision makers. Knowing the new level of expertise that is acquired through the project they will be able to influence local/ regional and national public administration to uptake necessary decisions for implementing the project models, framework and tools but also ways of thinking and principles within their own policies. Moreover: - The project coordinator with MC2020 will, following project end, maintain the project' digital training resources and ensure enough space on its servers for free access by the public. - Training plan, Moodle platform, e-resources, case scenarios, Green Digital Canvas and supporting resources, the Trainer's toolkit etc. will be available on the project's website. It will contain all project results following project end, freely to download. - Adult trainers will freely download and use the results with their trainees. - partner staff will continue to use the GREEN project training methodology and materials as part of their work. - Any other organisation wishing to take part in the results can download them and translate them to suit their needs. - any organisation wishing to host the Green Digital Canvas or any other GREEN result (i.e digital resources), can with the partners help, install on their websites for their target groups. - post all good practices and GREEN project results on the European Circular Economy Stakeholder Platform. - Disseminate the project results through the Erasmus+ results platform and EPAL to further raise awareness of the project but to also, foster networking and create new cooperation with other EU organisations working on similar topics. The project website will be maintained after the end of the EU funding online, on the website that will be active for at least 5 years. The appropriate hosting fees will be paid upon approval to ensure that. Furthermore, the project website will remain on the partners' websites for free download for as long as the partners are active. The project website will also be uploaded on widely used platforms like EPAL and Open Education Europe, as well as other internet databases

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.
 The maximum number of all attachments is 100.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative, and attach it here.

File Name	File Size (kB)
DOH -DoH Bistrita.pdf	2978
Total Size (kB)	2978

Mandates

Please download the Mandates, have them signed by the legal representatives and attach them here.
 Please ensure that mandates are valid before submitting them to the National Agency. Mandates shall be provided at the latest before the signature of the grant agreement.

File Name	File Size (kB)
MAN -mandat_Green signed CCI BN (1).pdf	599
MAN -mandate_E10036264_DrosotalidaGREEN_Signed (1).pdf	779
MAN -Mandate_E10069834_MC_signed (1).pdf	591
MAN -mandate_E10162817HolarSigned (1).pdf	774
MAN -mandate_E10209215_SBA_signed (1).pdf	782
Total Size (kB)	3528

Other Documents

Please attach any other relevant documents. Please use clear file names.
 If you have any additional questions, please contact your National Agency. You can find their contact details [here](#)

File Name	File Size (kB)
OTH -Gantt-chart_GREEN.xls	70
Total Size (kB)	70
Total Size (kB)	6576

Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfills the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is: RO01 - Agentia Nationala pentru Programe Comunitare in Domeniul Educatiei si Formarii Profesionale

Please also keep in mind the following:

Mandates of each partner to the applicant, signed by both parties, should be submitted latest before the signature of the grant agreement. If the application is approved for funding, signed mandates will be considered as a condition for signature of the grant agreement.

The documents proving the legal status of the applicant must be uploaded in the Organisation Registration System, here: [Organisation Registration System](#)

The grant exceeds 60 000 EUR. If the applicant organisation is not a public body or an international organisation, please do not forget to upload the necessary documents to give proof of your financial capacity in the Participant Portal (for more details, see the section "Selection Criteria" in Part C of the Programme Guide).

History

Version	Submission time (Brussels time)	Submitted by	Submission ID	Submission status
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Annex IV: General Conditions (RO)

www.erasmusplus.ro

ANNEX III – FINANCIAL and CONTRACTUAL RULES

For multibeneficiary grant agreements of KA2

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I. RULES APPLICABLE TO BUDGET CATEGORIES BASED ON UNIT CONTRIBUTIONS

I.1 Conditions for eligibility of unit contributions

Where the grant takes the form of a unit contribution, the number of units must comply with the following conditions:

- (a) the units must be actually used or produced in the period set out in Article I.2.2 of the Special Conditions;
- (b) the units must be necessary for implementing the Project or produced by it;
- (c) the number of units must be identifiable and verifiable, in particular supported by records and documentation specified in this annex.

I.2 Calculation and supporting documents for unit contributions

[Key Action 2 – Cooperation Partnerships:

A. Project management and implementation

- (a) Calculation of the grant amount: the grant amount is calculated by multiplying the total number of months of the project duration by the unit contribution applicable to the beneficiary, as specified in Annex IV of the Agreement. The beneficiaries must agree on the distribution of the amount between them depending on their respective workload and contribution to the project activities and results.
- (b) Triggering event: the event that conditions the entitlement to the grant is that the beneficiary implements the project activities and produces the project outputs to be covered from this budget category as applied for in the grant application and as approved by the National Agency.
- (c) Supporting documents: proof of activities undertaken and outputs produced will be provided in the form of a description of these activities and outputs in the final report. In addition, outputs produced must be uploaded by the coordinator in the Erasmus+ Project Results Platform and/or, depending on their nature, available for checks and audits at the premises of the beneficiaries.

- (d) Reporting: on behalf of the Project as a whole, the coordinator must report on the final distribution of funds and on undertaken activities and results.

B. Transnational project meetings

- (a) Calculation of the grant amount: the grant amount is calculated by multiplying the total number of participations by the unit contribution applicable, as specified in Annex IV of the Agreement.

By default, the place of origin is understood as the place where the sending organisation is located and the place of venue as the place where the receiving organisation is located. If a different place of origin or venue is reported, the beneficiary must provide the reason for this difference.

- (b) Triggering event: the event that conditions the entitlement to the grant is that the participant has actually participated in the transnational project meeting.

- (c) Supporting documents:

- Travel: Proof of attendance of the activity in the form of an attendance list or individual attendance certificates signed by the receiving organisation specifying the name of the participant, the purpose of the activity, as well as its starting and end date;
- In case of travel from a place different than that where the sending organisation is located and/or travel to a place different than that where the receiving organisation is located which leads to a change of distance band, the actual travel itinerary must be supported with travel tickets or other invoices specifying the place of departure and the place of arrival.
- Proof of attendance of the transnational project meeting in the form of a participants list or individual attendance certificates signed by the participants and the receiving organisation specifying the name, date and place of the transnational project meeting, and for each participant: name and signature of the person, name and address of the sending organisation of the person;
- Detailed agenda and any documents used or distributed at the transnational project meeting.

- (d) Reporting:

- On behalf of the Project as a whole, the coordinator must report on the venue of the meeting, the date and the number of participants.
- In all cases, the beneficiaries must be able to demonstrate a formal link with the persons participating in transnational project meetings, whether they are

involved in the Project as staff (whether on a professional or voluntary basis) or as learners of the beneficiary organisations.

C. Project results

- (a) Calculation of the grant amount: the grant amount is calculated by multiplying the number of days of work performed by the staff of the beneficiaries by the unit contribution applicable per day for the category of staff for the country in which the beneficiary concerned is established, as specified in Annex IV of the Agreement. The category applicable does not relate to the professional profile of the person, but to the function performed by the person in relation to the development of the project result.

Staff costs for managers and administrative staff are expected to be covered already under the "Project management and implementation" budget item. These costs can be used under the "Project results" budget item only if applied for and approved by the NA, as specified in Annex II.

- (b) Triggering event: the event that conditions the entitlement to the grant is that the project result has been produced and that it is of an acceptable quality level, as determined by the evaluation of the NA.

- (c) Supporting documents:

- proof of the project result produced, which must be uploaded in the Erasmus+ Project Results Platform and/or, depending on its nature, available for checks and audits at the premises of the beneficiaries;
- proof of the staff time invested in the production of the project result in the form of a time sheet per person, identifying the name of the person, the category of staff in terms of the 4 categories specified in Annex IV, the dates and the total number of days of work of the person for the production of the project result.
- proof of the nature of the relationship between the person and the beneficiary concerned (such as type of employment contract, voluntary work, SME ownership, etc.), as registered in the official records of the beneficiary. In all cases, the beneficiaries must be able to demonstrate the formal link with the person concerned, whether he/she is involved in the Project on a professional or voluntary basis. Persons working for a beneficiary on the basis of service contract (e.g. translators, web designer etc.) are not considered as staff of the organisation concerned. Their working time can therefore not be claimed under the "Project results" budget item but may be eligible as exceptional costs under the conditions specified in the related section below.

- (d) Reporting: on behalf of the Project as a whole, the coordinator must report on the activities undertaken and results produced. The coordinator must include information

on the start and end date and on the number of days of work per category of staff for each of the beneficiaries cooperating directly on the development of the project result.

D. Multiplier events

- (a) Calculation of the grant amount: the grant amount is calculated by multiplying the number of participants from organisations other than the beneficiary, the associated partners hosting a multiplier event and other project partner organisations as specified in the Agreement by the unit contribution applicable per participant, as specified in Annex IV of the Agreement.
- (b) Triggering event: the event that conditions the entitlement to the grant is that the multiplier event has taken place, physically or virtually, and that it is of an acceptable quality level, as determined by the evaluation of the NA.
- (c) Supporting documents:
 - Proof of the actual number of participants in the activity through a declaration signed by the organiser and specifying the name of the participant and the name and address of the sending organisation (if applicable).
 - Detailed agenda and any documents used or distributed at the multiplier event.
- (d) Reporting:
 - On behalf of the Project as a whole, the coordinator must report on the description of the multiplier event, the project results covered, the leading and participating organisations, the venue of the meeting and the numbers of local and international participants.
 - In the case that the beneficiaries do not develop the project results applied for and approved by the NA, the related multiplier events will not be considered eligible for grant support either. If the NA awarded support for the development of several project results but only some of them are ultimately realised, the NA must determine to which extent each of the related Multiplier events is eligible for grant support.

E. Learning, teaching and training activities

- (a) Calculation of the grant amount: the grant amount takes the form of a unit contribution towards the inclusion support for organisations, travel, individual support and linguistic support. It is calculated as follows:
 - Inclusion support for organisations: the grant amount is calculated by multiplying the total number of participants with fewer opportunities in

learning, teaching and training activities by the unit contribution applicable, as specified in Annex IV of the Agreement.

- Travel: the grant amount is calculated by multiplying the number of participants by the unit contribution applicable to the distance band and type of travel as specified in Annex IV of the Agreement; for the establishment of the distance band applicable. In case of green travel modes (train, bus, shared car, boat), the green travel unit contributions apply, otherwise the standard travel unit contributions apply. The beneficiaries must use the on-line distance calculator available on the Commission's website at:
http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm.
- Individual support: the grant amount is calculated by multiplying the number of days per participant, including accompanying persons, by the full unit contribution or its respective proportion, applicable per day for the type of participant, as specified in Annex IV of the Agreement. If necessary, the beneficiary may add one day of standard travel or up to three days in the case of green travel directly before the first day of the activity, and one day of standard travel or up to three days in the case of green travel directly following the last day of the activity. These extra days for travel will be considered for the calculation of the individual support.
- Linguistic support: the grant amount is calculated by multiplying the total number of participants receiving linguistic support by the unit contribution applicable, as specified in Annex IV of the Agreement.
- Support to participants in Learning, teaching and training activities taking place in their own country is eligible under this budget category provided that the activities involve participants from beneficiary organisations from at least two different Programme Countries and that the distance between the place of departure and place of arrival as specified above is at least 10 km following the online distance band calculator.

(b) Triggering event:

- Inclusion support for organisations: the event that conditions the entitlement to the grant is that the participant has actually undertaken the activity.
- Travel costs: the event that conditions the entitlement to the grant is that the participant has actually undertaken the activity.
- Individual support: the event that conditions the entitlement to the grant is that the participant has actually undertaken the activity.
- Linguistic support: the triggering event for the entitlement to the grant is that the participant has undertaken an activity exceeding 2 months and that the person

has actually undertaken language preparation in the language of instruction or of work.

(c) Supporting documents:

- Inclusion support for organisations: proof of attendance of the activity in the form of a declaration signed by the receiving organisation, specifying the name of the participant, the purpose of the activity, as well as its starting and end date. In addition, documentation specified by the relevant National Agency as relevant proof that the participant belongs to one of the categories of fewer opportunities listed in the Programme Guide.
- Travel: Proof of attendance of the activity in the form of a declaration specifying the name of the participant, the purpose of the activity, as well as its starting and end date, signed by the participant and by the receiving organisation. In addition, in case of use of sustainable means of transport (green travel), a declaration on honour signed by the person receiving the travel grant and the sending organisation will serve as supporting documentation.
- Individual support: Proof of attendance of the activity in the form of an attendance list or individual attendance certificates signed by the receiving organisation specifying the name of the participant, the purpose of the activity, as well as its start and end date.
- Linguistic support
 - Proof of attendance of courses in the form of a declaration signed by the course provider, specifying the name of the participant, the language taught, the format and duration of the linguistic support provided, or
 - Invoice for the purchase of learning materials, specifying the language concerned, the name and address of the body issuing the invoice, the amount and currency, and the date of the invoice, or
 - In case the linguistic support is provided directly by the beneficiary: a declaration signed and dated by the participant, specifying the name of the participant, the language taught, the format and duration of the linguistic support received.

(d) Reporting:

On behalf of the Project as a whole, the coordinator must report on the description, venue, date and number of participants of all learning, teaching and training activities.

Inclusion support for organisations: the coordinator must report on the justification and number of participants eligible under inclusion support.

II. RULES APPLICABLE FOR THE BUDGET CATEGORIES BASED ON REIMBURSEMENT OF ACTUAL INCURRED COSTS

II.1. Conditions for the reimbursement of actual costs

Where the grant takes the form of a reimbursement of actual costs, the following conditions must apply:

- (a) they are incurred by the beneficiaries;
- (b) they are incurred in the period set out in Article I.2.2.;
- (c) they are indicated in the estimated budget set out in Annex II or eligible following budget transfers in accordance with Article I.18;
- (d) they are incurred in connection with the Project as described in Annex II and are necessary for its implementation;
- (e) they are identifiable and verifiable, in particular are recorded in the beneficiary's accounting records and determined according to the applicable accounting standards of the country where the beneficiary is established and with the beneficiary's usual cost accounting practices;
- (f) they comply with the requirements of applicable tax and social legislation;
- (g) they are reasonable, justified, and comply with the principle of sound financial management, in particular regarding economy and efficiency;
- (h) they are not covered by a unit contribution as specified in Section I of this Annex.

II.2. Calculation of actual cost

KA2- Cooperation Partnerships

A. Inclusion support for participants

- (a) Calculation of the grant amount: the grant is a reimbursement of 100% of the eligible costs actually incurred.
- (b) Eligible costs: costs directly related to participants with fewer opportunities and their accompanying persons, additional to costs supported by a unit contribution specified in Section I of this Annex (other than Travel and Individual support). Costs related to

travel and subsistence may be requested under this budget category if a grant for the same participants has not been requested through budget categories Travel and Individual support.

- (c) Supporting documents: proof of payment of the related costs based on invoices of the related costs incurred, specifying the name and address of the body issuing the invoice, the amount and currency, and the date of the invoice.
- (d) Reporting: for each cost item in this budget category, the beneficiary must report the type of costs and the real amount of costs incurred.

B. Exceptional costs

- (a) Calculation of the grant amount: the grant is a reimbursement of 80% of the eligible costs actually incurred, with a maximum of € 50.000 per project (excluding the costs for providing a financial guarantee if required by the Agreement).
- (b) Eligible costs:
 - Costs relating to a pre-financing guarantee lodged by the beneficiary where such guarantee is required by the NA, as specified in Article I.4.2 of the Agreement.
 - Costs of travel in the most economical but also effective way for eligible participants for which the standard funding rule does not cover at least 70% of the eligible costs.
 - sub-contracting and purchase of goods and services in so far as applied for by the beneficiary and in so far as approved by the NA as specified in Annex II;
 - Cost related to the depreciation costs of equipment or other assets (new or second-hand) as recorded in the accounting statements of the beneficiary, provided that the asset has been purchased in accordance with Article II.10 and that it is written off in accordance with the international accounting standards and the usual accounting practices of the beneficiary. The costs of rental or lease of equipment or other assets are also eligible, provided that these costs do not exceed the depreciation costs of similar equipment or assets and are exclusive of any finance fee. In the case of equipment purchase, rental or lease only the amount corresponding to the share of time of the use of the equipment for the project can be claimed.
- (c) Supporting documents:
 - proof of the cost of the financial guarantee issued by the body providing the guarantee to the beneficiary, specifying the name and address of the body issuing

the financial guarantee, the amount and currency of the cost of the guarantee, and providing the date and signature of the legal representative of the body issuing the guarantee.

- In the case of travel costs: proof of payment of the related costs on the basis of invoices specifying the name and address of the body issuing the invoice, the amount and currency, and the date of the invoice and the travel route.]
- Subcontracting: proof of payment of the related costs on the basis of invoices specifying the name and address of the body issuing the invoice, the amount and currency, and the date of the invoice.
- Depreciations costs: proof of the purchase, rental or lease of the equipment, as recorded in the beneficiary's accounting statements, justifying that these costs correspond to the period set out in Article I.2.2 and the rate of actual use for the purposes of the Project may be taken into account;

(d) Reporting:

for each cost item in this budget category, the beneficiary must report the type of costs and the real amount of costs incurred.

III. RULES APPLICABLE FOR ACTIONS BASED ON LUMP SUMS

Key Action 2 – Small-scale Partnerships

The grant takes the form of the lump sum specified in Annex II.

The fixed contribution covers all costs directly related to the implementation of the project activities.

The supporting documentation required at final report stage is listed in section VII. a) of this Annex. Documentary proof of incurred expenses (e.g. invoices) is not required at final report stage. However, in accordance with section VII of this Annex and article II.27 of the General Conditions, upon request by the National Agency, by the Commission or an audit body, beneficiaries must be able to provide evidence that the activities for which the grant was requested have actually been carried out.

IV. CONDITIONS OF ELIGIBILITY OF PROJECT ACTIVITIES

- a) The beneficiaries must ensure that the activities of the project for which grant support was awarded are eligible in accordance with the rules set out in the Erasmus+ Programme Guide for each Key Action and each field.
- b) Activities undertaken that are not compliant with the rules set out in the Erasmus+ Programme Guide as complemented by the rules set out in this Annex must be declared ineligible by the NA and the grant amounts corresponding to the activities concerned must be reimbursed in full. The reimbursement must cover all budget categories for which a grant was awarded in relation to the activity that is declared ineligible.

V. FINAL REPORT

The final report will be evaluated on the basis of quality criteria and scored on a total of maximum 100 points. If the final report scores below 60 points in total, the NA may reduce the final grant amount on the basis of poor, partial or late implementation of the Project even if all activities reported were eligible and actually took place. The final report and project results will be assessed by the NA, using a common set of quality criteria focusing on:

- The extent to which the project was implemented in line with the approved grant application
- The quality of activities undertaken and their consistency with the project objectives
- The quality of the products and results produced
- The learning outcomes and impact on participants
- The extent to which the project proved to be innovative/complementary to other initiatives
- The extent to which the project proved to add value at EU level
- The extent to which the project implemented effective quality measures as well as measures for evaluating the project's outcomes

- The impact on the participating organisations
- [For Key Action 2 – Cooperation Partnerships] In case of learning, teaching and training activities: the quality of the practical arrangements provided in support of the mobility, in terms of preparation, monitoring and support to participants during their mobility activity, the quality arrangements for the recognition/validation of the learning outcomes of participants.]
- The quality and scope of the dissemination activities undertaken
- The potential wider impact of the project on individuals and organisations beyond the beneficiaries

VI. GRANT REDUCTION FOR POOR, PARTIAL OR LATE IMPLEMENTATION

Poor, partial or late implementation of the Project may be established by the NA on the basis of the final report submitted by the coordinator (including reports from individual participants taking part in the mobility activities) and on the basis of the project results.

In addition, the NA may also consider information received from any other relevant source, proving that the Project is not implemented in accordance with the contractual provisions. Other sources of information may include monitoring visits, accreditation interim reports, desk checks or on the spot checks undertaken by the NA.

If the final report scores below 60 points in total, the NA may reduce the final grant amount on the basis of poor, partial or late implementation of the action even if all activities reported were eligible and actually took place. In that case, a grant reduction may correspond to:

- 10% if the final report scores at least 50 points and below 60 points;
- 25% if the final report scores at least 40 points and below 50 points;
- 50% if the final report scores at least 25 points and below 40 points;
- 75% if the final report scores below 25 points.

[For Small-scale partnerships: In case a planned project activity is not carried out and it is not replaced by another equivalent activity, the NA shall reduce the grant by the amount

allocated to that activity as indicated in Annex II of the grant agreement.]

VII. CHECKS OF GRANT BENEFICIARIES AND PROVISION OF SUPPORTING DOCUMENTS

In accordance with Article II.27 of Annex I of the Agreement, the beneficiaries may be subject to checks and audits in relation to the Agreement. Checks and audits aim at verifying whether the beneficiaries managed the grant in respect of the rules set out in the Agreement, in order to establish the final grant amount to which the beneficiaries are entitled.

A final report check must be performed for all projects. In addition, the project may be subject to a further desk check or on-the-spot check if the project Agreement is included in the NA sample required by the European Commission or if the NA selected the Agreement for a targeted check based on its risk assessment.

For final report check and desk check, the coordinator must supply to the NA copies of supporting documents specified in the section I.2 (including supporting documents from the other beneficiaries) to the NA, unless the NA makes a request for originals to be delivered. The NA must return original supporting documents to the beneficiary upon its analysis thereof. If the beneficiary is legally not authorised to send original documents for final report or desk checks, a physical or electronic copy of the supporting documents may be sent instead.

For any type of check the beneficiaries may be requested by the NA to provide additional supporting documents or evidence that are typically required for another type of check, as specified in article II.27 of the General Conditions.

The different checks must include the following:

a) Final report check

The final report check is undertaken at final report stage at the NA premises in order to establish the final grant amount to which the beneficiaries are entitled.

The beneficiary's final report must include the following information:

[Cooperation Partnerships

- Unit contributions consumed for budget categories:
 - Project management and implementation
 - Transnational project meetings

- Project results
- Multiplier events

In case of learning, teaching and training activities:

- Inclusion support for organisations
- Travel
- Individual support
- Linguistic support

- Actual costs incurred for budget categories:
 - Inclusion support for participants
 - Subcontracting
 - Depreciation costs
 - Exceptional costs
- Project results, by uploading them in the Erasmus+ Project Results Platform.

[Small-scale Partnerships

- Detailed description of each activity carried out.
- Quantitative and qualitative information showing the level of achievement of the project objectives stated in the application
- Project results, by uploading them in the Erasmus+ Project Results Platform.
- Self-assessment, indicating as a percentage the level of achievement of the project objectives.]

b) Desk check

The desk check is an in-depth check of supporting documents as well as evidence of the underlying reality of the project implementation, carried out at the NA premises that may be conducted at or after the final report stage.

Upon request, the coordinator must submit to the National Agency the supporting documents, and evidence supporting the quality of the deliverables.

c) On-the-spot checks

On-the-spot checks are performed by the NA at the premises of the beneficiaries or at any other premise relevant for the execution of the Project. During on-the-spot checks, the beneficiaries must make original supporting documentation available for review by the National Agency and must enable the National Agency access to the recording of project expenses in the beneficiary's accounts.

On-the-spot checks can take the following forms:

- On-the-spot check during project implementation: this check is undertaken during the implementation of the Project in order for the National Agency to directly verify the quality, reality and eligibility of all project activities and participants;
- On-the-spot check after completion of the project: this check is undertaken after the end of the Project and usually after the final report check.